

TO: OSAKIS COUNCIL

PROJECT NUMBER: 79

PROJECT NAME: Audit

INFORMATION FOR THE COUNCIL:

ATTACHMENT: 2026 Audit Report

Dean Berkeland from Carlson SV will be in attendance to present the audit for 2025.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 46

PROJECT NAME: Water and Sewer EDU charge

PREPARED BY: Clerk Jacobson

INFORMATION FOR THE COUNCIL:

ATTACHMENT: draft ordinance amendment 146 for chapter 50

MY CONCERN/QUESTION/SUGGESTION IS:

See the attached draft amendment to the ordinance to establish a base charge for availability. This would apply to any commercial or residential property that is vacant, requiring payment of the base availability charge. The current base rate is \$37.75 and is adjusted annually.

If the council agrees with the proposed change, I will post the information on our website and include the ordinance in the newspaper.

Council will need to read the ordinance and can motion to waive the second reading or read it again at the June meeting. The ordinance has been posted at City Hall and on our website.

Note of discussion:

The ordinance would apply to all properties that have a building, house, or business on the property. They would pay a base fee, unless they use the property throughout the year, then they would pay a minimum of 6 months at the regular rate. Currently only done with residential customers.

RECOMMENDED ACTION:

A motion by _____ 2nd by _____ to move forward with the adoption of ordinance change #146 and waive the second reading.

All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 73

PROJECT NAME: First Responders

INFORMATION FOR THE COUNCIL:

ATTACHMENT: report, resignation

The First Responder group received a resignation from Austin Beier.

And received an indication from Hattie Thorson that she will be resigning. Hattie held the Secretary position for 2026.

The council will need to accept the resignation of both members.

Shannon Graff, president, will need to seek input from the first responder group regarding interest in filling the remaining secretary position. The council will then need to approve the appointment.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to accept Austin Beier, and Hattie
Thorson resignation as of May 11, 2026.

All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 76

PROJECT NAME: Police

PREPARED BY: Clerk Jacobson

INFORMATION FOR THE COUNCIL:

ATTACHMENT: minutes

At the April meeting, Councilmember Backes brought up the police vehicle lettering and wanted to have a discussion on what's expected. With only three members present, the discussion was tabled until May.

Council should review and discuss what expectations they want to see for the community—not necessarily this vehicle. Attached are the minutes from the last time the council discussed the lettering.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

1. Council can choose to leave the lettering the same
2. Request examples of different designs.
3. Request to have them replaced with the same style as the existing squads.
4. Request additional information.

A motion by 2nd by to approve/deny
All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 441

PROJECT NAME: Park Board
PREPARED BY: Clerk Jacobson
INFORMATION FOR THE COUNCIL:
ATTACHMENT: Minutes

Update on the park project:

We were originally planning to bid and begin the park project this year. After the cultural resource assessment was completed, we were informed that an on-site Phase 1 archaeological review is required. At the April meeting the Park Board approved moving forward with Graham Goodwin from Widseth to complete this work. The cost for the Phase 1 review is \$7,900.

Jacobson participated in a conference call with Sarah Wennerberg from the DNR to review the process, next steps, and requirements. A proposed timeline for the Phase 1 process was provided as indicated below:

- State archaeological license approval to dig on public land — submitted May 1; estimated 30 to 45 days for approval.
- Graham Goodwin, Widseth, will complete the on-site archaeological review — estimated 14 to 21 days to complete.
- SHPO (State Historic Preservation Office) and State archaeological review of results — estimated 45 days for response.
- MPS review (Tribal Council) — up to 60 days to review, comment, or request additional information.

Based on this timeline, the best-case scenario in receiving the final grant agreement contract from the DNR would be by the end of September 2026.

This delay in the project is unfortunate and may increase costs due to rising prices. The Park Board has also requested staff to look into a stick-built shelter, bathroom, and kitchen option, rather than a prefabricated building, to determine if there may be potential cost savings.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by _____ 2nd by _____ to approve Park Committee meeting minutes
4-28-26
All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 312

PROJECT NAME: Beautification Team

INFORMATION FOR THE COUNCIL:

ATTACHMENT: April 2026 spreadsheet

Amber Kral will be in attendance.

Ambers was in attendance at the February council meeting and received approval for concrete for the overlook area by Shrode Concrete. She will provide additional bids for the overlook when available.

At the April meeting, the park board approved moving forward with a Sourcewell grant for \$30,000 to cover the concrete cost and tables and benches for the park.

On May 5th, we were informed that we did not receive funding for the grant.

Amber will be coordinating the student clean-up day on May 11, 2026.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 49

PROJECT NAME: Main Street Project – Sanitary Sewer Replacement

PREPARED BY: Clerk Jacobson and Kevin Kruger WSB

INFORMATION FOR THE COUNCIL:

ATTACHMENT: WSB Main Street Sewer \$28,804, VCP Sanitary Sewer Replacement \$241

Discussion:

Following the public hearing, the council decided to move forward with bidding on the project. The project was advertised for bids on April 22, with bids due on May 14. Bids will be opened virtually.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by _____ 2nd by _____ to approve WSB bill for \$28,804 for Main Street Project and \$241 for VCP Sanitary Sewer Replacement project.

All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 7

PROJECT NAME: Community Center
PREPARED BY: Clerk Jacobson
INFORMATION FOR THE COUNCIL:
ATTACHMENT:

The Osakis community center will be stripped and waxed by Service Master on June 1st and 2nd. The cost of the process will be covered by the Osakis Seniors Club donations.

Judy Dvorsak can update the council.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/approve
All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 42

PROJECT NAME: Clean Up Day
PREPARED BY: Clerk Jacobson
INFORMATION FOR THE COUNCIL:
ATTACHMENT:

Clean up day has been set for May 16th at the Osakis Liquor Store hours 9am to 11am. Flyers have been put on the website, around town, and on Facebook.

STS, West Central, and Pope/Douglas, and Osakis Lake Association members will all be present to help with the event.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 60

PROJECT NAME: Ordinance – Administrative Citation

PREPARED BY: Clerk Jacobson, Lynnette Swenstad

INFORMATION FOR THE COUNCIL:

ATTACHMENT:

MY CONCERN/QUESTION/SUGGESTION IS:

Steve Jones from Sourcewell will be in Osakis on May 8th to do a ride-along with Chad Gulbranson and Lynnette Swenstad regarding the progress and updates made to the administrative letters sent last year. They will be reviewing both residential and commercial properties.

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny

All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 321

PROJECT NAME: Visitor Center

INFORMATION FOR THE COUNCIL:

ATTACHMENT:

Background:

Last year, the Visitor Center operated on a part-time basis, as funding was available to cover staffing costs. The City requested contributions from local organizations and gambling to assist with those expenses. Donations received in 2025 were as follows:

- Heritage Center – \$400
- VFW – \$500
- Osakis Lake Association – \$500
- Chamber of Commerce – \$500
- EDA (Lodging Tax Funds) – \$1,988

Council received the visitors' list for 2025 at the March meeting. Heritage Center members were at the last council meeting and would help out with staffing, and the hours will be changed based on funding and available help. Requests were sent out for funding.

Discussion:

Donations received in 2026:

- Osakis Chamber \$500
- VFW \$500
- Have not received from the Osakis Lake Association or Nelson's Club
- Osakis EDA would contribute to help fund the staffing after donations from other groups are received, and with adjusted hours.

MY CONCERN/QUESTION/SUGGESTION IS:

Motions to consider:

A motion by _____ 2nd by _____ to approve to staff the visitor center based on donations received for staffing, hours adjusted for busy days, and help from the Heritage center for staffing. All Ayes,

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 468

PROJECT NAME: Special Event

**INFORMATION FOR THE COUNCIL:
ATTACHMENT: Beach Party and Osakis Days**

Special event requests:

- Osakis Chamber of Commerce Osakis Days event
 - Held downtown at Central Park
 - June 20th 9 am to 12 pm
 - Kids activated pedal pull
 - Block city street Main Street W, from Central Ave, ½ block for tractor pull.
 - See attached map
- Osakis Beatification Beach Party event
 - Held at the Osakis Beach
 - May 28th 4pm to 6pm
 - Kids activities, food truck, money hunt, games
 - See attached map

All have been reviewed and received proper information for the event.
Council should review and approve special events.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by _____ 2nd by _____ to approve special event for Osakis Beach
Party May 28th and Osakis Days June 20th Event.
All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 213

PROJECT NAME: Beach - Lifeguards

INFORMATION FOR THE COUNCIL:

ATTACHMENT:

Two lifeguards will be returning for 2026. Connor Gulbranson, and Arron Collines. Connor will need to be recertified, and we have classes set up for him to attend. We have flyers at the school, on the website, and on Facebook looking for one more applicant. If the council is aware of anyone who wants to be a lifeguard, please have them talk to Angela.

The rate of pay starts at \$15. Returning lifeguards will receive \$1 more in pay, city pays for training as long as they work for the city for the summer.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by 2nd by approve/deny.
All Ayes

ACTION

5-11-26

TO: OSAKIS COUNCIL

PROJECT NUMBER: 69

PROJECT NAME: Information for the Council

INFORMATION FOR THE COUNCIL:

ATTACHMENT: email MN Mayors, letter to Governor Walz

Mayor Dvorsak would like to discuss with the council the request to sign the attached letter for the Mayor Association regarding the MN Paid Family Leave.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny.

All Ayes

ACTION

5-11-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 110

PROJECT NAME: Gambling

INFORMATION FOR THE COUNCIL:

ATTACHMENT: Resolution 26-15 Gambling

Knight of Columbus and the Immaculate Conception Church are requesting approval for a raffle to be held on 9-27-26 to be held at the Immaculate Conception Church.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A resolution presented by _____ 2nd by _____ to approve Knights of Columbus raffle on 9-27-26 at the Immaculate Conception Church.
Passes unanimously.

ACTION

5-11-2026

