

TO: OSAKIS COUNCIL

PROJECT NUMBER: 60-1

PROJECT NAME: Ordinance - Rental

INFORMATION FOR THE COUNCIL:

ATTACHMENT: Steve Jones draft Rental ordinance, memo regarding Summary of ordinance

Council received a draft rental ordinance prepared by Steve Jones, the draft includes sample forms. Council can discuss how you want to proceed

- The next page has a summary of what the ordinance covers
- Things for the council to consider
- Research shows: Bigger cities have a full rental ordinance with required inspections. Smaller cities have a registration requirement for all rentals. No required inspection.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny

All Ayes
ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 60

PROJECT NAME: Ordinance Meters

INFORMATION FOR THE COUNCIL:

ATTACHMENT: draft ordinance amendment 145, Ordinance 51.02

Council approved to move forward with a draft ordinance from the city attorney on the meter non-compliance language. The attached proposed ordinance change 145 shall be read. The ordinance was posted on our website and at City Hall for 10 days as required for ordinance amendments.

The ordinance shall be read at the meeting, then adopted. The council can choose to read it at two separate meetings or waive the second reading.

Council will need to discuss a fee. Suggested \$25 to \$50 charge for non-compliance.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by
and waive the second meeting.
All Ayes

to approve ordinance amendment 145

Motion by 2nd by
fee of \$. All Ayes

to approve the non-compliance monthly

ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 22

PROJECT NAME: Clerk

**INFORMATION FOR THE COUNCIL:
ATTACHMENT:**

Clerk Jacobson will give a monthly update at the council meeting.

The Minnesota Clerks and Finance Officers Association (MCFOA), an organization in which I have maintained membership for the past 20 years, is seeking a Region 3 Director due to an upcoming retirement. I am requesting City Council approval to submit an application for this volunteer position. Because of the retirement, the position is only a 1 year position. Then I would need to apply for a 2-year position.

Serving as a Region Director would provide ongoing professional development and enhanced awareness of best practices, legislative updates, and training opportunities. The knowledge and experience gained through this role would directly benefit the City through improved administrative practices and increased professional engagement with other municipalities across the region. Additionally, this role would provide positive representation for the City within the MCFOA organization.

The Region Director position is a volunteer role, with each director supported by an assistant to assist with duties as needed. Responsibilities include attending three MCFOA board meetings annually at locations designated by the organization and coordinating three to four training sessions per year for Region 3. These training sessions involve coordinating with a host city and arranging presenters based on topics requested by the region.

All travel expenses associated with MCFOA board meetings are paid by the MCFOA organization. There would be no expense to the City associated with this position.

I request City Council approval to apply for the MCFOA Region 3 Director position.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by _____ 2nd by _____ approve City Clerk Angela Jacobson approval to apply for the Region 3 director position.

All Ayes
ACTION

2-9-26

TO: OSAKIS COUNCIL

PROJECT NUMBER: 46

PROJECT NAME: Water and Sewer EDU charge

**INFORMATION FOR THE COUNCIL:
ATTACHMENT:**

MY CONCERN/QUESTION/SUGGESTION IS:

EDA discussed the EDU charge per lot. The EDA will look at draft ordinances and what other cities do with these charges and will bring the final recommendation back to the council.

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny

All Ayes

ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 49

PROJECT NAME: Main Street Project – Sanitary Sewer replacement

INFORMATION FOR THE COUNCIL:

ATTACHMENT: WSB Sanitary Sewer \$2,874.50, WSB Main Street \$2,166.25

Kevin Kruger from WSB he has preliminary design and the proposed assessment amounts for the project calculated. He would like to meet with the council to go over some discussion points and decisions for the project before a final draft was put together.

Council will need to set up a workshop date to discuss. I have asked Kevin to provide information before that meeting so the council has time to review.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve WSB bill for \$2,166.25 and 2,874.50
All Ayes

ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 441

PROJECT NAME: Park Board

INFORMATION FOR THE COUNCIL:

ATTACHMENT:

The Park Board did not have a meeting in January. The January meeting was postponed to Thursday, February 5th. Council will receive minutes from the meeting on February 9th.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 312

PROJECT NAME: Beautification Team

INFORMATION FOR THE COUNCIL:

ATTACHMENT: January 2026 spreadsheet

Amber Kral will be in attendance.

Ambers was in attendance at the last council meeting and received approval for concrete for the overlook area by Shrode Concrete. She will provide additional bids for the overlook when available.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 205

PROJECT NAME: Public Works

INFORMATION FOR THE COUNCIL:

ATTACHMENT: Public Works Report

- Darrin is working on a list of equipment for the building sizing. When we have revised plan we will setup a workshop meeting.
- Joe Cecko talked to clerk Jacobson about Cecko Construction. He would like to explain how he can help with the building process. He will provide additional information that will be sent to the council by email.
- The Minnesota Rural Water Conference will be held on March 3–4. The Minnesota Rural Water refresher training course and exam will take place on March 4–5.

Derek Lang, Damion Majerus, and Berkley Weber would like to attend the refresher training and exam on March 4 and March 5. The cost of the refresher and exam is \$175.00 per person. Derek would be testing for D Wastewater, Damion and Berkley would be testing for D water.

Darrin would like to attend the full conference in St. Cloud to receive his continuing education credits. This would require him to be on call on Wednesday, March 4. If the council supports this arrangement, he would attend. The conference fee is \$350.00.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by _____ 2nd by _____ to approve Derek Lang, Damion Majerious, Berkley Weber to attend refresher and exam, and Darrin to attend the MRWA conference.
All Ayes

ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 261

PROJECT NAME: Water Problem

INFORMATION FOR THE COUNCIL:

ATTACHMENT: Drainage letter

Bryan Danielson was at the August meeting with concerns on the drainage of the water for his property at 226 Central Ave.

Letters were sent on January 14 to all property owners on the Central Avenue block, requesting they call with available dates to meet in March. To date, only one property owner has responded. Follow-up letters will be sent to request a meeting and gauge interest. An update will be provided to the council at the March meeting.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by _____ 2nd by _____ to deny/approve
All Ayes

ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 7

PROJECT NAME: Community Center

**INFORMATION FOR THE COUNCIL:
ATTACHMENT:**

Deadline for application for Community Center Manager- Janitor is February 13th. I would like to set up a time with Judy and Randy to review application and review the duties, pay, and expectations so the process is clear and consistent.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 110

PROJECT NAME: Gambling

**INFORMATION FOR THE COUNCIL:
ATTACHMENT:**

Meeting date set for March 9th at 5:30 pm, Osakis City Hall.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 427

PROJECT NAME: Resident Newsletter

**INFORMATION FOR THE COUNCIL:
ATTACHMENT:**

For many years, the City has prepared and mailed a resident letter to every household in Osakis each April and October. City Hall staff prepare the resident newsletter with information relevant to the Spring/Summer and Fall/Winter seasons. Due to the time and cost involved, staff tracked the expenses associated with preparing and distributing the newsletter.

The cost of materials totals \$691.35 for mailing, and staff time for printing, folding, addressing, labeling, and mailing totals \$255.00. This does not include time to put the newsletter together. This results in a total cost of \$946.35 per newsletter, or approximately \$1,900 annually.

This information is being presented for council consideration. Given the rising cost of materials and increased use of technology to share information, would the council consider continuing to prepare the newsletter but distributing it electronically through Facebook and the City website for residents to access?

It is on the city website until the new newsletter is created.

MY CONCERN/QUESTION/SUGGESTION IS:

I would like the council to consider if you would like to continue to mail the newsletter out or share it electronically.

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

2-9-2026

TO: OSAKIS COUNCIL

PROJECT NUMBER: 286

PROJECT NAME: Donations

INFORMATION FOR THE COUNCIL:

ATTACHMENT: Donations 2025

For the Council, I wanted to highlight the donations and grants the City received in 2025. These funds were made possible through the dedication and foresight of City staff in seeking out funding opportunities, along with the generous support of our community.

Because of these efforts, the City has been able to receive donations and grants that help support projects and services that benefit the community. This funding allows the City to take on additional responsibilities and offer enhanced services while helping keep the tax impact lower for residents.

This reflects the continued commitment of staff to responsible planning and financial stewardship on behalf of the City and its residents.

Donations for 2025 total \$1,000,630.51.

Grants for 2025 total \$1,102,110.07.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

2-9-2026