

# Welcome to Osakis

We are glad you have chosen Osakis as your new HOMETOWN!!

Our community offers an array of events and activities.

**VISIT OUR NEW WEBSITE** for upcoming events, council meetings, resident information etc: [www.cityofosakis.com](http://www.cityofosakis.com)

LIKE US on FACEBOOK  at "City of Osakis" for related updates



Also check out and LIKE the  "Osakis Police Department" FACEBOOK  page for recent postings!!

## CITY HALL OFFICE HOURS:

Open: Monday thru Friday 8:00 AM to 4:30 PM (Closed on Holidays)

Location: 14 Nokomis Street East, Osakis, MN 56360

Mailing address: PO Box 486, Osakis, MN 56360

Phone: 320-859-2150

Fax: 320-859-3978



## IMPORTANT PHONE NUMBERS & CONTACTS

If you have questions, please contact the City of Osakis employees during regular business hours or leave a message on the following extension lines—

### **Angela Jacobson, City Clerk/Treasurer: 320-859-2150 Ext 1**

Handles the city finances, council agenda, assessments, economic development and meeting questions.

### **Lynnette Swenstad, Deputy Clerk: 320-859-2150 Ext 2**

Handles the utility bills, accounts payable and planning and zoning questions

### **Ila Anderson, Administrative Assistant: 320-859-2150 Ext 4**

Handles community center rental, general city questions and updates city information and website

### **Darrin Quistorff, Derek Lang or Damion Majerus, Berkley Weber Public Works Dept: 320-859-2150 Ext 3** handles any street, water or sewer questions

**Police Chief Chad Gulbranson, Officers Cal Uhl and Officer Brandon Breer 320-859-2550** handles all police related questions. **If you need immediate assistance PLEASE CALL 911.**

**Bill Barber, Inspectron, Inc. 612-270-4796** handles all questions related to commercial building permits.

**Michael Friedrichs, Inspectron, Inc 320-377-9029** handles all questions related to residential building permits

Building permits are issued by the City of Osakis and are **REQUIRED FOR ANY IMPROVEMENTS TO ANY PROPERTY.** If construction begins before a building permit application is submitted and approved, the City of Osakis will impose a **\$1,000.00** fine.

### **MEETINGS HELD AT CITY HALL IN THE COUNCIL CHAMBERS**

*Council meetings are the 2<sup>nd</sup> Monday of the month at 6:00 PM*

*EDA meetings are the 4<sup>th</sup> Monday of the month at 5:30 PM*

*Planning & Zoning meetings are the 3<sup>rd</sup> Thursday of the month at 7:00 PM*

*Park Board meetings are the last Tuesday of the month at 9:00 AM*

### **HELPFUL PHONE NUMBERS**

**Natural Gas:** Centerpoint Energy: 1-800-245-2377

**Internet:** Compare services: <https://www.broadbandsearch.net/service/minnesota/osakis> or call Arvig: 320-859-2700 or Charter Communications: 888-438-2427

**Electric:** Excel Energy: 800-895-4999

**Garbage:** West Central Sanitation: 800-246-7630 Residential properties in city limits are contracted through the city. All questions should first be directed to the City Office.



## Community Center Rental Rate Information:



Is Owned and Operated by the "City of Osakis"



**Located at 20 Nokomis Street West-Next to the Fire Hall**

**NEWLY REMODELED - 2024**

**OPEN FOR EVERYONE IN THE COMMUNITY AND SURROUNDING AREAS TO RENT!**

Non-Profit: \$100

Funeral: \$100

Reunion/Birthday/Anniversary/Graduation: \$150-Plus \$75 for ½ day setup

Wedding: \$300-plus \$150 for ½ day setup

**FULL KITCHEN**

Meeting for 3 hrs or less: \$60

**DISHES AND COOKWARE AVAILABLE**

Table Rental: \$5 per table plus tax

Chair Rental: \$.50 per chair plus tax

*Monday-Friday the Community Center offers Senior Citizens a Lunch  
for delivery of meals~ house dining on Wednesdays.*

**Support the Community and Rent the ED Pollard Community Center!**



**Osakis  
Liquor Store**



Is Owned and Operated by the "City of Osakis"

**Located at 803 Nokomis Street East heading towards West Union on County Road 82**

**On/Off Sale Open 7 days of the Week**

**320-859-2605:** Troy Benning, Liquor Store Manager,

handles all questions regarding the Municipal Liquor Store On/Off Sale.

Check out the Liquor Store link on the City website at [www.cityofosakis.com](http://www.cityofosakis.com) for all

upcoming events and deals or find us on  "Osakis Muni"

**Buy your local spirits from the Osakis Municipal Liquor Store**

**to help support our local community.**



Osakis Public Beach is Open from Memorial Day to Labor Day and offers a Waterslide  
Lifeguards on Duty from 11am-7pm



**Public Boat Landing** and the **Skate Park** are both located north of Central Avenue  
**Central Lakes Trail** and **Wobegon Bike Trail** meets & runs through the heart of Osakis  
heading East and West  
**Park Osagi** is located along Lake Osakis on Lake Street



An Outdoor Ice-Skating Rink is located on the corner of  
Main Street West and Central Ave and is open for the public during the winter months

The City of Osakis is an Equal Opportunity Provider and Employer.

## 2025 Minnesota Housing City Participation Program

The City of Osakis is excited to partner with @Minnesota Housing to make homeownership affordable to more people in Osakis! If you want to buy your first home, Minnesota Housing Start Up loan program can help offering affordable, fixed rates and down payment loans up to \$18,000.00.

Check out the City of Osakis website at [www.cityofosakis.com](http://www.cityofosakis.com)

to check out all the different housing programs available:

- Affordable homebuyer loan programs.
- Down payment & closing cost loans.
- Make energy efficiency upgrades affordable and improve your home with fix up programs.
- Also, check out the Start Smart with Homebuyer Education.

Or visit: [www.mnhousing.gov](http://www.mnhousing.gov) to find a participating lender.



### Let's Do This!

You don't always need 20% down to purchase a home.

Minnesota Housing loan programs have options exclusively as low as 3%.

Make your dream of homeownership a reality with help from MN Housing and the City of Osakis.

Whether you are a first-time buyer, repeat buyer, or want to refinance, there's an affordable MN Housing program that's right for you.

## Housing Grant Fund

Housing grant funding is available to qualified residents of Osakis who live in the portion of town in Douglas County, to rehabilitate existing homes that need exterior remodeling, improvements, demolition or acquisition, energy upgrades, or even to help build a **BRAND-NEW HOME!**

### GRANT MATCHING PROJECT MAXIMUMS

**\$5,000 TOWARDS TEAR DOWN ON A LOT**

**\$10,000 TOWARDS REMODELING COSTS**

**\$25,000 TO BUILD A NEW HOME IN OSAKIS**



### INCOME LIMITS FOR 2025 (Subject to change in April 2026)

Family Size 1 & 2:

*Household income to qualify: **\$116,900***

Family Size 3 or more:

*Household income to qualify: **\$134,435***

***The City of Osakis  
encourages  
residents  
of Osakis in Douglas  
County to participate.***

For more information or an application stop at City Hall at 14 Nokomis St. East, Osakis or fill out an application on-line at [www.cityofosakis.com](http://www.cityofosakis.com) (click Economic Development, then Incentive Programs and Grants, then scroll down to Community Housing Program)

**QUESTIONS: Contact City Hall 320.859.2150**



## Osakis Public Works Department Notice to Residents

For questions please call the Public Works Dept at 859-1205

**This is your sanitary sewer pump:**



**This is your sanitary sewer pump on “flushable” wipes:**



**NO WIPES IN THE PIPES**

### **DID YOU KNOW?**

- Most sewer spills are preventable and are the result of misuse of the sewer system.
- Flushed baby wipes and other items cause tens of thousands of dollars in damage each year and do not break down in the sewer system.
- Flushing anything other than human waste and toilet paper down the toilet can damage household plumbing, the environment and the wastewater system.

### **OK to flush:**

Human waste  
Toilet paper



Clipart Of.com  
#12562

### **NOT OK to flush:**

Baby wipes, including “flushable wipes, paper towels, cotton swabs, condoms, Tampons/pads, tissue/kleenex, dental floss, diapers, cleaning pads/wipes, medication

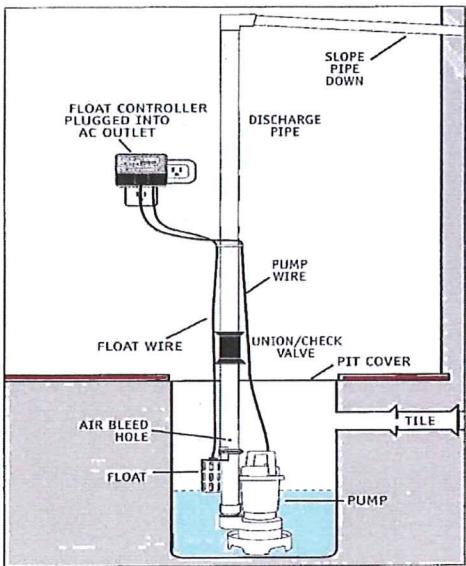


**“FLUSHABLE” WIPES AREN’T FLUSHABLE**

Remember the 3 P’s only in the toilet: Pee, Poo and (toilet) paper

## SUMP PUMPS

### HOW TO PROPERLY DISCHARGE A SUMP PUMP



- 1) You can have the discharge pipe empty onto your property at least 10 feet from the home. With this approach, make sure, the ground slopes away from the foundation and the pipe stays clear of debris or animals. The longer the pipe the less likely the water will infiltrate through the soil and end up back into the sump pit again.
- 2) The second option is connecting the sump pump to the storm drain, which is separate from the sanitary sewer system. This approach usually requires professional installation and may require approval from the city, but completely removes the water from your property. Contact the city if you are unsure if you have a sump pump connection at your curb.

**In the City of Osakis, it is illegal to connect your sump pump or roof drains to the sanitary sewer system.  
(Ordinance #52.02) see more information below on Inflow and Infiltration**

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### GENERAL KNOWLEDGE ABOUT INFLOW AND INFILTRATION INTO SANITARY SEWER

Inflow and infiltration are defined as groundwater and stormwater that enter a sewer system. Collection systems can be damaged when they are forced to transport more flow than they are designed to handle. Increased effluent also raises costs for wastewater treatment facilities, because harmless stormwater and groundwater mix with sewage.

In many cases, inflow and infiltration (I&I) accounts for up to 45% of the annual flow to treatment plants.

Removing improper connections:

- Make sure that gutters, yard drains, and sump pumps aren't connected to the sanitary sewer system.
- Repairing or replacing leaking pipes
- Cracks and leaks in sewer pipes can be caused by age, loose joints, damage, or root infiltration. Pipe replacement is expensive and disruptive, so trenchless technologies are often preferred
- Avoiding planting trees and shrubs over sewers, tree roots can damage sewer pipes and cause leaks
- Keeping cleanout caps on
- Lawn mowers can break the plastic caps on cleanouts, but replacement lids are available at hardware stores.

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### COMPOST SITE

The Compost Site is now locked at all times. A key can be obtained at City Hall during regular business hours Monday-Friday 8:00 AM – 4:30 PM

There is also organic compost for sale at \$5.00 a yard.

Contact City Hall to arrange a time for the City Crew to come and assist in loading.



# January - December, 2026

## Every-Other-Week Commingled Recycling

### Guidelines

Your recycling is single sort; you can place all items together in your container. They do not need to be sorted. Recycling cart may include the items listed below. We recommend setting your cart out the night before your recycling day.

\*\* Wheels should point toward your house, away from the street. Cart should be 1 foot from curb, not on the street. Cart should be 3 feet from any other obstructions such as mailboxes, trees, poles, etc. No bungee cords on the lid. IF IN DOUBT, NOTICE THE CART'S POSITION AFTER SERVICE AND PLACE IT THE SAME WAY EACH WEEK.

**ALUMINUM AND TIN CANS** – Includes small scrap pieces of clean aluminum. Labels may remain on cans.

**GLASS** – Beverage and food jars only. Please rinse. All colors of glass are accepted. Labels may remain on glass. **NO BROKEN GLASS!**

**PLASTIC** – Please rinse. Labels may remain on containers. Items with #1, #2 and #5 in the recycling triangles are acceptable.

### PAPER PRODUCTS/PAPERBOARD –

This includes newspaper, ad inserts, magazines, catalogs, mixed residential mail and paperboard. (Paperboard includes items such as cereal, snack and tissue boxes as well as paper grocery bags.)

**CARDBOARD** – Can accept small amounts of cardboard. No pizza boxes. Please break down cardboard to prevent it from getting stuck in your container.

***Please discard items not recyclable as trash.***

\*\* These items are not recyclable! \*\*

Styrofoam containers, waxed or food contaminated paper, drinking glasses, windowpanes, light bulbs, broken glass, paper towels and aerosol cans.

Jan 2026						
S	M	T	W	T	F	S
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25	26	27	28	29	30	31

Jul 2026						
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Aug 2026						
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30	31					

Mar 2026						
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Sep 2026						
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Apr 2026						
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Oct 2026						
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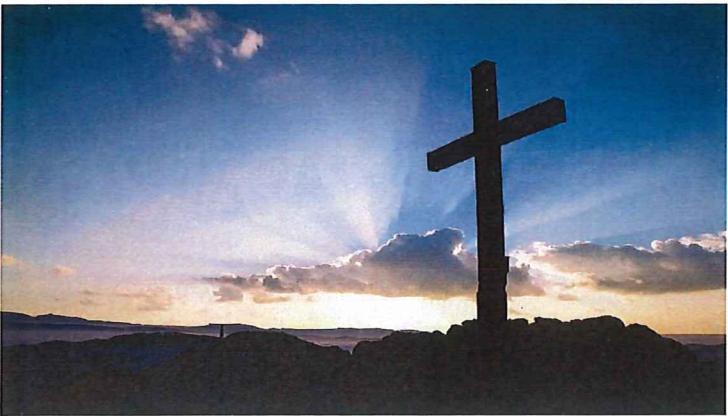
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Nov 2026						
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Jun 2026						
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Dec 2026						
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27	28	29	30	31		

**WEST CENTRAL  
SANITATION  
1-800-246-7630**



# OSAKIS AREA CHURCHES

**Osakis Lutheran Church**

310 East 1<sup>st</sup> Ave  
Osakis, MN 56360  
320-859-2350  
Worship ~ 10:00 AM  
Sunday School ~ During worship

**Salem Lutheran Church**

16134 170<sup>th</sup> St  
Osakis, MN 56360  
320-859-2766  
Worship ~ 10:30 AM  
Sunday School ~ 9:15 AM

**First Presbyterian Church**

101 West Oak St  
Osakis, MN 56360  
320-859-4550  
Worship ~ 9:30 AM

**Elim Lutheran Church**

16307 141<sup>st</sup> Ave  
Osakis, MN 56360  
320-859-4244

**Redeemer Lutheran Church**

418 3<sup>rd</sup> Ave  
Osakis, MN 56360  
320-859-2769

**Immaculate Conception Catholic Church**

316 3<sup>rd</sup> Ave  
Osakis, MN 56360  
320-859-2390  
Worship ~ 10:30 AM (Sunday)  
Worship ~ 4:00 PM (Saturday)

**Sauk Valley Lutheran Church**

13958 150<sup>th</sup> St  
Osakis, MN 56360  
320-859-2766  
Worship ~ 10:30 AM  
Sunday School ~ 9:15 AM





# City of Osakis ~ 2026 Information

Bill is due on the 10<sup>th</sup> of Each Month

## WATER, SEWER, GARBAGE RATES



### Water-Code on the bill (RWTR)

\$37.75 for the first 1000 gallons

Plus for each 1000 gallons (1,001 to 5,000) \$4.50

Plus for each 1000 gallons (5,001 to 10,000) \$4.75

Plus for each 1000 gallons (10,001 to 20,000) \$5.00

Plus for each 1000 gallons (20,001 & up) \$5.25

(Commercial Water Tax – 6.875%)

Residential Seasonal Water Use/per month \$37.75 (water and sewer accounts)



### Sewer-Code on bill (SWR)

\$28.25 for the first 1000 gallons of water used

Plus for each 1000 gallons \$4.25

\$41.00 Sewer only

Late fee = \$5.00

User fee = \$9.50

Residential Seasonal Sewer Use/per month \$28.25 (sewer only accounts)



### Storm Drain-Code on bill (STDR)

Residential \$3.00

Multi-Family \$5.50

Commercial \$8.00



### Garbage Rates-Code on bill (GR(size) and RECY)

35 Gallon & Recycling \$16.89

64 Gallon & Recycling \$19.41

96 Gallon & Recycling \$21.56

Douglas & Todd Counties – Transit Use Tax - .5%

Garbage pickup is **EVERY Tuesday**

Garbage containers should be placed curbside by **7:00 AM**

Recycling pick is **EVERY OTHER Tuesday**

Contact City Hall for schedule & West Central Sanitation Guidelines

Recycling containers should be placed curbside by **7:00 AM** and placed six feet from the garbage container

Drop Box Location for Payment is located by the front door of the City Hall at: 14 Nokomis St E, Osakis, MN 56360 or Mail to PO Box 486, Osakis, MN 56360. Also available is Pay your Bill Online at [www.cityofosakis.com](http://www.cityofosakis.com) or sign up for Autopayment with the attached form in packet labeled Direct Payment Form

**PLEASE KEEP THIS PAGE FOR YOUR INFORMATION**

The City of Osakis is an Equal Opportunity Provider and Employer



# Service Request Agreement

City of Osakis

14 Nokomis Street East PO Box 486 Osakis, MN 56360  
Phone #320-859-2150 Fax #320-859-3978  
[www.cityofosakis.com](http://www.cityofosakis.com)

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Account # \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone/Cell Phone \_\_\_\_\_

Applicants Signature \_\_\_\_\_

Will this property be used as a Vacation Rental Property (VRBO)?  Yes  No

By signing this agreement, it is hereby understood by the applicant that water/sewer/garbage is billed monthly and **payment is due in the City Clerk's office on or before the 10th of every month to avoid any late charges**. If your bill is delinquent for two months you will be notified and if no payment is made within 10 days of the delinquent notice your utilities will be shut-off. The applicant will be required to pay the balance in full, plus a \$25.00 reconnection fee.

Please provide the following information so that the City of Osakis will be in compliance with Title VI of the Civil Rights Act of 1964.

The information regarding race, color, or national origin designation is required in order to assure the Federal Government that the City of Osakis complies with Federal Laws prohibiting discrimination on the basis of race, color, or national origin. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your request for services or to discriminate against you in any way. However, if you chose not to furnish this information, we are required to note your race/color/national origin on the basis of visual observation or surname.

Please check boxes that apply to **ALL** members of your household in the appropriate racial categories and ethnic categories below:

## RACIAL CATEGORIES

American Indian or Alaskan Native  
 Asian  
 Black or African American  
 Native Hawaiian or Pacific Islander  
 White

## ETHNIC CATEGORIES

Hispanic or Latino  
 Not Hispanic or Latino

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write to the USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an Equal Opportunity Provider and Employer.

**PLEASE RETURN THIS PAGE TO THE CITY OF OSAKIS**

The City of Osakis is an Equal Opportunity Provider and Employer.



# City of Osakis

14 Nokomis Street East  
PO Box 486  
Osakis, Minnesota 56360  
Phone #320-859-2150  
Fax #320-859-3978  
E-mail - [cityhall@cityofosakis.com](mailto:cityhall@cityofosakis.com)  
Updated 4/4/2023

## AUTOMATIC WITHDRAWAL AUTHORIZATION

I hereby authorize the City of Osakis (the City) to make recurring charges for the amount due on the utility billing account(s) referenced below on the billing due date each month. Authorization is given for recurring charges to the checking or savings account listed below, and, if necessary, the City may initiate adjustments for any transactions credited/debited in error. Applications must be received by the 15<sup>th</sup> of the month, for the automatic payment draft to process as a prenote the next billing cycle and the following month automatic payments will begin.

I agree not to dispute the City's recurring billing with my financial institution as long as the amount in question was for services rendered prior to cancellation of this agreement. I understand that if I have any problems or questions regarding my utility billing account(s), I should contact city hall for assistance. I agree to not dispute any charges from the City unless I have already made an effort, in good faith, to rectify the situation directly with the City and those efforts have failed.

I authorize this agreement to remain in effect until I provide written notice to the City of my intent to terminate this agreement. To ensure timely cancellation, I recognize that such notification shall be provided at least 30 days prior to the next scheduled transaction(s). Upon termination of this agreement, I will make alternative payment agreements.

I acknowledge that the origination of ACH transactions to my account must comply with the provisions of the U.S. law. I ask that the data provided in this agreement be handled by the City in accordance with Minnesota Data Practices Act.

I, hereby, guarantee and warrant that I am legal owner of this checking or savings account, and that I am legally authorized to enter into this recurring billing agreement with the City of Osakis.

I AUTHORIZE THE CITY OF OSAKIS TO INITIATE ELECTRONIC DEBIT ENTRIES TO

<input type="checkbox"/> CHECKING ACCOUNT (or)	<input type="checkbox"/> SAVINGS ACCOUNT	For the payment of my utility bill(s)
CUSTOMER NAME		UTILITY ACCOUNT NUMBER
ADDRESS		PHONE NUMBER
SIGNATURE		DATE
FINANCIAL INSTITUTION ROUTING NUMBER		FINANCIAL INSTITUTION ACCOUNT NUMBER
FINANCIAL INSTITUTION AND PHONE NUMBER		FINANCIAL INSTITUTION CITY AND STATE

I understand I will receive a monthly statement indicating the payment amount that will be drafted from my account on the 10<sup>th</sup> of the month.

PLEASE check here if you would like a copy of this document for your records.

### Tennessee Warning

Under the Minnesota Government Data Practices Act (Minn. Stat. § 13.548), your name, address, telephone number, and e-mail are private data. You may choose not to provide some or all of this private data, but it may limit your ability to participate in this program. By signing below, you are consenting to allow registration information to be shared with the City Clerk/Treasurer, and other registered program participants in order to administer this activity. This consent expires upon completion of this activity.

[www.cityofosakis.com](http://www.cityofosakis.com)

"A Friendly Place to Play and Stay"

*This institution is an equal opportunity provider and employer.*