

**Osakis City Council – Regular Meeting**  
**Osakis City Hall – 14 Nokomis Street East**  
**November 10, 2025**  
**7:00 PM**

Present: Randy Anderson, Laura Backes, Judy Dvorsak, Stephanie Finnegan, Tim Thornbloom  
Others Present: Angela Jacobson, Ed Berger, Rose Johnson, Stan Johnson, Stacey Alf, Eric Alf, Jen Alf, Matt Alf, Daryl Senger, Travis Redetzke, Craig Dropik, Carlene Dean, Kevin Kruger, Cody Senger

Meeting was called to order by Mayor Dvorsak at 7:00 p.m.

Motion by Backes, seconded by Thornbloom, to approve the agenda as presented with removal of #76 Police Report from consent items and swear in officers. All Ayes

Motion by Finnegan, seconded by Anderson, to approve the general consent items, including the October city bills in the amount of \$458,401.10 and meeting minutes from October 13, 2025, October 20, 2025 and October 20, 2025 joint meeting. All Ayes

**PROJECT #76: POLICE**

Part-time Officers Cody Senger and Matthew Alf were sworn in. Council received police report.

**PROJECT #249: PLANNING & ZONING**

Council received a letter from Sourcewell that included changes and the Service Agreement for Community Development Services.

Motion by Thornbloom, seconded by Anderson, to approve the Shared Services Agreement with Sourcewell for Community Development Services. All Ayes

Motion by Backes, seconded by Finnegan, to approve the October 23, 2025 Planning & Zoning meeting minutes. All Ayes

**PROJECT #60-1: ORDINANCE / RENTAL**

Council asked the Planning & Zoning to review the rental ordinance at their October meeting. The members voted to not recommend approval of a rental ordinance. Council will discuss later – want to hear more about any concerns.

**PROJECT #22: CLERK**

Council received updated fund balances. Jacobson informed the council that some fund balances will be negative until we receive tax funds. Waiting on the government shutdown to end for the RD funds.

**PROJECT #84: BUDGET**

Council received the 2026 Budget to review. No changes to date. The 2026 Budget will be adopted in December. The Truth in Taxation public hearing will also be held in December.

**PROJECT #46: WATER & SEWER RATES**

Jason Murray and Clerk Jacobson have been working on a rate analysis for 2026. Clerk Jacobson explained the projected changes and the reasons for the rate increases. Council will set the water and sewer rates for 2026 at the December Council meeting.

**PROJECT #97: WATER**

The city received two grants from Sourcewell:

1. \$39,869 was received for the water meter replacement project. This is an impact grant to pay for the cost of the larger meters that need to be replaced.
2. A \$40,000 grant was received for the water plant generator. Total cost is \$57,798.

**PROJECT #24: LIQUOR STORE**

Council received the monthly Liquor Store reports. In October, the new camera system was purchased in the amount of \$12,990.

Motion by Backes, seconded by Finnegan, to approve to hire Rylee Mickle for a part-time bartender position at \$14 per hour. All Ayes

**PROJECT #74/13: FIRE DEPARTMENT / FIRE RELIEF**

Craig Dropik discussed the PERA Fire Relief – asking for an increase in the yearly benefit level for 2026. Current amount is \$5,600 and the request is to \$6,600.

Resolution 2025-28 was presented by Finnegan, seconded by Backes to approve to increase the 2026 benefit level for the Osakis Fire Relief to \$6,600. When put to a vote, the resolution passed unanimously.

**PROJECT #197: WATER**

Motion by Finnegan, seconded by Anderson, to approve change order 004 for the water plant project. All Ayes

Motion by Thornbloom, seconded by Finnegan, to approve Eagle Construction’s invoice for pay application #21 in the amount of \$28,028.50. All Ayes

**PROJECT #489: MAIN LIFT STATION**

At the October meeting, the council approved the electrical contract with Killmer Electric for the main lift station project.

In December, the council will receive a bond estimate to award the project.

**PROJECT #49: MAIN STREET / LATERAL LINE PROJECT**

Kevin Kruger went over the preliminary concept of the Main Street and Pike Street project for the lateral line improvements:

- Main Street reconstruction – water/sewer from 4<sup>th</sup> Avenue to 7<sup>th</sup> Avenue.
- As of now, not far to go with main lateral line.
- Move forward to final design on Main Street.
- WSB will have the contract in December for approval but continue to move forward.

Motion by Backes, seconded by Finnegan, to approve WSB’s invoice in the amount of \$4,579.50. All Ayes

**PROJECT #444/419: WASTE WATER PROJECT / I & I / MPCA**

Lateral line inspections are still being worked on by Johnson Jetline.

Council discussed plans on moving forward with engineering and funding to pay the engineering project. To move forward with the project, we need to receive funding from the PFA and MPCA. Currently, we have \$140,000 in the sewer fund.

Clerk Jacobson explained her conversation with Kevin from MPCA – can request an extension but there needs to be circumstances beyond our control. Delays by the MPCA will move it further down the road and will not get any cheaper. Discussion on agreement with MPCA to compliance.

Motion by Finnegan, seconded by Backes, to approve Darrin Quistorff as the MPCA point of contact per compliance agreement and removing Greg Gottwald. All Ayes

**PROJECT #102: EDA**

Council received a letter awarding the city a MN Housing Infrastructure grant in the amount of \$480,000. Clerk Jacobson worked with Laura from Bollig for submission of the grant. This grant will help reduce the per lot cost for a new development.

Motion by Finnegan, seconded by Backes, to approve the October 27, 2025 EDA meeting minutes. All Ayes

**PROJECT #312: BEAUTIFICATION TEAM**

A fundraiser party is scheduled for February 21, 2026.

**PROJECT #441: PARK COMMITTEE**

Park Committee information from their meeting:

- Splash Pad – final plans are expected in November. Bidding should begin soon and local contractors are encouraged to participate.
- Bike Share Program – available for use and is going well.
- Banners – senior banners will be put up in November. Welcome to Osakis banners will be put up in the open places.

A grant in the amount of \$15,000 from Sourcewell was received for consulting reimbursements.

Motion by Anderson, seconded by Thornbloom, to approve WSB design and contract for the final design of Park Osagi for an additional \$34,425. All Ayes

Motion by Finnegan, seconded by Anderson, to approve the October 28, 2025 meeting minutes. All Ayes

Motion by Backes, seconded by Finnegan, to approve WSB's invoice for Park Osagi engineering in the amount of \$4,672. All Ayes

**OPEN FLOOR**

Travis Redetzke commented about snow removal – concerned about snow on the sidewalks with no boulevard. This is a learning year – working with the county to help with snow plowing. Now have 24 hours to remove the snow.

Council discussed open floor – Motion by Finnegan, seconded by Thornbloom, to no longer have open floor – must fill out a form to be on the council agenda the Monday before the meeting if any want to be on the agenda. All Ayes

**PROJECT #196: FEE SCHEDULE**

Council reviewed updated water/sewer and dog impound fees. Fee schedule will be approved in December.

**PROJECT #373: POLICY / PERSONNEL POLICY**

Council received the final draft of the Personnel Policy with changes to Paid Family and Medical Leave and the code of conduct for all employees and volunteers.

Motion by Thornbloom, seconded by Anderson, to approve the final draft of the Personnel Policy with changes. All Ayes

**PROJECT #89: ATTORNEY**

Flaherty and Hood’s hourly rate will increase slightly in 2026. Thornton Law Office is requesting a rate increase from \$160 to \$175 per hour for criminal prosecution matters.

Motion by Finnegan, seconded by Thornbloom, to accept the rate increase for both Flaherty and Hood and Thornton Law Office for 2026. All Ayes

**PROJECT #97: DELINQUENT BILLS**

Council received a list of the 2025 delinquent bills.

Motion by Backes, seconded by Anderson, to approve to put the 2025 delinquent bills on taxes if unpaid by November 21, 2025. All Ayes

**PROJECT #156: ENGINEERING**

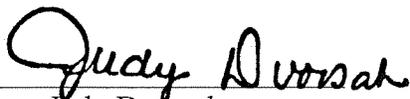
Laura and Brian from Bollig met with Clerk Jacobson and Mayor Dvorsak to discuss the next steps for the project. Bollig has proposed to provide a needs assessment at no cost to the city as part of their professional services agreement.

Motion by Anderson, seconded by Thornbloom, to approve for Tast 1, Bollig Engineering for the Engfer property and agreement via task order. All Ayes

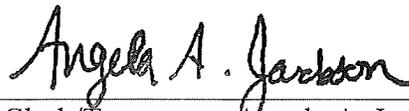
**OTHER ITEMS:**

Next Council meeting will be December 8, 2025.

Motion by Finnegan, seconded by Thornbloom to adjourn the meeting at 9:10 p.m. All Ayes



Mayor – Judy Dvorsak



City Clerk/Treasurer – Angela A. Jacobson