

Osakis City Council – Regular Meeting
Osakis City Hall – 14 Nokomis Street East
August 11, 2025
7:00 PM

Present: Judy Dvorsak, Laura Backes, Stephanie Finnegan, Tim Thornbloom, Randy Anderson
Others Present: Angela Jacobson, Calvin Uhl, Paulette Dunn, Tonya Danielson, Bryan Danielson, Troy Benning, Craig Dropik, Mark Reicks
Live Stream: 2 people

Meeting was called to order by Mayor Dvorsak at 7:00 p.m.

Motion by Anderson, seconded by Finnegan, to approve the agenda as presented. All Ayes

Motion by Backes, seconded by Anderson, to approve the general consent items, including the July city bills in the amount of \$531,959.86 and meeting minutes from July 14, 2025. All Ayes

PROJECT #261: WATER PROBLEM

Bryan Danielson was in attendance to address drainage issues behind his property at 226 Central Avenue.

All property is private where the runoff issues are. Discussed that Planning & Zoning should discuss and look at the properties.

Danielson wants the city to take over the alley or easement – and to have storm drain installed for the water problem.

Quistorff mentioned a storm drain from Main Street West – will look into what can be done for the water issues.

PROJECT #22: CLERK

Clerk Jacobson asked for approval to attend the Clerk's Advanced Academy. Jacobson received a \$100 scholarship.

Motion by Finnegan, seconded by Thornbloom, to approve Clerk Jacobson to attend the Clerk's Advanced Academy training on September 18th – 19th, 2025. All Ayes

PROJECT #22/84: CLERK/BUDGET

Council received a draft copy of the 2026 Budget. Supervisor departments will look at their needs vs. wants. Meet the end of August – top items list with the top three things that are flexible to reduce or keep.

PROJECT #167: TAX INCREMENT FINANCING

Council received management letter for the TIF districts for review.

- TIF 1-5: will meet budget in December. Need to complete:
 1. Modify recertify TIF for new budget.
 2. Decertify.
 3. Or do nothing and pay extra to the county and get our percentage back.
- TIF 1-6: done in 2034 – continue to pay bond.
- TIF 1-8: decertify 2025 – Industrial Park.

- TIF 1-9: done in 2044 – continue.

EDA will review next month and make recommendation of options to move forward.

PROJECT #24: LIQUOR STORE

Troy Benning informed the council of the following:

- Future promotions – table tents – game advertise and specials.
- Jersey give away – tickets for giveaway. Specials and games to participate in.
- Specials for Taste of Osakis.
- Jolene will clean on days when WASOSA can't.
- New system – credit card one-time fee is \$1,700 – 3.38% will be passed on to the customer with funds going to the company.

PROJECT #74: FIRE DEPARTMENT

Council received PERA information for the Fire Department retirement fund to review.

Craig Dropik mentioned that the Community Night Out had a good turnout.

Motion by Anderson, seconded by Finnegan, to approve to purchase a trailer in the amount of \$6,887.76. All Ayes

PROJECT #205: PUBLIC WORKS / POLICY 13-2025

Council reviewed draft policy for 13-2025 regarding body camera for public works when entering private homes. Police are getting new body cameras and will hand down their used ones.

Motion by Anderson, seconded by Thornbloom, to approve Police 13-2025 – Use of Body-Worn Cameras by the Public Works Department. All Ayes

PROJECT #197: WATER PLANT / WATER TOWER

Project update: They have been working through some startup issues. Filtered water will need to be sent to the sewer until all filters are fully acclimated and ready to be put into service.

Project is estimated to be over budget by \$78,000 – will use water funds.

Motion by Finnegan, seconded by Backes, to approve Eagle Construction bill #19 in the amount of \$39,770.24. All Ayes

PROJECT #489: MAIN LIFT STATION

Eric Meeser received quotes for generators for both the water plant and the main lift station. Due to extended lead time, it is suggested to order them now.

Council received information on the building for the main lift station project. Total project is \$788,000. \$110,000 is for the water plant backup generator and installation (water funds used). \$257,000 left from the bond proceeds from the Main Lift Project in 2022. \$353,000 funds needed for the project.

Council tabled the discussion for the lift station generator – wait for natural gas generators.

Motion by Thornbloom, seconded by Backes, to approve the main lift station building using precast with exposed aggregate at a cost of \$72,200. All Ayes

PROJECT #312: BEAUTIFICATION TEAM

Amber Kral was not in attendance. Still getting bids for the pavilion. Horseshoe pits will be installed this Friday.

PROJECT #441: PARK COMMITTEE

Bikes were received this week from Horizon Public Health Bike Share Program. City is looking for advertising from local businesses that want to have a logo on the bike basket. Amount is \$250 and can contact city hall if interested.

Motion by Backes, seconded by Finnegan, to approve the July 29th, 2025 meeting minutes. All Ayes

OPEN FLOOR

No public comments.

PROJECT #505: LAVENS LAKEVIEW DRIVE

Quistorff met with MBC Drainage and will get a cost estimate on what needs to be done. No other quotes have been received. Discuss at the next workshop – jetting to clean out the culverts.

PROJECT #203: SNOW REMOVAL ORDINANCE

Mayor Dvorsak explained the information reviewed at the group meeting for discussion of sidewalk snow removal.

Mayor Dvorsak read the information pertaining to the ordinance, sanding, flyer and volunteer help.

Motion by Backes, seconded by Thornbloom, to approve #143 Ordinance Amendment for Snow, Ice, Dirt and Rubbish. All Ayes

PROJECT #196: FEE SCHEDULE

The city had an inquiry for cannabis retail registration. The law allows the city to charge up to \$500 for an initial retailer and up to \$1,000 for renewal or up to half of what the OCM charges.

Motion by Backes, seconded by Thornbloom, to approve the cannabis retail registration fee of \$500 for an initial retailer and up to \$1,000 for renewal. All Ayes

PROJECT #195: SAFETY PROGRAM

Motion by Backes, seconded by Anderson, to approve Lakes Country Services Agreement in the amount of \$7,775. All Ayes

PROJECT #468: SPECIAL EVENT

Council received Special Event License application for O-Town Tavern for Taste of Osakis event.

Motion by Anderson, seconded by Finnegan, to approve the Special Event License and 2-Day Liquor License for O'Town Tavers from September 5th, 2025 from 11 a.m. to midnight and September 6th, 2025 midnight to 11:59 p.m. in the area designated by Osakis Chamber and submit all necessary documents to obtain the license. All Ayes

Map of Liquor Service area will be provided – all alcohol must be in a controlled area.

Resolution 2025-19 was presented by Backes, seconded by Finnegan, to approve Taste of Osakis as a community festival. When put to a vote, the resolution passed unanimously.

Motion by Anderson, seconded by Finnegan, to approve a Special Event License for Osakis Pub for Taste of Osakis. All Ayes

Motion by Anderson, seconded by Finnegan, to approve a Special Event License for Bowling Barn and Grill for Taste of Osakis. All Ayes

PROJECT #370: HERITAGE CENTER

The Visitor's Center will display a Coach Plaque until it can be put on a rock for display.

PROJECT #360: EMPLOYEE

Chad Gulbranson was approved for family medical leave from June 12th to September 4th. Gulbranson notified the city that he will need to extend his leave beyond the 12 weeks provided under FMLA and is requesting additional time off. During this time, no vacation or sick leave will accrue. Also noted was that the city's insurance contribution will end after the FMLA period concludes (September 5th, 2025).

Calvin Uhl is filling Gulbranson's position and Austin Becker is filling Uhl's position.

Motion by Thornbloom, seconded by Finnegan, to approve to temporarily assign Calvin Uhl the duties of police chief while Chad Gulbranson is on approved medical leave and to be re-evaluated when the approved leave has ended. All Ayes

Motion by Finnegan, seconded by Anderson, to approve to temporarily assign Austin Becker the duties of Calvin Uhl's police officer shift while medical leave is approved. All Ayes

Motion by Finnegan, seconded by Anderson, to table wage discussion until the budget meeting. All Ayes

CLOSED MEETING

Motion by Backes, seconded by Finnegan to close the regular meeting and open a closed meeting. All Ayes

Motion by Backes, seconded Finnegan, to adjourn the closed meeting. All Ayes


Motion by Backes, seconded by Thornbloom, to approve to extend 3 months from September 5th, 2025 to December 5th, 2025 and update on documentation for leave. All Ayes

Closed session on December 3rd, 2025 at 5:45 p.m. for updates.

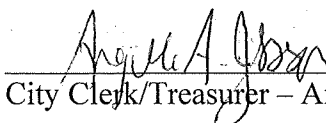
OTHER ITEMS:

September 8th, 2025 – next Council meeting.

Motion to adjourn the meeting at 9:00 p.m. All Ayes



Mayor – Judy Dvorsak



City Clerk/Treasurer – Angela A. Jacobson