

**Osakis City Council – Special Council Workshop Meeting**  
**City Hall – 14 Nokomis Street East**  
**June 18, 2025**  
**5:30 PM**

Present: Judy Dvsorak, Laura Backes, Stephanie Finnegan, Randy Anderson, Tim Thornbloom  
Others Present: Angela Jacobson, Kevin Kruger (WSB), Brian Bourassa (WSB), Brian Bollig and Laura Ostlie via Zoom (Bollig),

Called to order at 5:30 p.m. by Mayor Dvsorak.

Motion by Backes, seconded by Thornbloom, to approve the agenda as presented. All Ayes

**PROJECT #444/416: WASTE WATER PROJECT / I & I / MPCA**

Kevin Kruger and Brian Bourassa reviewed the planning for the I & I project. At the May meeting, the council approved to televise the lateral lines on the east side of town by the Main Street Improvement area. Estimated cost is \$8,759 for 35 homes.

Items reviewed:

- Proposed professional services identify the scope of planning for the repair or rehab of I & I identified areas of improvement in Osakis.
- Estimated project fees outline the cost to do the initial project planning.
- Draft letter to MPCA of our efforts in the I & I reduction plan.
- This does not include the lateral line inspections needed to assess the lateral lines in the area. This is an additional cost estimated at \$14,000 for 56 homes.

Kruger explained what is being done to see what areas of town need to be replaced, why we are doing them and where we are at in compliance.

Motion by Backes, seconded by Thornbloom, to approve to go forward with WSB's plan proposal in the amount of \$49,069.00 for the sanitary sewer replacement design. All Ayes

**PROJECT #376: CAPITAL IMPROVEMENT PLANNING / NEEDS ASSESSMENT**

Council received information about the needs assessment and funding analysis provided by Bollig.

Brian Bollig and Laura Ostlie via Zoom reviewed the following:

- Work for other communities – priority for list of what needs to be done and look for funding.
- Funding programs because we have projects.
- Recommend for grant writing because you didn't have someone on your team.
- PFA #3 on list – go over more funding, not just PFA funds. Look for other avenues of funding to layer the funding.

After the discussion – will withdraw proposal for the needs assessment.

**PROJECT #444/60: WASTE WATER PROJUECT / I & I / ORDINANCE**

The I & I ordinance required sump pump compliance and lateral line compliance in town and when selling your home. With more of these compliance checks coming up, there are fees that need to be set for non-compliance:

- The city does not have a way to do the inspections. The fee should be the amount is cost for the contractor to do the inspection.
- Fee for the city to review the inspection report and issue a certificate of compliance – Council discussed a fee of \$25.00.
- Other cities are charging \$40 a month for the first year (\$20 if they can provide signed proposal to complete the work) and \$200 a month after the first year.

Motion by Anderson, seconded by Finnegan, to approve to add the above fees to the fee schedule for I & I ordinance. All Ayes

### **PROJECT #203: SNOW REMOVAL**

Council discussion – go back to the original ordinance and add (Main Street, Co Rd 3 to 2<sup>nd</sup> Ave W)

City of Redwing has a 24-hour required to remove snow flyer for volunteers to help with shoveling and free salt/sand.

Keep sidewalks clean – safety of the people in the community.

Public Works help to clean Hwy 82 – clean off as soon as possible and after big snow falls.

OHS National Honor Group – use to help those in need.

### **PROJECT #287: CROSSWALKS**

Discussed better crosswalks – City of Alexandria has epoxy and etched sidewalks.

Gulbranson will check into it for lights at the crossings.

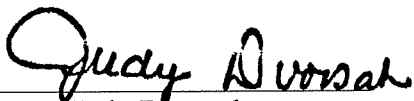
### **PROJECT #360: EMPLOYEE LEAVE**

Gulbranson is out on leave – comp hours if he has to work, he is on short term disability.

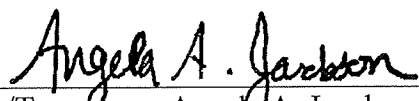
### **OTHER INFORMATION:**

Discussed First Responders – officers may look at Fire Department officers as long as not all positions are also Fire Department.

Motion by Backes, seconded by Finnegan, to adjourn the meeting at 7:00 p.m. All Ayes



Mayor – Judy Dvorsak



City Clerk/Treasurer – Angela A. Jacobson