

Osakis City Council – Regular Meeting
Osakis City Hall – 14 Nokomis Street East
June 9, 2025
7:00 PM

Present: Randy Anderson, Judy Dvorsak, Stephanie Finnegan, Laura Backes, Tim Thornbloom
Others Present: Angela Jacobson, Tonya Danielson, Brian B. (WSB), Craig Dropik, Laura Ostlie (Bollig), Kevin Kuger (WSB), Ann Wood, Jeremy Pederson (Osakis Anchor), Amber Kral
Live Stream: 4 people

Meeting was called to order by Mayor Dvorsak at 7:00 p.m.

Motion by Backes, seconded by Finnegan, to approve the agenda as presented. All Ayes

Motion by Anderson, seconded by Thornbloom, to approve the general consent items, including the May city bills in the amount of \$753,622.67, and meeting minutes from May 12, 2025 and May 19, 2025. All Ayes

PROJECT #22: CLERK

Council received a copy of the MN Master Municipal Clerk title for Clerk Jacobson. Jacobson received a professional title with 30 points experience. Comment received from LMC in 2010 – have to start all over to receive MMMC with 50 points education.

Reviewed a draft policy from LMC that outlines the requirements of cameras. Cameras are installed for security measures to enhance safety and protect property.

The draft policy will be reviewed by supervisors and the city attorney.

Anderson commented that he wants to have training on the cameras – put internal camera/voice with button for activation.

Liquor Store cameras should also be updated.

PROJECT #154: EMPLOYEE HIRING

Troy Benning would like to hire Abigail Uhlenkamp for a part-time position at a starting rate of \$13.00 per hour.

Motion by Thornbloom, seconded by Finnegan, to approve hiring Abigail Uhlenkamp at a rate of \$13 per hour contingent on passing a drug test and background check. All Ayes

PROJECT #489: MAIL LIFT STATION

Advertising for bids will be completed in June. Bid approval at the July Council meeting.

PROJECT #84: BUDGET / AMENDMENT

After the settlement of the 2025 Union Contracts, there will need to be a budget amendment to be in line with the contracts.

Clerk Jacobson will discuss the budget with the supervisors and where the to cut and balance the budget for 2025 at their meeting.

PROJECT #24: LIQUOR STORE

Council received the May Liquor Store reports.

Gambling rent for April was \$4,611.92

Getting prices for paving the parking lot.

PROJECT #205: PUBLIC WORKS

Quistorff is getting a quote for the purchase of a trailer lift from Sauk Centre Rental. The council previously approved the purchase of a lift trailer to be used for banners and Christmas lights. An OSHA grant has been applied for to use toward the purchase of the lift.

The compost site has a large pile of sand that Quistorff would like to haul out. Rodger Larson would haul for the city to get rid of it out of town.

Motion by Finnegan, seconded by Anderson, to approve to get rid of the sand from the compost site to Rodger Larson's or another place closer that is available. All Ayes

PROJECT #197: WATER

Motion by Finnegan, seconded by Thornbloom, to approve Eagle Construction's bill #17 in the amount of \$18,168.75. All Ayes

Motion by Finnegan, seconded by Backes, to approve Nero Engineering's bill in the amount of \$28,269.20. All Ayes

Total completed with retainage is \$1,788,360.19. The remaining balance on the project is \$160,565.36.

PROJECT #60: ORDINANCE / ADMINISTRATIVE CITATION

At the May meeting, the council received a report of a few properties left to clean up or citations will be issued.

Mayor Dvorsak updated the council – there are two properties and have been talking with Steve Jones (Sourcewell) to get a seconded letter to cleanup or if not, issue citations.

PROJECT #312: BEAUTIFICATION TEAM

Amber Kral informed the council of the following:

- June 22nd – Beach Party with ribbon cutting by the Chamber.
- Thank you for camera installation.
- Sand toys and park equipment going in by the end of the month.

PROJECT #441: PARK COMMITTEE

Update on the banners:

- They are being reordered to replace the current banners.
- The glued area will be stitched to hold them together better.
- No additional cost for the reorder.
- No payment has been made for the banners.

City received donations from the Nelson Community Association for \$250 and Osakis VFW for \$650. The EDA will cover the remaining cost of the banners.

The committee has been discussing a bike share program through Horizon SHIP program. City Crew is no expected to be called to get bikes that need repair.

Motion by Backes, seconded by Finnegan, to approve the May 27, 2025 meeting minutes. All Ayes

Motion by Anderson, seconded by Finnegan, to approve WSB's invoice in the amount of \$834.75. All Ayes

PROJECT #505: LAVENS LAKEVIEW DRIVE

Quistorff is meeting with MBC Drainage. He will get a cost estimate regarding what needs to be done for the drainage and ditching. Quistorff also reached out to Punky Didier.

Gravel has been put down on Lavens Lakeview Drive.

PROJECT #203: SNOW REMOVAL ORDINANCE

Mayor Dvorsak updated the council. Another meeting will be held to have Justin Dahlheimer (Osakis Public School) to join in the discussion. Jon Backes was also suggested because he moves snow for the public.

PROJECT #42: CLEAN UP DAY

The City Wide Clean Up Day was held on May 17th from 9 a.m. to 11 p.m. The Osakis Lions, Sentence to Serve and Lake Association members volunteered to help.

There was a total of 66 loads that came through – only 6 loads from Lake Association members.

Total collected was \$3,615.00 – expenses for ads and refreshments was \$402.50. A total of \$3,212.50 will go to the fireworks fund.

PROJECT #343: FIREWORKS

City received donations from Lake Association, VFW and Nelson Community Assoc. – each giving \$1,000 for the fireworks. Total carried over is \$7,151 with the Clean Up Day amount of \$3,212.50 equals a grand total of \$13,363.50.

Last month the council approved \$8,000 for fireworks.

Motion by Finnegan, seconded by Anderson, to amend the May meeting motion to adjust the amount from \$8,000 to \$9,000 for the 2025 Fireworks. All Ayes

PROJECT #444/60: WASTE WATER PROJECT / I&I ORDINANCE

The I&I Ordinance was passed in January. The ordinance requires sump pump and lateral compliance in the city and when selling homes.

Some fees were suggested – want supervisor input on time to review and complete certification.

Motion by Finnegan, seconded by Anderson, to table the discussion of the language changes and discuss at the council workshop. All Ayes

PROJECT #468: SPECIAL EVENT

Motion by Thornbloom, seconded by Finnegan, to approve a Special Event application for O'Town Tavern for July 12th, 2025 and block Main Street for the event contingent on receiving all necessary approvals and insurance. All Ayes

Resolution 2025-15 was presented by Anderson, seconded by Backes, to approve to declare the Osakis Car Show a community festival event. When put to a vote, the resolution passed unanimously.

PROJECT #21: DEMOGRAPHER

Information for the council for updating the census estimate.

PROJECT #444/419: WASTE WATER PROJECT / I&I / MPCA

WSB reviewed the planning for the I&I project. At the May meeting, the council approved to televise the lateral lines on the east side of town by the Main Street Improvement area. Estimated cost for 35 homes is \$8,750.

Motion by Finnegan, seconded by Thornbloom, to table the I&I / MPCA planning for the next council workshop. All Ayes

PROJECT #376: CAPITAL IMPROVEMENT PLANNING / NEEDS ASSESSMENT

Laura Ostlie (Bollig) reviewed her presentation:

- Layer projects – speed/steps/council guide process.
- Planning for the project to move forward.
- Needs assessment – have ready and ready for funding.
- Communities funded – phasing of projects – get funding multiple times. Getting 66% of projects grant funded is a success.
- Planning for 2026 projects – should be on a CUP list for June of 2025 to get funding for 2026.
- BDPI – funding reviewed beforehand and not when cost is incurred.
- DEED grant funding requirements.

Motion by Finnegan, to approve needs assessment/professional agreement. Motion dies for lack of second.

Backes expresses concern about engineer hopping – not comfortable.

Motion by Thornbloom, seconded by Backes, to table and discuss at council workshop. All Ayes

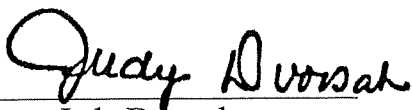
OTHER ITEMS:

Council received June calendar for city meetings.

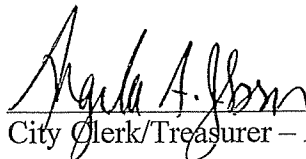
Backes mentioned the festival events for Osakis Days on June 19th through June 22nd – encourages council to attend these community events.

July 14th, 2025 – next Council meeting.

Motion by Backes, seconded by Thornbloom, to adjourn the meeting at 8:50 p.m. All Ayes



Mayor – Judy Dvorsak



City Clerk/Treasurer – Angela A. Jacobson