



**REGULAR CITY COUNCIL MEETING AGENDA
OSAKIS CITYHALL
14 NOKOMIS STREET E
MONDAY MARCH 10, 2025
7:00 P.M.**

Call the meeting to order
Pledge of Allegiance
Approve the Agenda

Consent Agenda (All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.) Agenda is subject to change.

CONSENT AGENDA & REPORTS:

Approve bills \$258,865.97

Approve City council minutes: 2-10-25

#174 Overtime report February (at meeting due to payroll date)

#73 First responders (no report received)

#74 Fire department

#102 EDA minutes 2-24-25

#205 Public Works

#489 Main lift station

#195 Safety Committee

#60 Ordinance – administrative citation

March calendar

IN PERSON STAFF REPORTS:

#22 Clerk

#24 Liquor Store

#76 Police department

RESPONSE FROM PUBLIC COMMENT: None

(Open Floor) Items for council to consider for future meetings.

PROJECTS:

#312 Beautification team – Amber Kral

#7 Community Center

#197 Water plant/water tower

#444/419 Waste water project/MPCA

NEW BUSINESS:

- #172/468 Car Club/Special Event – Wesley Smith
- #42 Clean up day – Mark Durst and Neil Meierhoffer
- #310 Blocking Lake Street – Blacks Resort
- #110 Gambling – Someplace Safe
- #170 Chamber
- #441 Park committee
- #249 Planning and zoning – cannabis ordinance
- #213 Beach - lifeguards
- #433 Sauk River Watershed
- #124 Sign
- #427 Resident Letter
- #382 Union Contract
- #286 Donations

OLD BUSINESS:

- #203 Snow removal ordinance
- #3 Elected officials training
- #260 Council information
- #505 Lavens Lakeview Drive
- #275 Pike Street Project
- #43 Board of review

Adjourn

TO: OSAKIS COUNCIL

PROJECT NUMBER: 22

PROJECT NAME: Clerk

INFORMATION FOR THE COUNCIL:

ATTACHEMENT: David Drown Associates Engagement letter

Clerk Jacobson will discuss at the meeting.

Jason Murry from David Drown Associations sent a letter to the city as the municipal advisor.

We have used David Drown for many years and Jason has worked for us as their representative. He has helped us in bonding for projects, interim financing, and setting water & sewer rates as new debt is put in place and costs change. Jacobson would recommend we approve David Drown and Jason Murry as the municipal advisor.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by 2nd by approve David Drowns Associates as the Municipal
Advisor.
All Ayes

ACTION

3-10-25

TO: OSAKIS COUNCIL

PROJECT NUMBER: 24

PROJECT NAME: Liquor Store

INFORMATION FOR THE COUNCIL:

ATTACHMENT: Liquor Store Reports.

- Statement of Revenue and Expense
- Liquor Store 2 year Expenditures and Revenue
- Liquor Store Exp./Rev. On-Off Sale
- Liquor Store Sales
- Inventory
- Reports: Group Sales, Sales by Revenue Center
- Gambling Rent February \$4,983.62
- Off Sale \$-8,024.47
- On Sale \$7,466.12
- Totals \$-558.35

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny

**All Ayes
ACTION**

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 76

PROJECT NAME: Police Department

INFORMATION FOR THE COUNCIL:

ATTACHMENT: February Report, Resolution 2025-06

1. The police department sold two vehicles on the surplus action. An abandoned motorcycle that was sold for \$1,076.

After expenses:

Towing \$138.50

Impound fee \$250

selling charge \$86.08

total amount received was \$601.42

2. A vehicle was forfeited due to a felony DWI and was prosecuted by the Douglas County Attorney. This vehicle was sold for \$756

After expenses:

Title transfer \$29

Impound fee \$250

Towing \$189

Selling charge \$60.48

Total recovered was \$227.52.

Douglas County would receive 30% or \$68.26

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Pass resolution to approve amounts to Douglas County and the Osakis police department.

A resolution 2025-06 was presented by _____ 2nd by _____ to approve vehicle forfeiture funds received of \$227.26 with 30% or \$68.26 paid to Douglas County attorney.

Motion Carries unanimously.

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 312

PROJECT NAME: Beautification Team

INFORMATION FOR THE COUNCIL:

ATTACHMENT: February 2025 spreadsheet

Amber Kral will be in attendance to update the council.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 7

PROJECT NAME: Community Center

INFORMATION FOR THE COUNCIL:

ATTACHMENT: Community Center Backroom remodel

Final numbers for the backroom remodel.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 197

PROJECT NAME: Water plant – Water tower

INFORMATION FOR THE COUNCIL:

ATTACHMENT: Change order 2, Nero Engineering

The council approved the change order at the last meeting. The amount approved was \$170,000. But after review with RD and the contractor, the actual change was \$168,054.10.

Nero Engineering bill for \$13,400

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

I would recommend the council make a motion with the new change order amount.

A motion by _____ 2nd by _____ to amend the motion from February 10, 2025 to change the amount of change order 2 for Eagle Construction Company from \$170,000 to 168,054.10.

All Ayes

A Motion by _____ 2nd by _____ to approve Nero Engineering bill in the amount of \$13,400.

All Ayes

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 444/419

PROJECT NAME: Waste Water Project I &I/MPCA

**INFORMATION FOR THE COUNCIL:
ATTACHMENT:**

Eric Mester and Paul Sandy attend the February meeting. They discussed the MPCA (MN pollution control) Inflow and Infiltration requirements.

Eric explained the city settled with the MPCA and is required to complete tasks for compliance.

There are no updates for March.

Task	Timeframe/Date
Submit Facility Plan Amendment	April 2024
Develop And Implement Updated I&I Ordinances	May 2024 to January 2025
Televiser Sewer Service Laterals	March 2025 to May 2025
Design Sewer Main Improvements	June 2025 to January 2026
Bid Sewer Main Improvements	February to March 2026
Construction Sewer Main Improvements	April 2026 to November 2026
Design WWTF Improvements	June 2025 to January 2026
Bid WWTF Improvements	February to March 2026
Construct WWTF Improvements	April 2026 to November 2026
Sewer Service Lateral Replacement Program	June 2025- November 2027

MY CONCERN/QUESTION/SUGGESTION IS:

I SUGGEST THE FOLLOWING SOLUTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

3-10-2024

TO: OSAKIS COUNCIL

PROJECT NUMBER:172-468

PROJECT NAME: Car Club/ Special Event

INFORMATION FOR THE COUNCIL:

ATTACHEMENT: Special Event application

Central Lakes Cruzers Car Club would like approval for a special event July 12th 8am to 5pm. Would like to block Main Street from 1st Ave E to Central Ave and 1st Ave E from County Road 82 to Central Lake Trail.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by 2nd by approve
All Ayes

ACTION

3-10-25

TO: OSAKIS COUNCIL

PROJECT NUMBER: 42

PROJECT NAME: Clean Up Day

INFORMATION FOR THE COUNCIL:

ATTACHMENT:

Clean up Day is set for May 17th 9am to 11am. The Lions are able to help. STS Todd County will help and Pope/Douglas incinerator will have their hazardous trailer there.

Will the council be able to help with clean up day?

Mark Durst and Neil Meierhoffer will be in attendance to discuss the option of the Lake Association also participating in our clean up day event.

MY CONCERN/QUESTION/SUGGESTION IS:

I SUGGEST THE FOLLOWING SOLUTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

3-10-2024

TO: OSAKIS COUNCIL

PROJECT NUMBER: 310

PROJECT NAME: Black Resort Blocking Lak Street

INFORMATION FOR THE COUNCIL:

ATTACHEMENT:

Blacks would like to be able to block Lake Street. They do not have a date. They will let Angela know the date and can let the council know.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

**A motion by
All Ayes**

2nd by

to approve/deny

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 110

PROJECT NAME: Gambling

INFORMATION FOR THE COUNCIL:

ATTACHEMENT: Resolution 2025-07

Sheila Korby from the Someplace Safe is requesting the council to approve a one day gambling license for June 21, 2025 held at the Osakis VFW

The council can approve the license with no waiting period.

MY CONCERN/QUESTION/SUGGESTION IS:

I SUGGEST THE FOLLOWING SOLUTION:

A resolution 25-07 by _____ 2nd by _____ to approve 1 day gambling license for the Someplace Safe 6-21-25.

Passes unanimously

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 170

PROJECT NAME: Chamber

**INFORMATION FOR THE COUNCIL:
ATTACHEMENT:**

Councilmember Backes would like to discuss promotions with the chamber.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by 2nd by approve/deny
All Ayes

ACTION

3-10-25

TO: OSAKIS COUNCIL

PROJECT NUMBER: 441

PROJECT NAME: Park Committee

INFORMATION FOR THE COUNCIL:

ATTACHMENT: 2-25-25 minutes, Resolution 2025-08, WSB invoices

The park committee met and discussed the project plans for Park Osagi and grant application.

Resolution 2025-08 for the council to approve to apply for the DNR grant.

WSB invoices for Park Osagi design, grant, and survey.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A Resolution 2025-08 presented by _____ 2nd by _____ to approve to apply for the DNR Grant for Park Osagi.
Passes Unanimously.

Motion by _____ 2nd by _____ to approve WSB bills in the amount of \$11,358.
All Ayes

Motion by _____ 2nd by _____ to approve the minutes from 2-25-25

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 249

PROJECT NAME: Planning and Zoning - Cannabis Ordinance

INFORMATION FOR THE COUNCIL:

ATTACHEMENT: Planning and Zoning minutes

Planning and Zoning discussed Cannabis Ordinance and comments from the city attorney and will be holding a public hearing in March with the suggested changes from the attorney.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by 2nd by approve Planning and zoning minutes 2-20-25
All Ayes

ACTION

3-10-25

TO: OSAKIS COUNCIL

PROJECT NUMBER: 213

PROJECT NAME: Beach - Lifeguards

**INFORMATION FOR THE COUNCIL:
ATTACHEMENT:**

Discussion on the beach and lifeguards, the last couple of years we have had difficulty getting quality lifeguards. I request to have a council member work with Darrin and Angela regarding the beach plans and lifeguards.

Amber wants to add play features at the beach.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by 2nd by approve/deny All Ayes

ACTION

3-10-25

TO: OSAKIS COUNCIL

PROJECT NUMBER:433

PROJECT NAME: Sauk River Watershed

INFORMATION FOR THE COUNCIL:

ATTACHEMENT:

The Sauk River Watershed has a JD#2 project team and Al Larson from the council was appointed to that team. Al is no longer on the council, the Sauk River Watershed would like to know if the council wanted to appoint anyone to the team. They stated Al Larson could stay on as long as he communicates with the council.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by 2nd by approve
All Ayes

ACTION

3-10-25

TO: OSAKIS COUNCIL

PROJECT NUMBER: 124

PROJECT NAME: Sign – Welcome to Osakis

INFORMATION FOR THE COUNCIL:

ATTACHEMENT: MN DOT Entrance sign permit

The MN DOT has a permit for the entrance sign in Osakis that will renew in February of 2026. The council discussed this in November last year and wanted to see if a group wanted to work to get this updated. Lions were willing to help with funding, and the beautification group could help. How does the council want to move forward?

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

**A motion by 2nd by to approve/deny
All Ayes**

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 427

PROJECT NAME: Resident Letter

**INFORMATION FOR THE COUNCIL:
ATTACHEMENT:**

We are in the process of preparing the spring resident letter. In the past, the council members have included a few comments. Would the council be willing to have Judy write on behalf of the council to update the citizens on what is going on in our city?

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

**A motion by 2nd by to approve/deny
All Ayes**

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 382

PROJECT NAME: Union Contract

**INFORMATION FOR THE COUNCIL:
ATTACHEMENT:**

Judy would like to discuss the Team building in the union contract.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

**A motion by
All Ayes**

2nd by

to approve/deny

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 286

PROJECT NAME: Donations

INFORMATION FOR THE COUNCIL:

ATTACHEMENT: Do Co. Historical Society letter

The Council should discuss a donation to the Historical Society.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 203

PROJECT NAME: Snow Removal Ordinance

INFORMATION FOR THE COUNCIL:

ATTACHEMENT: Ordinance 92.21 and 92.02

Council wanted to have a discussion at the March meeting regarding this topic. I have included the copy of the ordinances.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by 2nd by approve/deny
All Ayes

ACTION

3-10-25

TO: OSAKIS COUNCIL

PROJECT NUMBER: 3

PROJECT NAME: Elected Officials Training

INFORMATION FOR THE COUNCIL:

ATTACHMENT:

Judy and Randy attended the Elected officials training in February. What takeaways would you want to share with the council?

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A motion by 2nd by to approve/deny
All Ayes

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 260

PROJECT NAME: Council Information

**INFORMATION FOR THE COUNCIL:
ATTACHEMENT:**

Mayor Dvorsak brought up the following items for discussion at the January meeting. Council discussed in February and decided on the following:

- Get costs of live streaming and recording the meetings.
- Council emails if you want a city email to contact Angela to set it up.
- Council coversheets will be on the website by Friday, Agenda by Wednesday.

Livestreaming: cost for Zoom Pro is \$15.99 a month. You tube there is no cost to setup an account. The camera we have. We need to figure out where it can be mounted to get the full view of the council and purchase a HDMI cord to connect to the computer. Judy and Angela are working on figuring out how to live stream and record the meeting.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by 2nd by approve/deny
All Ayes

ACTION

3-10-25

TO: OSAKIS COUNCIL

PROJECT NUMBER: 505

PROJECT NAME: Lavens Lakeview Drive

**INFORMATION FOR THE COUNCIL:
ATTACHMENT:**

At the February meeting the council discussed to work on maintenance of the road. How does the council want to proceed?

After hearing the comments from Paulette Dunn and Paul Sandy from WSB how does the council want to move forward with Lavens Lakeview Drive?

How does the council want to move forward with the petition to pave the road?

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

Motion by _____ 2nd by _____ to approve/deny
Motion Carries

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 275

PROJECT NAME: Pike Street Project

INFORMATION FOR THE COUNCIL:

ATTACHMENT: letter employment and economic development

Council can discuss the next steps in the project.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

A Motion by
All Ayes

2nd by

to approve/deny

ACTION

3-10-2025

TO: OSAKIS COUNCIL

PROJECT NUMBER: 43

PROJECT NAME: Board of Review

INFORMATION FOR THE COUNCIL:

ATTACHEMENT: Todd County Notice

Todd County Board of Review 9am

Douglas County Board of Review 10:30am

We will need to have at least 3 members present, 1 must be trained.

MY CONCERN/QUESTION/SUGGESTION IS:

RECOMMENDED ACTION:

**A motion by
All Ayes**

2nd by

to approve/deny

ACTION

3-10-2025