

Osakis City Council – Special Budget Meeting
City Hall – 14 Nokomis Street East
August 15, 2022
6:00 PM

Present: Laura Backes, Dan Wessel, Tim Thornbloom, Alan Larson, Randy Anderson

Absent: None

Others Present: Angela Jacobson, Chad Gulbranson, Reenie Goodwin, Greg Gottwald, Craig Dropik, Jason Schultz, Bev Snyder, Jim Snyder

Mayor Dan Wessel called the meeting to order at 6:00 p.m.

Motion by Thornbloom, seconded by Larson, to approve the agenda as presented with the additions of #408 – Vacating Street to be first on the agenda and bids for Main Lift project. Motion Carries

PROJECT #408: VACATING STREET

Ken Bayliss (attorney for the city) – city made an agreement settlement for 16 feet to vacate a portion of the street is part of the lawsuit settlement agreement.

Bayliss commented that if the drain tile does not drain it is not a city problem. It is also not a city storm or system issue.

Bayliss suggested the city keep the issue separated if those items are not part of the agreement.

Bayliss recommends:

- Not to rescind resolutions after action is already taken.
- Should record deed for resolution.
- If not following through on action officially – can get into a legal battle.
- If Haglund runs water on other properties – enforce that issue as an ordinance violation, but these are separate issues.

Planning and Zoning will review letters sent to Haglund. They will also review the sewer disconnect and water runoff onto the adjacent property.

Council reviewed Resolution 2022-27 for vacating 16 ft of the city street.

Resolution 2022-27 was presented by Anderson, seconded by Thornbloom, to approve vacation of 4th Avenue East. When put to a vote, the resolution passed unanimously.

Motion by Anderson, seconded by Thornbloom, to rescind Resolutions 2020-21 and 2020-01 for Vacation of same property. Motion Carries

PROJECT #489: MAIN LIFT

Council received bids for the Main Lift project. City attorney gave opinions on the bid process.

Motion by Anderson, seconded by Thornbloom, to approve the bid for the Mail Lift project from Rice Lake Construction in the amount of \$263,600. Motion Carries

PROJECT #84 BUDGET DISCUSSION:

PROJECT #205: PUBLIC WORKS

Greg Gottwald reviewed the budget inflation numbers on most changes:

- Park help can be adjusted. Only one person may be needed for summer help.
- Overtime could be lower next year. Pumps are fixed and the water plant will be fixed.
- Water and sewer adjustments also for inflation numbers.

PROJECT #76: POLICE

Wessel asked if it is necessary to have 3 vehicles if one sits at the police station.

Gulbranson stated the need for the squad:

- Need 3 over 2 vehicles – wear on the vehicle.
- Residence requirement – not legal to do for an officer.

Reside outside of town – Not taking vehicles home unless on call and then can stay in town.

Council wants the new officer to have one night on-call per weekend shift. The officer would stay in town when required to be on call.

The officer is willing to be on-call one night a week and will stay in town.

Motion by Anderson, seconded by Larson, to approve to hire David Gizinski at the 2 year wage, and to be on-call at least one day each weekend of the weekend that he is on. Motion Carries

Wessel stated that an officer needs to be present at the school in the mornings and after school. Gulbranson said officers will be present.

Discussion was held regarding a blue spot for the police to park – visible so people will slow down.

PROJECT #73: FIRST RESPONDERS

The stipend for 2022 will stay the same. For 2023 will look at set amounts for each half of the year. No matter how many calls will divide by calls. Suggestions will be discussed later in the month.

PROJECT #74: FIRE DEPARTMENT

Review the budget - \$10,000 levy increase from the 210 fund. Dropik is asking for more out of the 210 fund.

PROJECT #234: SALARY – COUNCIL/MAYOR

Motion by Thornbloom, seconded by Anderson, to increase council pay per meeting to \$150 and Mayor's monthly pay to \$300 beginning January 2023. Motion Carries

PROJECT #414: SURPLUS SALE

Opened bids from the two high bidders on the trailer. Tony Dropik received the high bid of \$1,426 on the trailer.

PROJECT #22: CLERK/BUDGET

Clerk Jacobson reviewed the 2023 Budget items:

- Balance \$-52,752
- Raise for Mayor - \$300 per month
- Council increase - \$150 per meeting (18 meetings annually)
- Payroll increase of 5% for inflation. Shows 3% and 4% (to council as options).
- Discussed rate for part-time employee.

The 2021 Budget had extra unused funds of \$36,000 and was designated to savings.

Discussed a sewer rate increase of 5%. \$50,000 budgeted for legal fees and not sure on the expenses.

Water rate increase of 3%.

TIF admin fees is \$9,150. Levy increase of 3% to 3.5% is put in the budget for the council to review.

Council set the Truth-in-Taxation meeting on December 12th, 2022 at 7 p.m. at city hall.

PROJECT #24: LIQUOR STORE

Goodwin reviewed the budget. Wessel will help Goodwin come up with revenue and expenditure totals.

Council wants to see the Liquor Store split 60/40 starting January 2023 for the cost of wages and utilities as show on the sheets.

Motion by Thornbloom, seconded by Anderson, to adjourn the meeting. Motion Carries

Mayor – Daniel J. Wessel

City Clerk/Treasurer – Angela A. Jacobson