



City of Osakis

14 Nokomis Street East
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Osakis, Minnesota 56360
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BP Information Form – COMMERCIAL & INDUSTRIAL

Property Address: _____

REQUIRED INFORMATION!

_____ **Certificate of Survey** and/or **Site Plan**.

(Must include lot dimensions, sizes of proposed and existing structures, setback requirements met, and impervious surface calculations). See Zoning Ordinance for Information Requirements.

_____ **One FULL SIZE set of construction plans** with cross sections (CAN BE SENT ELECTRONICALLY).

_____ **One 11 x 17 set of construction plans**.

_____ Signed **Property Disclaimer** (property owner’s responsibility to identify all property boundaries, easements, and/or wetlands existing on the property and have been identified on the site plan)

_____ Signed **Licensed Contractor Disclaimer** (signing this document, you attest to the fact that you are building or improving your structure yourself).

_____ Signed **Erosion Control Agreement** (signing this document, you have read the City of Osakis Erosion Control Ordinance and agree to make sure the necessary precautions will be taken to prevent damage to adjacent property and control of surface water runoff).

_____ Proposed **building staked** out on the property before your application is submitted.

_____ Application for Water Connection for new structures.

_____ Application for Sewer Connection for new structures.

YOUR APPLICATION WILL BE DEFERRED UNTIL ALL THE REQUIRED INFORMATION IS SUBMITTED TO CITY HALL.

I hereby certify that I have read and examined this information and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. I have identified all property boundaries, easements, flood zones and/or wetlands existing on the property for my survey and/or site plan. The undersigned further agrees the City and its administrative staff relied on the accurateness of this information, plans and specifications relative to this project and holds the City of Osakis, and its employees harmless from all liability arising from the granting of this Building Permit.

Signature of Property Owner

Date

City Staff

Date

Select the Zoning District of your Property

_____ **C-1, Central Commercial**

_____ **I-1, General Industrial**

_____ **C-2, General Commerce**

_____ **C-3, Highway Commercial**

Is this property in the Shoreland Management Overlay District (within 1000 feet from any public waters) _____ Yes _____ No

Property Address: _____

Setback and Impervious Surface Information for your Property

C-1, Central Commercial

Principal Structure Setbacks:

- Minimum front setback: none.
- Minimum side setback: none, unless abutting a residential zoning district (not separated by a right-of-way), then a minimum side yard of 20 feet shall be required.
- Minimum rear setback: none, unless abutting a residential zoning district (not separated by a right-of-way), then a minimum rear yard of 20 feet shall be required.
- No maximum impervious surface coverage exists in this district.
- The maximum building height shall be 45 feet.
- See Zoning Ordinance for Building Guidelines.

C-2, General Commerce

Principal Structure Setbacks:

- Minimum front setback: 15 feet.
- Minimum side setback: 10 feet, unless abutting a residential zoning district (not separated by a right-of-way), then a minimum side yard of 20 feet shall be required.
- Minimum rear setback: 20 feet, unless abutting a residential zoning district (not separated by a right-of-way), then a minimum rear yard of 30 feet shall be required.
- Maximum impervious surface coverage: 50 percent.
- The maximum building height shall be 45 feet.
- See Zoning Ordinance for Building Guidelines.

C-3, Highway Commercial

Principal Structure Setbacks:

- Minimum front setback: 30 feet.
- Minimum side setback: 10 feet, unless abutting a residential zoning district (not separated by a right-of-way), then a minimum side yard of 30 feet shall be required.
- Minimum rear setback: 10 feet, unless abutting a residential zoning district (not separated by a right-of-way), then a minimum rear yard of 30 feet shall be required.
- Maximum impervious surface coverage: 75 percent.
- See Zoning Ordinance for Building Guidelines.

I-1, General Industrial

Principal Structure Setbacks:

- Minimum front setback: 30 feet.
- Minimum side setback: 30 feet, unless abutting a residential zoning district (not separated by a right-of-way), then a minimum side yard of 50 feet shall be required.
- Minimum rear setback: 30 feet, unless abutting a residential zoning district (not separated by a right-of-way), then a minimum rear yard of 50 feet shall be required.
- Maximum impervious surface coverage: 80 percent.
- See Zoning Ordinance for Building Guidelines.

S-O, Shoreland Management Overlay District (within 1000 feet from any public waters)

Structure and On-site Sewage Treatment Systems:

- Natural Environment: 150 feet
- Recreational Development: 75 feet
- General Development: 50 feet

Additional Structure Setbacks:

- Top of bluff: 30 feet
- Unplatted cemetery: 50 feet
- Right-of-way line of federal, state, or county highway: 50 feet
- Right-of-way line of town road, public street, or other roads or streets not classified: 20 feet

Subdivisions of duplexes, triplexes and quads:

- Each building must be set back at least 200 feet from the ordinary high water level.

The total impervious surface coverage on a lot shall not exceed 25 percent.