Osakis City Council – Regular Meeting
City Hall – 14 Nokomis Street East
January 10, 2022
7:00 PM

Present: Tim Thornbloom, Dan Wessel, Randy Anderson, Laura Backes, Alan Larson
Others Present: Angela Jacobson, Greg Gottwald, Craig Dropik, Calvin Uhl, Reenie Goodwin, Jason Schultz, Eric Jacobson, Amber Kral, Sheila Krohse, Echo Press, and Long Prairie Leader

Called to order at 7:00 p.m. by Mayor Dan Wessel.

Motion by Backes, seconded by Anderson, to approve the agenda as presented with the addition of the Liquor Store shingles and Park Plan Agreement. Motion Carries

Motion by Larson, seconded by Thornbloom, to approve the general consent items, including the December city bills in the amount of $386,781.74, meeting minutes from December 13, 2021, EDA minutes from December 27, 2021. Motion Carries

PROJECT #84: BUDGET
The council adopted the 2022 Budget and Levy at the December meeting.
Final: Expenditure Budget $1,380,067. Revenue Budget $1,380,067

PROJECT #50: TRANSFER
Request to transfer $3,575.50 from the General Fund to the 104 Fund to cover the expenses for the Comprehensive Plan update.

Motion by Anderson, seconded by Larson, to approve to transfer $3,575.50 from GL fund 100 to fund 104 to cover the cost of the comprehensive plan expense. Motion Carries

PROJECT #24: LIQUOR STORE
Council received the Liquor Store reports for December.

- Off Sale profit of $589.16
- On Sale profit of $739.82
- Total profit for December $1,329

Inventory was completed on January 1st. Ending total of inventory for 2021 was $92,466.47. Starting inventory for 2022 is $89,515.12. This was a decrease of $2,951.35. The Liquor Store had over 1 million in sales for 2021. Total profit for 2021 was $73,381.56.

Motion by Larson, seconded by Thornbloom, to approve to buy 69 sq ft of shingles and 15 rolls of felt for the Liquor Store building at a cost of $8,583.95. Motion Carries

PROJECT #73: FIRST RESPONDERS
Council received the December First Responder reports. First Responder officers for 2022 were approved at the December meeting:

- President – Jason Schultz
- Vice President – Brenda Majerus
- Secretary/Treasurer – Hattie Thorson

PROJECT #74: FIRE DEPARTMENT
Council received the December Fire Department report.

Dropik stated that in 2019 the officers received a 3.5% increase and is asking for the same increase in 2022. An increase of 3% was approved in the 2022 Budget.

Fire Department officers for 2022:

- Chief – Craig Dropik
- 1st Asst. Chief – Travis Middendorf
- 2nd Asst. Chief – Kyle Kostrzewski
- Training Officer – Adam Trisco

Relief Board – 2022:

- President – Kyle Kostrzewski
- Vice President – Ryan Larson
- Treasurer – Bob Kallstrom
- Secretary – Craig Schultz
- Board Member 1 – Adam Trisco
- Board Member 2 – Matt Kral

Motion by Backes, seconded by Thornbloom, to approve the Fire Department officers for 2022 and Relief Board members for 2022 as presented above. Motion Carries

Motion by Larson, seconded by Anderson, to approve to stay with a 3% increase in wages for the officers of the Fire Department as budgeted for 2022. Motion Carries

PROJECT #76: POLICE

Council received the December Police report and the December/January schedule. Dan Lueth is the new part-time officer and has worked for the Osakis Police Department in the past.

Council discussed complaint forms. Forms can be found on the city website at www.cityofosakis.com

Complaint forms from citizens will go to the supervisor and if needed, the liaison will get involved. Forms must be signed by the complainant or the complaint will not be addressed.

Resolution 2022-01 was presented by Larson, seconded by Backes, approving part-time officer Daniel Lueth into PERA. When put to a vote, the resolution passed unanimously.

PROJECT #205: PUBLIC WORKS

Council was informed that a letter was sent out to an area of residents regarding wipes and rags in the lift stations. These items can plug the pumps and can be costly to fix. Gottwald is looking to upgrade the lift station to a grinder pump that may help with rags.

The skating rink is now open in Central Park.

Will look into snow emergency if needing extra time for big snowfalls. The city crew will blow the extra snow out if needed.

PROJECT #94: GAS BIDS

Three fuel bids were received for 2022 – Brothers Market, Paul's Pump & Pantry and Deluxe Oil.

Motion by Backes, seconded by Anderson, to approve the low bid with Deluxe Oil for gas and diesel for 2022 for a savings of $.17 per gallon on gas and a savings of $.10 per gallon on diesel. Motion Carries

PROJECT #451: COUNCIL MEETINGS
Council discussed the meeting time and location of their regular meetings. The only holiday that falls on a regular council meeting is Columbus Day on October 10th, but is an optional holiday and the city is allowed to hold a public meeting on that day.

Motion by Backes, seconded by Anderson, to approve the council meetings to be held the 2nd Monday of the month at 7:00 p.m. at city hall unless posted of a change. Motion Carries

PROJECT #196: FEE SCHEDULE
Motion by Anderson, seconded by Larson, to approve the 2022 Fee Schedule as presented. Motion Carries

PROJECT #104: MAYOR APPOINTMENTS
Council reviewed the list of Mayor Appointments with some changes.

Motion by Backes, seconded by Larson, to approve the 2022 Mayor Appointments as presented. Motion Carries

PROJECT #488: NEWSPAPER
Council received bids from the Long Prairie Leader and Echo Press for the 2022 publication year.

The first addition of the Osakis Anchor will be printed Thursday. Alisha from the Long Prairie Leader will have office space at the Visitor's Center from 10 a.m. to 2 p.m. Monday thru Friday.

Jason Brown wanted to go on record to say the Osakis business community has been very welcoming and open to participate to get the Osakis Anchor off the ground. The Osakis Public School also approved the Long Prairie Leader to be their official newspaper.

PROJECT #109: LICENSES
Council received a list of license renewals for 2022 on January 15, 2022.

Motion by Anderson, seconded by Backes, to approve the 2022 license renewals for 2022 as presented. Motion Carries

PROJECT #198: SPECIAL MEETING
A workshop meeting with the supervisors has been scheduled for February 7, 2022 at 6:00 p.m.

PROJECT #7: COMMUNITY CENTER
Motion by Thornblom, seconded by Anderson, to approve the quote from Dust Buster for cleaning at the Community Center in the amount of $1,939.90. Motion Carries

PROJECT #441: PARK IMPROVEMENTS/PARKS
Amber Kral updated the council on the following:

- Started the Visitor's Center bathroom project.
- Flyers and donation information flyers were printed to hand out.
- Discussion of new projects for the beach include a fishing dock, trail, pergola and black topping the parking lot.
- Repaint the pavilions at Park Osagi.
- Clean up day in the spring. Coaches are looking for projects for their teams to do. This may be the same day as the City Wide Cleanup.

The Park Committee approved the bid from Hagstrom Engineering with Jillian. She will no longer work with Hagstrom and will need to revisit the bid for engineering.

Backes stated she felt when we approved the engineering bid last month we should have looked at the process to receive funds to get the projects done and grants to pay. Amber needs to look for funds and raise money – we should too. Backes stated she appreciates the work Amber is doing.

Larson stated he felt we are working on different terms.

PROJECT #482: COVID-19 RESCUE FUNDS
No discussion was held regarding COVID-19 Rescue Funds. The council would like to discuss this matter at the workshop meeting.

PROJECT #219: STATE HWY 27 PROJECT
Sheila Krohse informed the council that Central Specialty is low bid. The Osakis portion of the bid is a little higher than the estimate from the initial meeting.

Krohse will send the final bid to Jacobson after DOT approves.

PROJECT #406: EASEMENT / ENCROACHMENT
Council received a letter from the city attorney regarding an encroachment of the property at 16 Main Street East. The attorney does not see an issue because it has been in existence for quite some time.

Motion by Thornblom, seconded by Larson, to approve the encroachment agreement for Terry Henderson to move forward with his sale. Motion Carries

PROJECT #452: TOWNSHIP / GORDON
Council reviewed the 3 year agreement with Gordon Township to maintain their portion of 8th Avenue East. The cost of extra gravel is a concern and could be shared equally between the city and Gordon Township.

$500 covers the maintenance for the city and if gravel is needed, the city would contact Gordon Township to help share in the cost of the gravel.

PROJECT #110: GAMBLING
The Osakis Sportsman's Club requested a gambling license for April 30, 2022 to be held at the Osakis VFW.

Resolution 2022-02 was presented by Backes, seconded by Thornbloom, to approve the Sportsmen's Club gambling license. When put to a vote, the resolution passed unanimously.

PROJECT #472: HOUSING ASSISTANCE – MCPP
Council reviewed information regarding the MCPP program. This program allocates funds to your community through the State of MN program to use for first time home buyers for a down payment or closing cost help.

Motion by Anderson, seconded by Larson, to approve to participate in the MCPP for 2022. Motion Carries

PROJECT #242: WEST CENTRAL INITIATIVE
West Central Initiative requested a contribution in the amount of $500 for 2022.

Motion by Anderson, seconded by Backes, to approve a contribution of $500 to West Central Initiative for 2022 per budget. Motion Carries

PROJECT #260: COUNCIL INFORMATION
Council received information of upcoming training classes from the League of MN Cities.
Larson will attend.

PROJECT #43: BOARD OF REVIEW
For the Board of Review training by the State of Minnesota, board members must be trained by February 1, 2022. Backes is trained until 2022 and Larson is trained until 2024.

PROJECT #368: XCEL ENERGY
Council received notice regarding the requested rate increase from Xcel Energy.

PROJECT #444: WASTE WATER PROJECT
Gottwald updated the council on the process of the Waste Water Project issue:

- The cattle exclusion has not been signed or approved by the MPCA.
- They are going through an appeal and will be meeting with the Judge on the case.
- Should have a decision by May 1st.

PROJECT #102: EDA
The EDA recommended Tonya Danielson be appointed to fill the term vacated by Bruce Pederson.

Motion by Thornbloom, seconded by Larson, to approve to appoint Tonya Danielson to the EDA Board if she accepts. Motion Carries

Motion by Backes, seconded by Thornbloom, to adjourn the meeting at 9:10 p.m. Motion Carries

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Mayor – Daniel J. Wessel City Clerk/Treasurer – Angela A. Jacobson