

Osakis City Council – Regular Meeting
Community Center – 20 Nokomis Street West
September 13, 2021
7:00 PM

Present: Tim Thornbloom, Dan Wessel, Alan Larson, Laura Backes, Randy Anderson

Absent: None

Others Present: Angela Jacobson, Jason Schultz, Craig Dropik, Chad Gulbranson, Reenie Goodwin, Greg Gottwald, Mike Redetzke, Josh Martin, Travis Redetzke, Becky Hensley, Mike Bettin, Mark Oye, Kathy Johnson, Richard Steinheisser, Bev Snyder, Amber Kral, Matt Kral, Shanel Lund, Diann Drew, Jeremy Thorson, Mike Helwig, Bruce Magnus, Rebecca Peterson (WCI), Travis (Echo Press)

The September 13th, 2021 meeting was called to order at 7:00 p.m. by Mayor Dan Wessel.

Pledge of Allegiance was spoken.

Motion by Backes, seconded by Thornbloom, to approve the agenda as presented. Motion Carries

Motion by Anderson, seconded by Larson, to approve the general consent items, including the August city bills in the amount of \$252,956.65, meeting minutes from August 5, 2021, August 26, 2021, September 2, 2021, Overtime Report and EDA meeting minutes from August 23, 2021. Motion Carries

Open Floor:

No comments were made.

Project #408: Vacation of Street or Alley

Council received a copy of a petition to vacate a portion of Rush Street (also known as Larson Street) and a portion of Central Ave (Madison Addition).

The petition includes the following:

- Signed petition for vacation.
- Existing legal description.
- Vacation legal description.
- Survey of vacation area requested.
- Proposed new property lines and legal descriptions.

The notice of the hearing has been put in the paper for two weeks and mailed to all those owning property in the plat of Madison Addition and those owning property within 350 ft from the area to be vacated.

Council must hold a public hearing to hear comments from the public on the proposed vacation.

Standards for granting a vacation:

Minnesota statutes establishes that the city council may vacate a street only upon a finding that the vacation is “in the interest of the public.” This means the public must benefit, in some manner, from the vacation. The public includes persons other than those in the immediate vicinity of the vacation. A

private benefit derived from the vacation does not bar the vacation, so long as a concurrent benefit to the public can be substantiated.

Mere long-term, non-use of a street by the public does not necessarily equate with a finding that the vacation is in the interest of the public. In reviewing vacations, Minnesota courts have emphasized that the future benefit to maintaining the dedicated property should be given consideration. For example, the Minnesota Supreme Court once overturned a vacation because the potential future use of the public grounds as public lake access was not properly taken into account. In another example, the Court upheld a denial of a petition for a vacation because preservation of the underutilized property would help lessen the effects of future population growth in the area.

The decision to grant or deny a vacation is legislative in character. As a result, a reviewing court will only set aside a vacation if it appears that the evidence is practically conclusive against the city, or that the council proceeded on an erroneous theory of law, or that it acted arbitrarily and capriciously against the best interest of the public.

Motion by Anderson, seconded by Larson, to suspend the regular meeting and open the public hearing at 7:04 p.m. Motion Carries

Mike Redetzke wanted to know why Central Avenue was being vacated when it was vacated a long time ago.

Clerk Jacobson said that Central Avenue on the south side of Rush Street would need to be vacated.

Kathy Johnson asked – what happens after the vacation? Do we have to buy the land from the city?

Clerk Jacobson – It is vacated land. The public street is no longer needed and the property owner can then claim the property abutting it. The city is just vacating the street. Property owners must claim it usually be going through an attorney to legally claim the property.

Becky Hensley spoke on behalf of the school – the school will build new tennis courts on the south side. This will be easier for the students to access and have more room for parking.

All present had an opportunity to speak.

Motion by Anderson, seconded by Thornbloom, to close the public hearing and reconvene the regular meeting at 7:12 p.m. Motion Carries

Council received Resolution 2021-22 if the council feels the vacation meets the requirements by law.

Resolution 2021-22 was presented by Anderson, seconded by Larson, to approve the resolution to vacate Rush Street and portion of Central Avenue per the attached survey. When put to a vote, the resolution passed unanimously.

Project #84/358: Budget/Tax Levy

Council received the following:

- Budget 2022
 - Revenue Budget \$1,370,246
 - Expenditure Budget \$1,370,246
 - 2021-23 tax levy for 2% increase
 - 2021-23 tax levy for 0% increase

The council met on September 2, 2021 to review the budget for 2022. At that meeting the council made some adjustments to balance the budget.

Council received a budget sheet for the revenue funds reflects relocating the current levy dollars to the general fund for an additional amount of \$30,710. We are projected to receive an increase in LGA funds in the amount of \$7,426.

Budget discussion highlights:

- Each department met with the council to review the changes to their budget.
- In 2021 the transportation bill included a MNDOT Aid for Osakis in the amount of \$32,865 to be used for street repairs only.
- The sewer fund balance for reserve is \$34,957 before using the storm water funds to continue with the MPCA lawsuit.
- Discussed a 2% increase to water rates or \$.63 and \$1 increase for sewer rates to stay on track with our rate increases. Council wanted to make the final decision at the December meeting.
- Continue with the Resource Officer working at the school for 2022 with grant monies.
- Bond funds have been reviewed and adjustments made to the levy amounts needed to continue to pay the bond.
- Putting funds in a reserve fund for future projects of \$36,290 or with a 2% levy increase of \$51,637.

The council was informed that if no increase is made in the tax levy at the preliminary tax levy certified to the county, it cannot be increased when the final certification is done in December. The tax levy can always be decreased. For this reason, Clerk Jacobson had prepared the levy resolution to also include a 2% inflationary increase in the tax levy. If the council chooses to pass the levy, it can be decreases at the December meeting.

The budget sheet for the expenditures shows an overall budget increase of \$45,795 for the general fund of operations.

Council received Resolution 2021-23 to approve the preliminary budget and tax levy to be certified to the county. The final date to certify is September 30, 2021.

Council set the date for the Truth in Taxation hearing for the proposed levy on December 13, 2021 at 7:00 p.m.

Resolution 2021-23 was presented by Anderson, seconded by Thornbloom, to approve the resolution for the 2% increase in tax levy or \$15,347. When put to a vote, the resolution passed unanimously.

Motion by Larson, seconded by Backes, to approve the preliminary budget as presented and change in December as needed for the final budget. Motion Carries

Motion by Backes, seconded by Thornbloom, to set the Truth in Taxation date for December 13, 2021 at 7:00 p.m. at the Community Center for the public hearing. Motion Carries

Project #24: Liquor Store

Reenie Goodwin was in attendance.

Council received the following reports:

- Statement of Revenue & Expense

- Statement of Revenue and Expense (70% to 30% split in labor and utilities)
- Liquor Store 2 year Expenditures & Revenues
- Liquor Store Expenditures/Revenues for On/Off Sale
- Liquor Store Sales
- Bullet Points
- Inventory
- Session Summary – 8/1/21 to 9/1/21
- Cycle Counts
- Off-Sale Profit of \$5,497.68
- On-Sale Profit of \$4,619.02
- Total Profit is \$10,115.70

Goodwin asked about the 50%/50% split for wages. Feels 70%/30% split is too much. Will do 60%/40% split in off/on for comparison the next couple of months if the council feels it is a better reflection and can make a permanent change to the budget and expenses.

Goodwin requested to have her vacation hours paid out. Goodwin has a total of 135 hours which will not be carried over. The contract stated employees can request to have 50% of the hours paid out which calculates to 67.5 hours paid out.

Motion by Backes, seconded by Thornbloom, to approve to payout 50% or 67.5 hours to Reenie Goodwin for carry over vacation hours. Ayes: Wessel, Backes, Anderson, Thornbloom Nays: Larson

Project #73: First Responders

Jason Schultz was in attendance.

At the August meeting, Schultz had requested approval for ordering 5 new pagers for the department totaling \$2,500. Schultz would also like to order a SPO2 monitor for \$275.

At the budget meeting the Police Department discussed receiving new pagers and the old pagers could get reprogrammed to work for the First Responders.

Council discussed run accounts and balances for runs that are left to payout for 2021.

Discuss pagers with the police and see what can be used.

Motion by Anderson, seconded by Larson, to approve to purchase equipment for pagers and SPO2 monitor for the First Responders. Motion Carries

Project #74: Fire Department

Craig Dropik was in attendance.

Council received the August report.

Dropik informed the council on the following:

- Still waiting on the final price for the truck.
- HCAV – state buying program. This is a program that have bids truck so the city does not have to get bids.

Clerk Jacobson will send the information to the council to review for approval of the agreement for the October meeting.

Gottwald and Dropik will discuss the new shop and fire hall with Brian Ferris at Builders First Source when they can get together.

Project #13: Fire Relief

Council received the PERA report for the Osakis Fire Relief for June 30, 2021. This report calculated the funds kept by PERA and figures the total for the volunteer firefighters enrolled in the statewide volunteer plan that figures a final contribution requirement for the city each year.

The Osakis Fire Relief paid the city \$24,000 from their fire relief fund.

Motion by Backes, seconded by Larson, to approve to pay \$24,000 to PERA for the Osakis Volunteer Fire Relief Plan. Motion Carries

Project #76: Police

Chad Gulbranson was in attendance.

Council received the following:

- August Police Report.
- Resolution 2021-18 – approve distribution of funds for the proceeds from forfeited property. Because it is forfeited 20% of the funds must go to the county and 10% to the State of MN.
- A letter from attorney Mike Dolan regarding a case with Nelson Auto Center overcharging for police vehicles. According to the letter, we can accept the settlement and receive finds in the amount of \$158.06.

Resolution 2021-18 was presented by Anderson, seconded by Larson, to approve the distribution of funds for forfeited property in the amount of \$9,030.00. When put to a vote, the resolution passed unanimously.

Motion by Backes, seconded by Thornbloom, to accept the lawsuit settlement with Nelson Auto Center and fill out the election form to accept the amount of \$158.06. Motion Carries

Project #154: Employee Hiring

The personnel committee of Dan Wessel and Alan Larson received the review of Preston Oetterer from Chief Gulbranson with his recommendation.

Oetterer was hired on March 8, 2021 as a full-time police officer. The council motioned to hire Oetterer at step 1 and he would be able to go to step 2 when he was off probation.

The contract stated the following:

During the probationary period, and Employee may be discharged at the sole discretion of the Employer. During the probationary period, a promoted or reassigned Employee may be returned to the Employee's previous position at the sole discretion of the Employer. The probationary period for full-time Employees will be twelve (12) months from the beginning of full-time employment. The probationary period for part-time Employees will be 1049 hours. If a part-time Employee is hired as a full-time Employee, up to 1040 hours worked as a part-time Employee will count toward the twelve (12)

month probationary period. Part-time Employees who have worked at least 1040 hours shall have preference for hire as a full-time Employee if a full-time position is open and the Employee is qualified.

The council discussed if they would like to end his probationary period after the 6 months and move to step 2.

Motion by Larson, seconded by Backes to approve to end probation and move to step 2 as per contract for Preston Oetterer.

Before vote was taken, Jacobson asked for clarification when Oetterer would progress to step 3. Typically the step in pay is given at employee's annual anniversary date. Oetterer's would be in March of 2022.

Backes rescinded her seconded motion on the motion above.

Motion by Larson, seconded by Anderson, to approve to end the 6 month probationary period and move to step 2 for Preston Oetterer if approved by the Police Union to do so and to move Oetterer's anniversary date to September 8, 2021 for future steps. Motion Carries

Project #205: Public Works / City Crew

Greg Gottwald was in attendance.

Council received the August Public Works report.

Gottwald will continue to meet about the water plant upgrades with the engineer.

Cattle exclusion payment can be made when the MPCA gives approval on the exclusion rate and trading amount.

Gottwald received quotes for mill & overlay. This is part of the budget for street repairs and maintenance and will move forward with them.

Project #441: Park Improvements (Park Osagi/Central Park)

Amber Kral was in attendance to update the council on her progress regarding the plans she had discussed with the council at the last meeting for park improvements.

Kral met with Gottwald, Jacobson and Larson to discuss ideas and plans for the parks.

Amber Kral discussed painting a mural on the beach house. The beach house needs to be scraped and a mural can be painted on it. Kral feels this could be done by winter.

Darrin Quistorff had a ramp idea at Park Osagi. The ramp would be ADA compliant and would be in Park Osagi from the Grebe lookout to the lake. Kral presented a design for the stairs and ramp.

Discussion was held if it needed to be ADA compliant.

Prices of equipment are being looked into for the park. Discussed getting some stairs to go out into the water now and may have to add the ramps later when more funds are generated.

People are looking at locations for the donations to be made for the park projects.

Matt Kral was in attendance to give information to the council on putting public bathrooms in the Visitor's Center building.

Matt presented plans for a 14 ft x 14 ft space for a public bathroom. The bathroom would be located where the 2nd office is in the Visitor's Center building:

- ADA compliant – 4 ft entryway.
- Doors to enter into the Visitor's Center.
- Would like to see the bathrooms open 24 hours.
- Have no touch for water/sewer/lights.
- Want to know if city funding can help with this project.
- Winter work – can be done for the local contractors.

Council will consider and review the items discussed.

Project #237: Lake Association

Bruce Magnus was in attendance. Magus is the president of the Lake Association. Mike Helwig (Lake Association secretary) was in attendance.

The council received a letter requesting the City of Osakis, Todd and Douglas Counties to establish a lake improvement district.

The letter talked about curly leaf pond weed and the association wanting to get a taxing district setup to get funding to treat the weeds before they spread and are uncontrollable.

They are proposing a budget for the county commissioners to review on doing the project. They are not a taxing authority but the Lake boards would be a joint board and the county and city would be in control for the taxing authority.

They have 250 members and there are 847 property owners around Lake Osakis.

Larson asked if they have talked to the DNR about funding the project. They have money available.

Larson stated that the Sauk River Watershed should be a part of this and help to clean this up.

It was stated that DNR funds are funneled to the county. They are not paying for anything but want to oversee the project.

The DNR has more funds to help with the project from DNR funds that they have given the Lake Association.

The Association will be more fund raising to help with the project to help keep the costs down.

Larson stated he does not want another tax entity.

The City would be part of the Joint Powers with the county if they move forward.

They are starting to have county meetings with Todd and Douglas counties, but have not gotten into this with all the counties and do not know their response.

Project #110: Gambling

Osakis Lake Association is requesting a gambling license for December 18, 2021 to be held at the VFW.

Resolution 2021-19 was presented by Anderson, seconded by Backes, to approve a gambling license for the Lake Association for December 18, 2021 at the Osakis VFW. When put to a vote, the resolution passed unanimously.

Project #242: West Central Initiative

Rebecca Peterson from West Central Initiative was in attendance to discuss the resources they have to offer.

Peterson informed the council:

- West Central Initiative can serve as a 501C3 (public funding for raising money) for the Osakis Community fund.
- West Central Initiative can help the Lake Association is working on funds for projects, through their programs and contacts.
- Information on what is needed.
- DEED – \$10,000 for business grants – 7 went to our community.
- Child Care grants – they gave funds to our community.
- Rescue money – use for funding for businesses – they will help and see what gaps are needed to be filled.
- Help in fundraising programs and efforts.

Project #488: Newspaper

Diane Drew from the Echo Press was in attendance to discuss the Echo Press coverage of the City of Osakis Council minutes.

At the last meeting, the council discussed the Echo Press as our official newspaper. The Long Prairie Leader was contacted and they are interested in being our official newspaper if we want to change. The editor from the Long Prairie Leader was not able to attend this meeting due to conflicts with another council meeting the same day. However, they would come sometime during the week after and meet with someone to discuss the council meeting. They publish only once a week on Wednesdays. The editor did state that if they would get more use in Osakis, they could add more staff to cover the meetings in Osakis.

Clerk Jacobson looked into the cost of ads. The Long Prairie Leader was cheaper than the most recent ads we put in the Echo Press, but the Echo Press did fluctuate in price on different ad types.

Diane Drew wanted to share what we want to see for the Osakis Review paper – staff meet and events staff did to help keep the paper open. Wanted to see it keep going but was not able to financially.

Drew explained that they had to make some supper tough decisions – citizens count on us as a watchdog – side we have to tell the facts is tough.

Staff – take time to publish online and publish in the paper and put Osakis in a good spot on exposure.

Backes stated that this is her 3rd year on the council and said there are more negative comments than positive ones. As of October 1st, Backes wants to see us use the Long Prairie Leader.

Backes said we had talked about this and now see positive front page news for the community. When the article for the 2020 prom was in the paper, words were chosen to use on the front page that were not needed and very offensive to those kids in the article. There could have been a better choice of words.

Drew said she has been an unbiased represented in the paper. They report the facts. If there is an error, we can correct them as they are needed.

The cheerleader role is easy – the watchdog role is tough where we have to report the facts.

Larson asked if this was discussed with the owners.

Drew – discussion was not had by the owner or herself. Was a local decision made on publishing in the paper and what is done.

The Osakis Review was a hard decision to let go. Let the building go to keep it or let the paper go. Staff wanted to see it continue. The owner’s family wanted to continue the local paper.

The Echo Press has 450 households that receive the Echo Press in Osakis. The Osakis Review had 700 households getting the paper.

Wessel stated there is no other way to communicate with people without the paper. We need to have the paper communicate for us.

Drew said she will check with an attorney to see if we have to have the official paper be designated in January or at a different time of the year. Cannot do unless the city ordinance stated otherwise.

Motion by Backes, seconded by Larson, to approve the Long Prairie Leader to be the official newspaper as of October 1st, 2021, but if we cannot change, then we will revisit before designation in 2022. Motion Carries

Project #249: Planning & Zoning

Council received the Planning & Zoning minutes from August 19, 2021.

Council also received a resolution approving a variance for Brian DeWenters to cover 38% of his property.

Resolution 2021-17 was presented by Larson, seconded by Thornbloom, to approve a variance for Brian DeWenters to cover 38% of the property at 410 Queen Street West. Motion Carries

Motion by Thornbloom, seconded by Anderson, to approve the Planning & Zoning minutes from August 19, 2021. Motion Carries

Project #60: Ordinance – Rental

At the last meeting, the council decided to move forward with an ordinance similar to Douglas County’s short term rental ordinance.

Council received a revised draft copy of the ordinance from the city attorney Tom Klecker.

Clerk Jacobson talked to Jessica Peterson from Horizon Public Health. Peterson has drafted an agreement with the responsibility that Horizon would encompass to include Todd County. This draft was sent to her assistant administrator to review. At this time, Clerk Jacobson has not received a copy.

Peterson has set up a meeting with Sarah Pratt who is supervisor of Todd Environmental Health. This meeting will be held on September 17th.

Clerk Jacobson has asked Peterson if she could attend the council meeting in October after she has met with Todd County to explain how Horizon would handle the licensing and inspections for both Douglas and Todd Counties. Peterson has not gotten back.

Information from Horizon stated that they would do the licensing and inspections of the home. If there are complaints on the property, the following is done:

1. The homeowner (rental Landlord) is required to notify the neighbors of a contact number if there are any issues at the home of the vacation rental property. The neighbors are to call the owner before calling anyone else.
2. If there is an issue with the building, Horizon would review.
3. If there is a complaint that does not meet the ordinance, the police would be called to address the issue because it is the city's ordinance and the police enforce the ordinances.
4. If someone is renting out the property and does not have a license, the city would send them a letter reminding them of the ordinance and to contact Horizon to be licensed. If that is not done, the police would enforce the ordinance.

Council discussed if they need to decide if they like the revised ordinance for vacation rentals. Clerk Jacobson suggested that the Planning and Zoning review the ordinance and include the sections of the Zoning Ordinances that would include the private vacation rental ordinance like Douglas County's ordinance.

Clerk Jacobson suggested we hear from Horizon on their approval of the agreement with Todd County and will do the inspections for our community before moving forward with a public hearing.

Council received the following:

- Revised vacation rental ordinance
- Horizon Private/Vacation Home Rental licensing
- City of Alexandria registration form

Clerk Jacobson reviewed the comments:

- Send to Darrin Welle for the Planning & Zoning to review where the ordinance fits and draft a copy to put in place for the next meeting.
- Have Jessica Peterson attend a council meeting to explain the Horizon process in the license and inspection and how it will work to include Todd County.
- Rates for licenses were discussed. Currently, the county sets the fees – would be want the fee to be the same or the city would set its own fee.
- A public hearing date will not be set until we have a response from Horizon regarding the licenses and a final agreement to review.

Project #373: Policies

A sample policy was sent to the city attorney to review. After reviewing, the draft he prepared, states he feels that it would be necessary to update the personnel policy to include all parts of a personnel policy including the draft sent to the attorney.

Council reviewed the comments from the attorney.

Backes commented on a committee to review and discuss the policy.

Council had Larson on the committee. Council felt Larson could run with it and get it done. No issue when started.

Wessel and all council members decided we needed something – could not continue on the way it was going. We need to continue and it should be the council to be the ones to decide.

Wessel asked if anyone else wanted to be on the committee.

Larson has worked on the policy and Wessel has helped.

Some will be upset about the policy and some will not sign it, but they are under the umbrella of what the city government has for its policies and what the policy states.

Continue to have the city attorney involved to review the policy and give input to the city to move forward.

Council wants the city attorney to review and add to the city ordinance for personnel policy that we have in place and give to the council an updated version to review.

Project #382: Union Contract – City

Council received the proposed contract from MAPE for the supervisors union. These changes reflect the same changes that were made to the LELS and ASFCME contracts.

Anderson and Larson have reviewed the 2021-2022 proposals. This contract would be in effect as of January 1, 2021.

After executed, the council will receive the full updated contract.

Resolution 2021-20 was presented by Thornbloom, seconded by Backes, to approve the MAPE Union Contract as presented with the changes for 2021 and 2022 contract year. When put to a vote, the resolution passed unanimously.

Project #185: Water Tower Maintenance

At the August meeting, the council received 27 different designs for the water tower. At that time. The council was to pick their top 3 to narrow down the design options.

Council received the design options chosen at the last meeting. There were a total of 7 to choose from.

The top design winner will received \$100 in chamber bucks.

The ad included that if the design cannot be installed exactly as the design shows, the city can redo the design to fit the water tower.

The #27 water tower design includes different blue waters around the bowl with Osakis on the tower.

Motion by Thornbloom, seconded by Anderson, to go with design #27 as presented for the new design on the water tower. Motion Carries

Project #360: Employee

Council received a request for Family Medical Leave from Derek Lang. Lang's child was born earlier than expected and Clerk Jacobson received the final paperwork form the doctor on the return dates. Lang's reason for leave does qualify for leave under FMLA and the council should approve the FMLA. FMLA allows an employee to take up to 12 weeks off with or without pay to tend to the medical needs of oneself or for a family member. Lang did not use all the 12 weeks, but used 24 days of leave. If Lang does have a future medical issue for the same reason, it would fall under this leave approval for up to 1 year.

Motion by Larson, seconded by Backes, to approve FMLA for Derek Lang and the return to work date is as of 7/23/2021. Motion Carries

Project #482: Covid-19 Rescue Funds

Council received a resolution to accept the ARPA Rescue funds from the State of Minnesota.

The city received the first half of the rescue funds and will received the second half in 2022.

Council received information at the workshop meeting that the rescue funds could be used for.

Clerk Jacobson received a spreadsheet to fill out to see if the city would qualify for lost revenue in city funds. Jacobson will have the help of our city auditors to determine if some of the funds can be used for lost revenue.

As stated in the resolution, Jacobson will work with Wessel and the city auditors to determine the recommendation for uses for the funds.

Jacobson will check into the number of businesses in Osakis that are registered businesses.

Resolution 2021-21 was presented by Anderson, seconded by Larson, to approve to accept the Covid-19 Rescue Funds in the amount of \$185,544.90. Motion Carries

Project #476: Training

Council received a brochure from the League of MN Cities regarding a fall forum. Currently we have \$1,000 budgeted for council training.

Wessel discussed some future trainings for the council to attend.

Motion by Backes, seconded by Thornbloom, to approve training for those council members that want to attend as long as the funds are in the budget for the council and do not need to request council approval. Motion Carries

Project #415: Membership

Council received information from the League of MN Cities for the 2022 dues. They stated the dues are going up 3%. In 2021, we paid \$2,052.

The MN Mayors Association membership is \$30. This group is also associated with LMC.

Motion by Anderson, seconded by Backes, to approve the membership in the LMC for 2022 in the amount of \$2,111.00 and the MMA membership in the amount of \$30. Motion Carries

Project #478: Council Liaison

Wessel discussed the council liaison's responsibilities for their assigned departments.

Wessel said that the council liaison for your departments are crossing over. We do not want others covering the other departments that they are responsible for. All council members must understand that you need to send people to the council liaison they are representing and are in charge of.

Project #43: Board of Review

Council received an email regarding the Board of Appeals Equalization training. One member of the Board of Review must be trained.

Currently the following are trained members:

- Laura Backes – 2022
- Alan Larson – 2024

Project #112: Emergency Management

Council received an email from Julie Anderson from Douglas County regarding the Hazard Mitigation Plan. They are starting to update the plan over the next year.

Project #444: MPCA Lawsuit (Wastewater Project)

Council received a letter that Gottwald prepared after the special meeting held on August 26th, 2021.

The council reviewed the letter and could make changes or approve the letter to be sent to the MPCA and our legislators.

Council received the following bills:

- Flaherty and Hood in the amounts of \$6,913.75 & \$13,900.20
- Hall and Associated in the amount of \$435.00

Motion by Backes, seconded by Anderson, to approve the draft letter to be sent to the MPCA and our legislators. Motion Carries

Motion by Backes, seconded by Thornbloom, to approve the bills for Flaherty and Hood in the amounts of \$6,913.75 & \$13,900.20 and for Hall and Associated in the amount of \$435.00. Motion Carries

Project #376: Capital Improvement

No updates have been received at this time.

Gottwald and Dropik are still working on this and getting plans together.

Project #104: Mayor Appointments – Committees

Larson wanted to discuss committees for projects. Larson wanted to make sure the council liaison was kept informed of the department he or she is in charge of.

There needs to be good discussion on topics and keeping people in the know. Keep projects moving forward.

Committees will work on the projects and bring back to the council for approval.

Infrastructure committee includes Gottwald, Dropik, Anderson and Larson and wants one more from the EDA.

Parks and Recreation committee includes Larson, Thornbloom and Justin Dahlheimer.

Project #219: Hwy 27 Project

The council received a draft agreement with the city and the state for the project of water/sewer across Hwy 27 to the golf course area. This is a contract to include in the state bid process.

Resolution 2021-24 was presented by Anderson, seconded by Larson, to approve the agreement with State of MN DOT and the City of Osakis, project 7703-16 and 7703-06. When put to a vote, the resolution passed unanimously.

Motion by Backes, seconded by Thornbloom, to adjourn the meeting at 10:15 p.m.

Mayor – Daniel J. Wessel

City Clerk/Treasurer – Angela A. Jacobson