



**CITY OF OSAKIS**  
14 Nokomis Street East  
PO Box 486  
Osakis, MN 56360  
Phone: (320) 859-2150  
FAX: (320) 859-3978  
[cityhall@cityofosakis.com](mailto:cityhall@cityofosakis.com)

For Office Use Only	
Permit No.	
PID No.	
DATE RCVD.	
Permit Fee	
Surcharge	
Plan Check	
TOTAL BP FEE	\$
WAC/SAC FEES	

**R-O District /New Dwelling**  
**Building Permit Application**

**TOTAL FEES PD -**

1. Site Address: \_\_\_\_\_

2. Owner(s): \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

3. Owner's Address: (if different from above) \_\_\_\_\_

4. Type of Construction:

Built On-Site: \_\_\_\_\_ Modular: \_\_\_\_\_ Prefabricated: \_\_\_\_\_ Other: \_\_\_\_\_

5. Dimensions of Uses in Square Feet:

Dwelling (1st Story): \_\_\_\_\_ Dwelling (Additional Stories): \_\_\_\_\_

Basement: \_\_\_\_\_ Finished?: \_\_\_\_\_ Garage: \_\_\_\_\_ Attached?: \_\_\_\_\_

Deck: \_\_\_\_\_ (If deck is planned, it must be shown on plans & completed w/in 1 year)

6. Type of Siding: \_\_\_\_\_

7. Estimated Cost of Project (Including Materials & Labor): \$ \_\_\_\_\_

8. Approximate Start Date: \_\_\_\_\_

9. General contractor's name and license number as required by Minnesota Statute -

Name: \_\_\_\_\_ License No: \_\_\_\_\_

Contractor's contact phone: \_\_\_\_\_

**OR:** This work is being done by applicant who is acting as their own general contractor and assumes complete responsibility.

I have read and signed the Licensed Contractor Disclaimer. \_\_\_\_\_ (Initial Here)

**Additional Information Required on Reverse**

10. Please Provide the Following: (If Applicable)

General Contractor:	Phone:
Electrical Contractor:	Phone:
Plumbing Contractor:	Phone:
Mason & Concrete Contractor:	Phone:
Heating & Venting Contractor:	Phone:
Excavation Contractor:	Phone:

11. Is a Sprinkler System Planned?:

**Your application will be deferred until all items are provided.**

- \_\_\_\_\_ EROSION CONTROL AGREEMENT
- \_\_\_\_\_ SITE PLAN (drawn to scale) WITH ALL LOT AREA AND SETBACK REQUIREMENTS MET
- \_\_\_\_\_ SURVEY - PROPERTY PINS MUST BE EXPOSED
- \_\_\_\_\_ BUILDING STAKED OUT ON THE PROPERTY
- \_\_\_\_\_ ONE FULL SIZE SET OF CONSTRUCTION PLANS WITH CROSS SECTIONS
- \_\_\_\_\_ ONE 8 1/2 x 11 SIZE SET OF CONSTRUCTION PLANS
- \_\_\_\_\_ HEAT LOSS CALCULATIONS
- \_\_\_\_\_ SIGNED PROPERTY DISCLAIMER
- \_\_\_\_\_ LICENSED CONTRACTOR DISCLAIMER (If owner is acting as the General Contractor)
- \_\_\_\_\_ SHORELINE MANAGEMENT ORDINANCE (Within 1000 ft from any public waters)
- \_\_\_\_\_ APPLICATION FOR WATER CONNECTION (WAC)
- \_\_\_\_\_ APPLICATION FOR SEWER CONNECTION (SAC)
- \_\_\_\_\_ NO LOT SHALL HAVE MORE THAN 35% IMPERVIOUS SURFACE COVERAGE

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. I have identified all property boundaries, easements, flood zones and/or wetlands existing on the property on my survey and application. The undersigned further agrees the City and its' administrative staff relied on the accurateness of this application, plans and specifications relative to this project and holds the city of Osakis, and its employees harmless from all liability arising from the granting of this permit.

**\*BEFORE CONSTRUCTION BEGINS, FEES MUST BE PAID AND OFFICIAL PERMIT POSTED ON SITE\***

\_\_\_\_\_  
AUTHORIZED SIGNATURE OF OWNER OR BUILDER

\_\_\_\_\_  
Permit expires one year from this date

\_\_\_\_\_  
BUILDING INSPECTOR

\_\_\_\_\_  
ZONING STAFF