

**Osakis City Council – Regular Meeting**  
**June 10, 2019**  
**7:00 PM**

Present: Randy Anderson, Keith Emerson, Laura Backes, Jerry Olson, Justin Dahlheimer

Absent: None

Others Present: Angela Jacobson, Eric Jacobson, Chad Gulbranson, Jeff Bertram, Lil Ortendahl, Danny Dillabough, Reenie Goodwin, Craig Dropik, Travis Middendorf, Barb Tilbury, Sam Wolbeck, Jeannie Wolbeck, Nikki Nessman, Greg Gottwald, Steve (Director of Pope/Douglas Solid Waste Management)

Meeting was called to order by Mayor Keith Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Backes, to approve the agenda as presented with moving the Fireworks on the agenda and adding Special Event Application. All Ayes

Motion by Backes, seconded by Anderson, to approve the general consent items, including the May city bills in the amount of \$329,831.73, meeting minutes from May 7<sup>th</sup>, 2019, May 13<sup>th</sup>, 2019 and May 16<sup>th</sup>, 2019. All Ayes

Olson had a question regarding the Planning & Zoning minutes. Doesn't sell guns out of the house but needs a license to receive guns for competition.

**Project #24: Liquor Store**

Reenie Goodwin was in attendance.

Council received the following:

- Bullet Point report for the month
- Liquor Store Statement of Revenue and Expense
- Liquor Store Exp. Revenue – 2 year comparison
- Liquor Store Sales
- Exp/Rev On Sale
- Exp/Rev Off Sale
- Inventory Summary Report
- Monthly Rent Sheet from OEDC
- Spot Checks on Tequila & Vodka

Olson asked about inventory and why the increase in costs. Also asked about the higher inventory count.

Goodwin stated that she had a bulk buy on beer to get a better price.

Dahlheimer commented about the sales and cost of sales. Dahlheimer would like to see that the costs of sales reflect what is sold not purchased.

Jacobson will check into a report.

### **Project #73: First Responders**

Mark Grinstead was not in attendance. Council received the May run reports.

### **Project #74: Fire Department**

Travis Middendorf was in attendance. The council received the May reports.

Middendorf informed the council of the following:

- 3 calls for May – smoke alarm at the Gold Course, loud boom with a strange smell and a bad CO detector in Gordon Twp.
- Final numbers for the turn out gear will be at the meeting. Approximate cost is \$65,000 to \$70,000.
- National night out is August 6<sup>th</sup> – EMS, Police & Fire will work together to promote the event. The tentative plan for the event is to hold it at Park Osagi.

### **Project #76: Police**

Chad Gulbranson was in attendance. Council received the May Police report.

Gulbranson informed the council of the following:

- 101 kids attended the Bike Rodeo.
- The TZD seatbelt wave was done in May with one stop amounting to a drug arrest.
- Had 3 call outs in May.
- Did not receive the CenterPoint grant for this year. The defib for the beach cost \$600 and the digital speed sign cost is \$3,000. Gulbranson will ask the Elks and VFW for funds or use donation money to pay for these items.

Council received updates from Gulbranson regarding the nuisance properties for building and maintenance, junk vehicles and the progress for the cleanup.

Gulbranson will start talking to property owners with long grass and to have them taken care of by June 22<sup>nd</sup>.

Motion by Dahlheimer, seconded by Olson, to approve the purchase of the digital speed sign at a cost of \$3,000. All Ayes

Olson asked about Grinstead parking and blocking the driveway.

Gulbranson said that parking issue has been taken care of. Grinstead was talked to and he will move.

### **Project #205: City Crew**

Greg Gottwald was in attendance. Council received the May Public Works report.

Gottwald informed the council of the following:

- Waste water will be over permit level because of the winter snow and spring rain. The MPCA was going to issue us the permit.
- Cole Johnson was hired for full-time seasonal for the summer and is doing well.

- A meeting will be held with Sauk River Watershed District and they will give us a cost for cleaning out the pond.
- A fence has been installed at the cemetery.
- The beach is clean and now open for the season.

It was brought up that the cardboard dumpsters seem to be full a lot. May need to add another one.

Gottwald will look into this matter.

### **Project #444: Waste Water Project**

Council received a letter from MPCA from May 14<sup>th</sup>, 2019 to Robert Scott.

The council received the response letter to MPCA sent on June 6<sup>th</sup>, 2019 via email.

The letter from MPCA was sent with offset calculations. We are requesting a face to face meeting with the MPCA.

### **Project 467: 2017 Project**

Sheila Krohse was not in attendance to update the council on the lake shore plantings and project.

A meeting has been set for June 12<sup>th</sup>, 2019 at 10:00 a.m. Emerson and Dahlheimer will attend.

Rodger Larson was asking about the Downtown Project and if Sheila Krohse was not seeing into the complaint about the concrete. The concrete is under warranty and should be fixed.

Larson - Krohse looked at the concrete on Wednesday and seemed to not care about the concerns. The sidewalk by the post office has a lip and that was not marked.

There is also a crack in the sidewalk by Antiques Osakis.

A couple council members will look at the sidewalk on Wednesday when Krohse is in town.

### **Project #42: Clean Up Day**

Jeff Bertram was in attendance.

The clean-up day was very busy. It started at 8:30 a.m. and finished taking the last load at 11:40 p.m.

The city received \$3,428 in funds. After expenses, the remaining amount will go to pay for the fireworks display to be held on July 4<sup>th</sup>, 2019.

The contract with West Central Sanitation states that the city will pay dumping costs of over \$1,000 for the annual clean-up day event.

Bertram informed the council that the costs to West Central Sanitation for the event included \$4,000 for the guys and the trucks and \$1,000 for dumping. The total cost for dumping was \$2,631.81. Bertram subtracted out \$528 for metal and \$1,000 for the contract cost that West Central Sanitation covers.

Last year, the cost to the city was \$655.

Bertram would like to suggest a roll off next year to save the city money.

The council was asked how they want to handle the clean-up day in the future – possibly charging more.

Bertram would like to have a conversation on acceptable items and charges per load or items for next year.

Backes said that she feels we should not be taken advantage of when dumping loads.

Bertram stated that West Central Sanitation will be willing to cover half of the cost of the fees or \$1,300 and the rest of the money collected can go towards the fireworks.

Council is willing to discuss the items for next year's clean-up day.

The clean-up day is for properties in city limits. Anyone outside city limits is not allowed to dump.

### **Project #80: Garbage/Organics**

In June of 2018, the city signed up for a 2 year pilot program for Organics Recycling. The city received a \$10,000 grant from Pope/Douglas Solid Waste for the 2 year program.

Currently, the city has \$1,536 left of the grant. The majority of the members started in July of 2018 and if those members renew, we will not have funds to cover the cost of the bags.

Steve from Pope/Douglas Solid Waste was in attendance.

Steve said they have used grant funds and paid for the bags and communication letters and flyers. Of the 115 members that signed up initially, only 15% to 20% are using the bags.

St. Agnes composite with recycled items to promote the Organics Recycling program.

West Central Sanitation is ok with recycling organics if the city wants to.

Steve mentions a drop sight in the city instead of curbside pickup, then the members would not need bags, they can use paper bags or dump out of a pail.

Council will consider how to proceed with limited funds and if it is worth continuing.

### **Project #343: Fireworks Show & Lease**

Council received the Lease Agreement with the Osakis Country Club that will be sent out to them in June.

This last year, Osakis Country Club has requested to add to the lease language an additional insured statement. The city attorney reviewed the statement, and did not see any issue with adding the language.

The council does not have any concerns with the change and the lease agreement will be sent out to be signed before the July 4<sup>th</sup> fireworks display.

The city has had insurance for displaying the fireworks on July 4<sup>th</sup>, but with this change, the Osakis Country Club would be added as additional insured.

Currently, the city has a total of \$4,614 designated for the 2019 Fireworks. The city plans to spend \$7,250 if we receive enough funds to pay that amount. The city is still waiting to hear if we will receive funds from the EDA. The remaining funds from the clean-up day will also be added after the expenses from West Central Sanitation.

\$2,128 from the clean-up day plus the \$4,614 balance totals \$6,742 so far.

Jacobson said we will pay the \$7,250 if we have the funds and we should get more donations.

Motion by Dahlheimer, seconded by Olson, to approve the amount of \$7,250 for the 2019 Fireworks.  
All Ayes

### **Project #6: Theatre Building/Lot**

Sam and Jeannie Wolbeck of AJ's Restaurant were in attendance to discuss with the council the possibility of purchasing the property next to them (Old Theatre lot).

History of the Old Theatre lot:

When the theatre was torn down, the back taxes and removal costs were put on the taxes for the lot. Because of the lot sitting empty, the city was designated a land use for a "public purpose". Quilts Along the Trail members put in the garden. If the city does not have a public purpose for the property anymore, then it will revert back to tax forfeited property and will be resold by the county.

If the council would like to proceed with this, a motion will need to be made to not use the property for public purpose anymore.

Wolbecks would like to add additional apartments above the restaurant and additional spaces for parking are required. They would keep the garden the same.

Council would like Jacobson to get costs on the lot and auction. The council will discuss this matter at the July meeting.

### **Project #293: Ditching – west Osakis**

Lance Spychalla had inquired about the ditch behind his property at 608 Oak Street West. Spychalla was not in attendance.

The ditch was cleaned out with the Oak Street and 8<sup>th</sup> Avenue West Project in 2012.

Spychalla is asking if the ditch can be cleaned out before it backs up into the lawns.

With the 2012 Project, SRWD required the city to clean the ditch area and receive permission from the property owners to clean the area.

Chris Drown (owner of the old Charter School) and Stan Kirckoff will be contacted to see what needs to be cleaned out. Costs to clean the ditch will also be checked into.

### **Project #373: Policies**

Council receive the Time Keeping Policy to review and approve. There are no changes since the discussion at the workshop.

Resolution #2019-08 was presented by Dahlheimer, seconded by Olson, to approve the Time Keeping Policy 10-2019. When put to a vote, the resolution passed unanimously.

**Project #60: Ordinance (Rental)**

The Public Informational Hearing has been scheduled for June 25<sup>th</sup>, 2019 at 7:00 p.m. All council members are encouraged to attend.

Council received the newspaper ad that will be in the Osakis Review.

Dan Marthaler, the city building inspector will be in attendance at the hearing.

Dahlheimer will work on points with Jacobson to talk about at the hearing.

**Project #21: Demographer**

Council received a letter from the State Demographer with our annual population estimate as of April 2018. The estimate of the population is 1,784.

**Project #462: Fishing Tournament**

The council was informed of the MN Junior Bass Nation will be holding a high school tournament at the public access on Lake Osakis on July 19<sup>th</sup>, 2019. They said they will only be using the launch and not using the city park area.

This event is held the day before the North Country Bassin that was approved last month.

Council is ok with the high school tournament.

**Project #468: Special Event**

The Osakis VFW has applied for a Special Event Permit for June 22, 2019.

The VFW is planning a street dance to be located on the VFW property in their parking lot area.

- A band will play from 9 p.m. on June 22<sup>nd</sup>, 2019 to 1 a.m. on June 23<sup>rd</sup>, 2019.
- Parking will be at 701 8<sup>th</sup> Avenue East.
- They will be serving alcohol in a designated area with entrance areas that are monitored to card and give out wristbands.
- The VFW has provided the appropriate insurance for the event.

Jump4Fun submitted a Special Event application. The applicant has a bouncy house and would like to have it up before movie night downtown. Also, would like to have at the park for Osakis Festival and at Central Park on movie nights, Car Cruzers car show, and Moonshine Madness.

Motion by Dahlheimer, seconded by Anderson, to approve a Special Event permit for Jump4Fun to be held in Park Osagi or Central Park on nights during the week as long as they provide insurance for the event. All Ayes

Motion by Olson, seconded by Anderson, to approve a Special Event permit for the VFW street dance to be held on June 23<sup>rd</sup> and June 24<sup>th</sup>. All Ayes

**Items for council to consider for future:**

Lil Ortendahl was in attendance and gave the council updated for the Community Center;

- Tables and chairs need to be updated and some need replacing.
- Clean up items in the back storage area. Put items in the right place and labeled for each group.
- Looking for a home for the white cupboard and cabinet.
- Back east side door has rust and needs some attention.

Ortendahl suggested having fishing rods for children to check out to use at the Visitor's Center.

Meeting was adjourned at 9:30 p.m.

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Mayor – Keith E. Emerson

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City Clerk/Treasurer – Angela A. Jacobson