

Osakis City Council – Regular Meeting
January 13, 2020
7:00 PM

Present: Keith Emerson, Laura Backes, Jerry Olson, Justin Dahlheimer, Randy Anderson

Absent: None

Others Present: Angela Jacobson, Sheila Krohse, Kevin Haglund, Glen Nord, Don Moore, Reenie Goodwin, Rodger Larson, Sharon Fredrickson, Bev Snyder, Jim Snyder, Mark Grinstead, Craig Dropik, Chad Gulbranson, Rick Loxtercamp, Osakis Review Reporter

Meeting was called to order by Mayor Keith Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Olson, seconded by Dahlheimer, to approve the agenda as presented with the addition of Gambling. All Ayes

Motion by Dahlheimer, seconded by Olson, to approve the general consent items, including the December city bills in the amount of \$325,326.46, meeting minutes from December 4th, 2019 and December 9th, 2019, December 19th, 2019 Planning & Zoning meeting minutes and December 23rd, 2019 EDA meeting minutes. All Ayes

Public Hearing – Petition to Vacate Land

Project #408/477

Council received information regarding the Haglund Lawsuit. Kevin Haglund submitted a petition to vacate a portion of 4th Avenue East (also known as Sixth Street). The petition is to vacate 16 ft.

A notice was put in the paper for 2 weeks and mailed to the property owners in both Clarks Addition and Townsite of Osakis Plat. Total properties that received a letter was 178. Council received a copy of the letter that was sent to the property owners.

The DNR was notified of this vacation process on November 8th, 2019. The DNR has discussed this matter with Clerk Jacobson regarding the reason of the vacation. The DNR does not have any issue with the vacation process presented.

Motion by Anderson, seconded by Dahlheimer, to suspend the regular meeting and open the public hearing at 7:04 p.m. All Ayes

Glen Nord and Kevin Haglund were in attendance. Nord is Haglund's attorney and was present to answer any questions.

Don Moore was in attendance and asked if K Street was going to be closed. Tourists drive through this street.

Moore was informed that the street will not be closed.

Jim Snyder stated that the vacation of the street is contingent on the lawsuit.

Nord spoke – There has been no settlement done regarding the lawsuit. The action to vacate is step one of the process to work out the details with other parties. A variance was requested to get the vacation for pervious surface that is needed. If this doesn't happen, then we start over with the process.

Bev Snyder – We agreed to work it out before the hearing and will be in agreement with working out the water, sewer and driveway issues, but if we do not settle, then is the city bound?

Working out the driveway, water and sewer lines as presented is not city bound.

If the lawsuit is not settled, the resolution for the vacation would not be followed through. We cannot put a stipulation on a vacation.

J. Snyder sees building the garage to be an issue regarding what happens to the vacation.

Haglund will have one year to build the garage after the Building Permit is approved and issued.

Nord – looking for a win-win for all to move the sewer lines to build the garage.

The properties can be relinquished if not needed and if the process doesn't move forward.

Rodger Larson said that the DNR wants some public access for public use to they want to see the access stay open.

Motion by Anderson, seconded by Dahlheimer to close the hearing and open the regular meeting. All Ayes

Council felt like this is a step in the right direction of the process. Also, the council cannot legally put a contingency on a vacation. If he doesn't follow through with building, they would be paying taxes on that land.

Resolution 2020-01 was presented by Anderson, seconded by Dahlheimer, to approve the vacation of 16.49 ft of 4th Avenue East as proposed in the petition to vacate. When put to a vote, the resolution passed unanimously.

Project #24: Liquor Store

Reenie Goodwin was in attendance. Council received the following:

- Statement of Revenue & Expense
- Liquor Store Expenditures and Revenue spreadsheet
- January Bullet Points
- Liquor Store Sales for the month
- Exp/Rev On Sale
- Inventory totals
- Session Summary for the Liquor Store from 1/2/2019 to 12/31/2019
- Inventory cycle counts
- Sales for the month totaled \$5,319.78
- Sales for the year totaled \$36,290.57

Council was informed that inventory was performed on January 1st, 2020 with adjustments made.

The inventory total before counting was \$69,818.45 and after the inventory counting with adjustments was \$67,007.78. This was mainly due to the beer and pop and how the system is pulling the item as discussed at the workshop.

Goodwin will be going in and creating new product codes to set up the system correctly.

Overall, the inventory went well.

Goodwin stated that December was a good month and we had a good year.

Project #73: First Responders

Mark Grinstead was in attendance. Council received the December run reports.

Council received a list of First Responder officers that have been elected for 2020:

President: Mark Grinstead
Vice-President: Aimee Goodwin
Secretary/Treasurer: Brenda Majerus

Grinstead reviewed the reports:

- 12 calls for the month of December – only 1 no show.
- 210 calls for 2019 – 6 calls with no shows.
- In 2019, 2/3 were daytime calls with 57% in the city.
- Most calls – Jason had 100, Cory had 99 and Brenda had 81.
- First Responder training will start the end of the month.
- First Responders will meet with the townships for funding at the same time the Fire Department meets with them.

Motion by Anderson, seconded by Dahlheimer, to approve the 2020 First Responder officers as presented. All Ayes

Project #74/13: Fire Department/Fire Relief

Craig Dropik was in attendance.

Council received the December report and the list of the 2020 officers.

Fire Department Officers:

Chief – Craig Dropik
1st Asst. – Travis Middendorf
2nd Asst. – Kyle Kostrzewski
Training Officer – Adam Trisco

Fire Relief Officers:

President – Kyle Kostrzewski
Vice-President – Ryan Larson
Treasurer – Bob Kallstrom
Secretary – Craig Schultz
Board Member 1 – Adam Trisco
Board Member 2 – Matt Kral

Dropik informed the council of the calls:

- 1 call for a 2 vehicle accident.
- 51 calls for 2019.
- Township meeting will be scheduled with the Fire Department in February.

Motion by Anderson, seconded by Dahlheimer, to approve the 2020 Fire Department and Fire Relief Officers as presented. All Ayes

Project #76: Police

Chad Gulbranson was in attendance. Council received the December Police report and the 2019 year end totals report.

Gulbranson reviewed the following:

- There were 3,437 calls for 2019.
- School Resource Officer – 12 to 15 hours at school.
- The 3 full-time officers will all spend time at school.
- Grinstead will be part of the process as a DARE officer.
- Good communication with the kids.
- Gulbranson meets Thursdays at the school regarding the problem kids.

Project #205: City Crew

Greg Gottwald was not in attendance. Council received the December Public Works report.

Project #444: Waste Water Project

Council received the emails and the letter that was presented at the workshop regarding meeting with the MPCA to discuss our limit.

Council received a bill from Hall and Associates for December in the amount of \$548.37 and a bill from Flaherty and Hood in the amount of \$2,632.50.

Motion by Anderson, seconded by Dahlheimer, to approve the bill for Hall and Associates in the amount of \$548.37 and the bill from Flaherty and Hood in the amount of \$2,632.50. All Ayes

Project #335: Comprehensive Plan

Council received a proposal for the cost to update the Comprehensive Plan in the amount of \$11,000. This amount was approved by the council in the 2020 Budget.

We have also applied for a Sourcewell small project partnership grant. \$2,500 will go towards the project that we have been approved for.

We are also finalizing our application from West Central Initiative Planning Grant in the amount of \$5,500. The council will need to make a motion to approve the submission of the grant and to designate that the city will pay the 50% matching funds of the grant.

Council received the proposal from Sourcewell for the Comprehensive Plan in the amount of \$11,000.

Motion by Anderson, seconded by Olson, to approve submission of the West Central Initiative grant and designate 50% matching funds for the grant. All Ayes

Motion by Anderson, seconded by Backes, to approve the proposal from Sourcewell for the Comprehensive Plan. All Ayes

Project #451: Council Meetings

Council discussed the date and time for the council meetings. Council meetings will be set for the 2nd Monday of each month at 7:00 p.m. and will be located at 14 Nokomis Street East (City Hall) unless otherwise posted.

Motion by Anderson, seconded by Emerson, to approve the date, time and location of the city council meetings as presented, unless otherwise posted. All Ayes

Project #196: Fee Schedule

Council received the 2020 Fee Schedule.

Motion by Anderson, seconded by Backes, to approve the 2020 Fee Schedule as presented. All Ayes

Project #104: Mayor Appointments

Council received the 2020 Mayor Appointments.

Motion by Dahlheimer, seconded by Olson, to approve the 2020 Mayor Appointments. All Ayes

Project #472: Housing (MCP)

Council received the application for the Minnesota Housing Program for 2020. The application deadline is January 15th, 2020. The city participated in this program last year for the first time with \$100,000 designated to the City of Osakis. This program helps families to purchase a home by granting low interest or grant money to the family that qualifies for wither a down payment or assistant in the loan.

The attached MCP report for 2019 shows that the City of Osakis utilized a total of \$252,314 on 2 loans.

Clerk Jacobson recommends the council to approve this program for 2020.

The city will work with the state on additional advertising so homeowners are aware of the program, in addition to posting on Facebook, city website, city newsletter, articles in the paper and flyers.

Motion by Anderson, seconded by Dahlheimer, to approve the City of Osakis to participate in the MCP program for 2020. All Ayes

Program #43: Board of Review

Council received a notice regarding the Board of Review on-line training which is now open.

The on-line training will end as of February 1st, 2020. Clerk Jacobson encourages any council member that have not taken the training to do so.

Program #22: Clerks

Clerk Jacobson is requesting approval of the council to attend the annual clerk’s conference from March 16th, 2020 to March 19th, 2020 in St. Cloud. The cost of the conference is \$275 and 2 night’s hotel stay.

Motion by Olson, seconded by Anderson, to approve Clerk Jacobson to attend the annual clerk’s conference in March and hotel stay costs. All Ayes

Program #368: Xcel Energy

Council received a notice that Minnesota Power submitted an application to increase power rates by 10.59%.

This was for council information only.

Program #110: Gambling

Jason Schultz is requesting a Gambling License on behalf of the Osakis Sportsmen’s Club Raffle. The raffle will take place on March 27th, 2020 at the VFW.

Resolution 2020-02 was presented by Emerson, seconded by Olson, to approve the Gambling License for the Sportsmen’s Club to be held on March 27th at the VFW. When put to a vote, the resolution passed unanimously.

Items for council to consider for future:

Council consideration for the Hwy 27 water and sewer project. Consider expanding services to the Liquor Store, VFW and Osakis Country Club with this project.

Sheila Krohse was in attendance and will review.

Meeting was adjourned at 8:00 p.m.

Mayor – Keith E. Emerson

City Clerk/Treasurer – Angela A. Jacobson