

Osakis City Council – Regular Meeting
September 9, 2019
7:00 PM

Present: Keith Emerson, Laura Backes, Jerry Olson, Justin Dahlheimer, Randy Anderson

Absent: None

Others Present: Angela Jacobson, Reenie Goodwin, Greg Gottwald, Sheila Krohse, Travis Middendorf, David Darrington, Kathie Darrington, Glenn Nord, Kevin Haglund, Jim Snyder, Bev Snyder, David Schultz, Beth Schultz Dick Dunn, Paulette Dunn, Krystal Boogaard, Ashley Shrode, Mike Shrode, Bryan Danielson, Tonya Danielson, Eric Jacobson, Rebecca from West Central Initiative, Osakis Review Reporter

Meeting was called to order by Mayor Keith Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Dahlheimer, to approve the agenda as presented. All Ayes

Motion by Backes, seconded by Olson, to approve the general consent items, including the August city bills in the amount of \$252,773.41, meeting minutes from August 12th, 2019, August 27th, 2019 and EDA minutes from August 26th, 2019. All Ayes

Public Hearing – On-Sale Liquor License

The purpose of the public hearing was to hear public comment regarding an On-Sale Liquor License for 17 Main Street East. David and Kathie Darrington are looking to purchase the business of O'Town Tavern and the property at 17 Main Street East.

Motion by Olson, seconded by Dahlheimer, to suspend the regular meeting and open the public hearing at 7:05 p.m. All Ayes

There were no public comments.

Motion by Dahlheimer, seconded by Olson, to close the public hearing at 7:06 p.m. and reopen the regular meeting. All Ayes

Council reviewed the application submitted for an On-Sale Liquor License. The applicant will need to provide the following before the applicant receives the license:

- Restaurant License
- License Fee
- Liability Insurance
- On-Sale State Application
- Buyers Card with the State

Motion by Olson, seconded by Anderson, to approve an On-Sale Liquor License for Darrington Enterprises Inc. (David and Kathie Darrington) for the property at 17 Main Street East contingent on submitting the items listed above to the city before the license will be issued. All Ayes

Project #24: Liquor Store

Reenie Goodwin was in attendance.

Council received the following:

- September Bullet Points
- August Liquor Sales
- Liquor Store Expenditures and Revenues
- Statement of Revenue & Expenses
- Exp/Rev On Sale
- Exp/Rev Off Sale
- Inventory Totals
- Hourly Sales
- Group Sales – Off Sale
- Group Sales – On Sale
- Group Sales Total
- Cycle Counts

Goodwin would like to hire a full-time Liquor Store employee to replace Felecia Turnquist who was hired for full-time in June. Turnquist resigned from the full-time position and works part-time. Goodwin has requested to hire Jeff Lund for the full-time position at \$15.00 per hour. This amount is reflected in the 2020 Budget the council received.

Backes questioned if we should be hiring at that wage – keep the cost down and reflect what we are doing with other departments.

Goodwin discussed other items:

- Bean Bag tournament this weekend with the VFW.
- Bargo starts the end of September.
- Will meet with Gary from MMBA to get ideas on sales.

Motion by Dahlheimer, seconded by Olson, to approve to hire Jeff Lund for full-time position at the Liquor Store starting at \$15.00 per hour with a six month probationary period. All Ayes Opposed: Backes

Project #73: First Responders

Mark Grinstead was in attendance. Council received the August run reports.

Grinstead reviewed the reports:

- 17 calls for the month.
- 1 no show call at 9:46 a.m.
- Had a Stress Awareness class.

Project #74: Fire Department

Travis Middendorf was in attendance.

Middendorf informed the council of the calls:

- 6 calls for the month – included 2 vehicle accidents, 1 smoke alarm, 1 power line, 1 call on Main Street was cancelled and 1 call at Westview was cancelled.

Middendorf also informed the council on the following:

- An open house will be held on October 9th, from 3:30 p.m. to 7:00 p.m.
- The Relief meeting will be held on September 30th at 7:00 p.m.

Project #76: Police

Chad Gulbranson was in attendance. Council received the August Police report and September schedule.

Gulbranson reviewed the following:

- 2 call outs for August
- 24 hours of TZD for the month. Need to have a number of contacts for each hour even if no arrests are made
- TZD hours worked are paid by a grant.
- Nation Night Out included the Police, Fire Department and First Responders were designated to help meet the community country wide. This was the 1st year to participate.

Project #205: City Crew

Greg Gottwald was in attendance. Council received the August Public Works report.

Council received the bid for the plow truck that was discussed at the budget meeting. The cost of the plow truck is \$49,900 and the cost of the wing will be \$12,000 to \$15,000.

Gottwald informed the council of the following:

- Did some jar tests – new chemical that treats phosphorus.
- Ordered the new chemical to see if it works better.
- Derek Lang took his water test, and is working on the CDL test. By the end of the month he will take the wastewater test.
- Cleaned up brush on 1st Avenue East.
- The Right-of-Ways will be cleaned up before winter to help keep the branches off the trucks.
- Mill & overlay – get bids on some maintenance areas.
- Lions Park – 33% of the cost of the fountain maybe the cities cost.

A question was asked about replacing the Main Lift Station. It would cost about \$500,000 to replace.

Motion by Anderson, seconded by Olson, to approve \$49,900.00 to purchase a plow truck as per bid.
All Ayes

Project #444: Waste Water Project

Council received the July bills from Hall and Associates in the amount of \$523.05 and from Flaherty and Hood in the amount of \$105.00.

Motion by Olson, seconded by Backes, to approve the July bills from Hall and Associates in the amount of \$523.05 and from Flaherty and Hood in the amount of \$105.00. All Ayes

Project #242: West Central Initiative

Rebecca from West Central Initiative was in attendance and updated the council on the programs that West Central Initiative has done in our area. Council received handouts for the programs.

West Central Initiatives holds Osakis Economic Development funds.

We need to continue to support West Central Initiative and campaign to educate people to move to the area and get jobs.

Dahlheimer stated – An area of concern is child care. A study was done by Nicole from AAEDC for child care which is low in our area.

A sustainable work force has always been a concern.

The MPCA is putting standards on small towns that are unfair. Those standards make it difficult to keep the costs down in small communities.

Project #249: Planning & Zoning

Council received the Planning & Zoning meeting minutes from August 15th, 2019.

Council also received the following:

- Resolution 2019-10 for 201 Oak St W – Variance for David Schultz to allow a detached accessory structure 500 sq ft larger than the ordinance allows.
- Resolution 2019-11 for 15 4th Ave E – Variance for Kevin Haglund to allow his impervious surface to be over 2.52% than allowed, with the condition of fixing the water/sewer line issue and the drainage issue.
- Ordinance Amendment #124 – Amendment to code to allow painted steel vertically on roofs and sides of accessory structures in residential districts, soffits and overhangs must be one foot or more.
- Ordinance Amendment #125 – Shoreline Ordinance update.

Motion by Anderson, seconded by Backes, to approve the Planning & Zoning meeting minutes from August 15th, 2019. All Ayes

Resolution 2019-10 was presented by Olson, seconded by Backes, to approve a variance for 201 Oak Street West to allow David Schultz to build detached accessory structure 500 sq ft larger than the ordinance allows. When put to a vote, the resolution passed unanimously.

Council discussed the resolution for Kevin Haglund:

- The proposed area needs to be more than a proposed area.
- Vacation petition for the portion of the area that is included in the survey.
- Revised resolution that added a condition that the vacation area is needed before the building permit is approved.

Nord stated the variance is for 2.52% over impervious if he gets the vacation area. If he doesn't get the vacation, the impervious will almost double at 4.91%.

Resolution 2019-11 was presented by Dahlheimer, seconded by Anderson, to approve the variances for 15 4th Avenue East for Kevin Haglund for 2.52% over the impervious surface requirement and for the proposed structure to be in the front setback with the conditions that the neighbors' water and sewer lines must not be below the new structure, the water and sewer line issue must be resolved, the collector drain must remain on the property, gutters installed on the new structure and the vacation process of "the proposed vacated area" as referenced on the 7-2-19 Stoeckel Jahner survey, be resolved before a building permit is issued. When put to a vote, the resolution passed unanimously.

Motion by Emerson, seconded by Olson, to approve Ordinance Amendment #124 to allow painted vertical steel on accessory structures. All Ayes

Motion by Olson, seconded by Backes, to approve Ordinance Amendment #125 to update the Shoreland Ordinance. All Ayes

Project #467: 2017 Project

Sheila Krohse was in attendance to update the council on the warranty work for the 2017 Project.

Kroshe said that Chris Riley and F & S Concrete will be back in town the end of September or beginning of October to fix the sidewalk crack issues for the project.

C & L will be back in town to get the ramp on Central & Main fixed for the Downtown Project.

Project #481: Water/Sewer – Private Connection

Mike and Ashley Shrode were in attendance. Shrodes are looking to put a house on their property located behind 802 and 510 Nokomis Street West.

Council received the cost estimate for installing the water/sewer lines from two different connections sites.

Shrodes are aware of these cost estimates and were informed to contact a local contractor to get a cost of installing the lines to their dwelling.

Kroshe had informed Jacobson that the grades will work for the connection to the sewer.

Discussion was held regarding the possibility of allowing them to get a variance to allow them to have a private well and sewer on their property.

Council was informed that allowing a private well and sewer system would not be a recommendation to protect our water supply and well head protection. A best practice is as people expand, is to also expand water and sewer services to those properties.

Ashely Shrode asked the council for a variance for a well and septic. The bid from the local contractor that they contacted was \$129,950.

The two bids from Krohse for the connections were for two different ways. One was \$94,000 and the other was \$72,500.

Dalheimer stated he does not feel that we need to get in a habit of allowing a variance. The location of the house is part of the reason for the high costs for the water/sewer lines and feels the house could be closer to the hookups to be more feasible.

Ashely Shrode stated they could plot the area and would still be over 300 ft away from the lines.

Krohse mentioned some ordinances have a 600 ft requirement hookup.

The council did not make any decision regarding this matter. The city will check into the ordinance and what we can do to resolve this issue and review for future development.

Project #460: Downtown Project

Bryan Danielson was in attendance to discuss with the council the sidewalk in front of his property at 40 Main Street East. Danielson would like approval to allow him to take out part of the concrete in front of the building and slop it to allow a handicap assessable entrance to his building.

Danielson submitted a drawing of his proposed plan and pictures of his building. He also submitted pictures of other buildings in the downtown area with entrances that are slopped.

Council reviewed the information and Krohse will work with Danielson on a plan to meet ADA requirements for public sidewalks.

Project #84/358: Budget/Tax Levy

Budget #84 – The council meet to balance the budget on August 27th, 2019. Council received a preliminary Revenue Budget and Expenditure Budget. Changes were made to reflect the changes discussed by the council. The Liquor Store also had some changes to the Revenue and Expenditures to make them more consistent with past years.

After making the changes, the final budget for the General Fund is as follows:

- Revenue \$1,304,554.00
- Expenditures \$1,302,980.00
- Balance of \$1,574.00

Tax Levy #358 – The council received the preliminary tax levy to review. The proposed levy increase is 3% or \$22,250.00.

The proposed tax levy is as follows:

- General Fund \$616,750.00
- 2002 Bond \$45,000.00
- 2008 Bond \$73,000.00
- 2016 Bond \$25,000.00
- Total of \$759,750.00

Resolution 2019-14 was present by Dahlheimer, seconded by Olson, to approve the preliminary tax levy for 2020 as presented. When put to a vote, the resolution passed unanimously.

Project #310: Blocking City Streets

Black's Resort would like to take out their docks on Friday, October 4th, 2019 and would like approval to block Lake Street East.

Motion by Olson, seconded by Anderson, to approve Black's Resort to block Lake Street East on October 4th, 2019 to take out docks. All Ayes

Items for council to consider for future:

None

Meeting was adjourned at p.m.

Mayor – Keith E. Emerson

City Clerk/Treasurer – Angela A. Jacobson