

Osakis City Council – Regular Meeting
July 8, 2019
7:00 PM

Present: Keith Emerson, Laura Backes, Jerry Olson, Justin Dahlheimer

Absent: Randy Anderson

Others Present: Chad Gulbranson, Angela Jacobson, Eric Jacobson, Mark Grinstead, Barb Tilbury, Nikki Nessman, Reenie Goodwin, Judy Jensen, Lynae Bowman-Bolles, Shiela Krohse, Bryan Danielson, Tonya Danielson, Robert, Schofield, Osakis Review Reporter, Sam Wolbeck, Jeanie Wolbeck, Travis Middendorf, Kristen Servin

Meeting was called to order by Mayor Keith Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Dahlheimer, seconded by Backes, to approve the general consent items, including the June city bills in the amount of \$265,523.01, meeting minutes from June 10th, 2019, June 12th, 2019, June 25th, 2019 and EDA minutes from June 24th, 2019. All Ayes Absent: Anderson

Motion by Dahlheimer, seconded by Olson, to approve to remove Planning & Zoning from consent items and add for discussion. All Ayes Absent: Anderson

Project #24: Liquor Store

Reenie Goodwin was in attendance.

Council received the following:

- Bullet Point report for the month
- July 1st Inventory
- Liquor Store Exp. Revenue – 2 year comparison
- Liquor Store Statement of Revenue and Expense
- Exp/Rev Off Sale
- Exp/Rev On Sale
- OEDC Monthly Rent
- Inventory completed
- Liquor Store Sales
- Session Summary for Off Sale
- Session Summary for On Sale
- June sales were \$19,691
- Inventory up \$6,105

Goodwin said that the Liquor Store had a good month and a lot of sales over the 4th of July week. Inventory went down from July 1st to July 8th from \$95,789 to \$67,762.

Clerk Jacobson is still looking into a report that shows sales/cost for group products from the Liquor Store inventory system.

Project #73: First Responders

Mark Grinstead was in attendance. Council received the June run reports.

Grinstead informed the council that National Night Out will be held August 6th.

Project #74: Fire Department

Travis Middendorf was in attendance.

Middendorf is asking for donations to help cover the cost of the games during National Night Out. Council received the flyer with information regarding the event.

Middendorf informed the council of six calls for the month which included the following:

- Lighting strike, car fire, electrical fire, accident, smoke alarm and tree fire.

Project #76: Police

Chad Gulbranson was in attendance. Council received the June Police report.

Gulbranson gave the council a copy of the July schedule.

Gulbranson informed the council of the following:

- VFW street dance went well.
- Handed out 1,000 freezies in the Osakis Festival Parade and 1,200 freezies in the West Union Parade.
- A few tickets were issued for junk vehicles.
- Some properties are cleaned up and some are still working on it.
- Had a wild parsnip complaint. Looking at controlling the weed in the city. Will contact the DNR, Douglas County and MNDOT for spraying weeds.

Project #205: City Crew

Greg Gottwald was not in attendance. Council received the June Public Works report.

Council was informed that the road buckled by Hensley Trucking because of the heat.

The grass on Central Park was asked about. Gottwald will see when the grass is established and can be mowed.

Project #444: Waste Water Project

Council received the following bills for May:

- Hall & Associates in the amount of \$5,406.48
- Flaherty & Hood in the amount of \$2,482.50

There have been no updates from the MPCA.

Motion by Backes, seconded by Dahlheimer, to approve the bills for May from Hall & Associates in the amount of \$5,406.48 and from Flaherty & Hood in the amount of \$2,482.50. All Ayes Absent: Anderson

Project 467: 2017 Project – Shoreline

Sheila Krohse was in attendance and updated the council on the shoreline progress and the warrantee work for the project.

Krohse walked and checked the sidewalks for both projects. Krohse informed the council that C & L Excavating are planning on fixing the concrete for the downtown project. They will try to drill a hole and put concrete in to raise the hazardous spots. They should be here in about 2 weeks. Cracks will be filled in the streets also.

The concrete contractor for Riley Brothers does not want to fix the concrete that has issues. Krohse will be meeting with Riley Brothers this week and look at the problem areas for the 2017 project.

Krohse informed the council of the Shoreline:

- MN Native Landscapes – area was prepped and sprayed. They plan on planting this week if the DNR is ready and will approve.

Project #6: Theatre Building/Lot

Sam and Jeannie Wolbeck, owners of AJ's Restaurant were in attendance to discuss with the council the possibility of purchasing the property next to them (Old Theatre lot).

Clerk Jacobson checked with Char Rosenow (Douglas County) and the land is in the City of Osakis' name, however, it is designed to the city for a "public purpose" and we cannot sell it – but with a motion of the council, we can relinquish the land as a public purpose and then it would revert back to tax forfeited land.

Clerk Jacobson informed the council that she received a call from Cowdery's and they stated they are against the city selling the land.

Sam Wolbeck stated he is fine with the garden there, he just wants parking for the proposed apartments on the upper level of AJ's Restaurant if it is feasible. The parking spaces would be for the apartments to utilize the back area and there would be no plans to change the garden.

Dahlheimer doesn't feel that we should keep the lot as a garden when we could put Carol's garden somewhere else that can still honor her and would allow this property to be utilized.

The council would consider what can be worked out for the lot.

Motion by Dahlheimer, seconded by Backes, to table this matter and discuss at the August meeting. All Ayes Absent: Anderson

Project #463: Moonshine Madness – Special Event

Council received an application from Pat & Jeff Kalpin for Moonshine Madness to be held on September 7th, 2019.

The council reviewed the following:

- Blocking Main Street from 1st Avenue West to 1st Avenue East.
- Blocking Central Avenue from Lake Street to Nokomis Street.
- O'Town will serve liquor for the street dance and the band will play from 11 a.m. to 12 a.m.

To allow liquor to be served on the street the city council must declare Moonshine Madness a community festival.

Other items to review:

- O'Town Tavern will need to provide insurance to cover the area they will be serving alcohol in.
- O'Town Tavern will use wristbands to control drinking age.
- O'Town Tavern will be working with Chief Gulbranson regarding crowd control and posse.

If the council approves the Special Event application, Clerk Jacobson will work to make sure everything is completed.

Council received a resolution to review and pass in order to declare Moonshine Madness a community festival and to allow alcohol to be served on the city street in a designated area.

Resolution #2019-08 was presented by Dahlheimer, seconded by Olson, to declare Moonshine Madness a community festival. When put to a vote, the resolution passed unanimously. Absent: Anderson

Motion by Olson, seconded by Dahlheimer, to approve the Special Event application for O'Town Tavern for Moonshine Madness on September 7, 2019 and to block the streets as presented. All Ayes Absent: Anderson

Project #446: Boat Landing – DNR

Mayor Emerson, Clerk Jacobson and Gottwald met with Dave Rush from Douglas County Soil and Water Conservation. Rush informed the city that they would like to put in a Decontamination Station at the DNR Boat Landing.

The station would be located in the area that was set up when the parking lot was redone. Council received a map of the area with the location circled.

Council received a picture of the station.

Rush explained to Mayor Emerson, Clerk Jacobson and Gottwald that Douglas County would pay to put the station in and would pay for any maintenance for the unit. The city would be required to empty the vacuum can and monitor the unit. We would notify the county if the unit would need repairs or replacement.

Rush also explained that after the funds run out for invasive species, the unit would be the city's and we can decide if we want to continue having it at the landing or remove it.

Clerk Jacobson did not receive the agreement from the county.

The council will wait for the agreement and to review it before approving.

Project #172: Car Club

Central Lakes Cruzers Car Show will be held on July 13th. They would like permission to block Main Street from 1st Avenue East to 1st Avenue West leaving Central Avenue open.

Motion by Dahlheimer, seconded by Backes, to approve to block Main Street on July 13th as described. All Ayes Absent: Anderson

Project #60: Ordinance

The City Council and the Planning & Zoning Commission held an informational public hearing to hear public comments regarding a proposed rental and short-term rental ordinance on June 25th, 2019.

The council will discuss this matter at the next council workshop.

Project #435: MN DOT

Clerk Jacobson received a letter from MN DOT regarding a paving project. They will be looking to pave, reclaim and shoulder Hwy 27 from County Rd 82 to Hwy 71 in the year 2021.

Council received a map of the project area.

Gottwald and Clerk Jacobson initially met with them and will be looking to see if we need to expand or redo some of water/sewer lines under the highway.

Project #22: Clerks

Clerk Jacobson requested approval to attend the Municipal Clerks Advanced Academy on September 19th & 20th, 2019. The academy is put on by St. Cloud State. Cost for the training is \$115.00 after receiving a \$100.00 education scholarship grant. The topic this year will be on the Life Cycle of HR.

Motion by Olson, seconded by Dahlheimer, to approve Clerk Jacobson attend the Municipal Clerks Advanced Academy on September 19th & 20th, 2019. All Ayes Absent: Anderson

Project #249: Planning & Zoning

Discussion was held regarding Idlewilde Resort. There are questions as to if things were done and done correctly.

Clerk Jacobson will reach out to Tom Klecker and get his opinion about the Development Agreement and what can be done to finish the items.

Gottwald will talk to Kurt Haakinson to see if he remembers any information on the water lines and will check to see what needs to be done and document those items.

Council discussed putting a lien on the property to finish the projects if we can. Jacobson will discuss with Klecker how to deal with the matter and provide him with the documentation.

Items for council to consider for future:

None

Meeting was adjourned at 8:25 p.m.

Mayor – Keith E. Emerson

City Clerk/Treasurer – Angela A. Jacobson