

Osakis City Council – Regular Meeting
January 14, 2019
7:00 PM

Present: Jerry Olson, Keith Emerson, Randy Anderson, Laura Backes, Justin Dahlheimer
Absent: None

Others Present: Angela Jacobson, Julie Didier, Reenie Goodwin, Greg Gottwald, Chad Gulbranson, Mark Grinstead, Travis Middendorf, Sheila Krohse, Jim Snyder, Bev Snyder, Ken Grossel, Dave Rost, Eric Jacobson, Lil Ortendahl, Becky Hensley, Paul Hartmann, Osakis Review

Meeting was called to order by Mayor Keith Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Oath of Office was given to Randy Anderson, Laura Backes and Mayor Keith Emerson.

Motion by Anderson, seconded by Dahlheimer, to approve the agenda as presented with the addition of EDA change to agenda item for discussion. All Ayes

Motion by Anderson, seconded by Dahlheimer, to approve the general consent items, including the December city bills in the amount of \$498,644.51, the December 3rd, 2018 meeting meetings and the December 27th, 2018 special meeting minutes. All Ayes

Project #24: Liquor Store

Reenie Goodwin and Julie Didier were in attendance. Council received the December Liquor Store reports. Total profit for December was \$6,143.

The council received end of the year reports. Total profit for 2018 was \$18,059 before transfers and capital outlay.

The council also received the cycle count sheets that were completed in December.

Inventory was completed on January 1st. After the audit check, only a couple errors were found. Overall, the inventory went good.

Project #73: First Responders

The council was informed of the new officers for 2019.

The following positions have been elected by the First Responder members:

- President – Mark Grinstead
- Vice-President – Aimee Goodwin
- Secretary – Cindy Halbur

Motion by Dahlheimer, seconded by Olson, to approve the 2019 First Responder Officers as listed above. All Ayes

Mark Grinstead was in attendance. Council received the final run totals for 2018.

Grinstead informed the council of two new members:

- Cheyenne Christianson
- Chad Gulbranson

Project #74: Fire Department

The council was informed of the new Fire Department officers for 2019:

- Chief – Travis Middendorff
- 1st Assistant – Craig Dropik
- 2nd Assistant – Kyle Kostrzewski
- Training Officer – Adam Trisco
- Fire Relief President – Kyle Kostrzewski
- Fire Relief Vice-President – Ryan Larson
- Members – Adam Trisco and Matt Kral

Motion by Dahlheimer, seconded by Emerson, to approve the 2019 Fire Department officers and Fire Relief officers as listed above. All Ayes

Travis Middendorff was in attendance.

Middendorff informed the council of the following:

- 6 calls for December.
- 47 calls for 2018.
- Grant was received for the washer and dryer. They were ordered and delivered.
- The annual meeting with the townships has been scheduled for February 20th, 2019.
- The department will be having a house burn on April 27, 2019. The house is located on 8th Avenue East.
- The Fire Relief meeting is scheduled for January 28th. Mayor Emerson and Clerk Jacobson are invited.

Project #76: Police

Chad Gulbranson was in attendance and read the December and Final 2018 Report. Council received the December Police report and the final year-end report for 2018.

Dahlheimer asked Gulbranson why the calls were higher.

Gulbranson stated that more hours were covered during the year and it was a busier year.

Project #205: City Crew

Greg Gottwald was in attendance.

Gottwald reviewed the December Public Works report for water, sewer and streets.

Gottwald also informed the council of the following:

- Ice rink was the biggest size available. Benches were put in place and have been a big help. A snow blower is being used to clean off the ice rink.
- Ice fisherman have been using the beach to access the lake. There will be damage to the grass and we may have to look at another access area.

Project #444: Waste Water Project

Council received an email from the MPCA regarding the delisting of Faille Lake. According to the email, the process to delist the lake is getting close to completion.

Council received a bill from Flaherty and Hood for December in the amount of \$330.00 and a bill from Hall & Associates in the amount of \$1,492.30.

Motion by Dahlheimer, seconded by Olson, to approve the bill from Flaherty and Hood in the amount of \$330.00 and the bill from Hall & Associates in the amount of \$1,492.30. All Ayes

Project #460: Grant

Council received the grant sheets for the commercial and residential properties for the Downtown Grant with Douglas County HRA.

Project #249: Planning & Zoning

Council received the December Planning and Zoning meeting minutes from December 20th, 2018.

Council also received Ordinance #121. The amendment would allow off premise advertising in the C-2 and C-3 districts as a Conditional Use Permit and to allow entryway decks within the setbacks for access to a home.

The Planning and Zoning are looking at RV parking and use for a short term use in the summer months.

Motion by Anderson, seconded by Emerson, to approve the December 20th, 2018 Planning & Zoning minutes. All Ayes

Motion by Anderson, seconded by Emerson, to approve Ordinance #121 for off premise advertising in the C-2 and C-3 districts as a Conditional Use and entryway decks to be allowed within the setbacks. All Ayes

Project #46: Water/Sewer Rates

At the December meeting, the council motioned to approve the 2019 rate increases and follow the schedule as presented with the larger increase in 2019.

Council reviewed the water and sewer rates for 2019:

• Water rates for 2019 –	now	was
Base Fee	\$29.50	\$26.00
1000 to 5000 gal	\$3.40	\$3.00
5000 to 10000 gal	\$3.70	\$3.25
10000 to 15000 gal	\$4.00	\$3.50
15000 to 20000 gal	\$4.30	\$3.80
• Sewer rates for 2019 –	now	was
Base Fee	\$19.00	\$18.00
Each 1000 gal	\$2.60	\$2.50

Motion by Dahlheimer, seconded by Anderson, to approve the 2019 Water/Sewer rate schedule as presented with the larger increase for 2019. All Ayes

Project #196: Fee Schedule

Council received the 2019 Fee Schedule.

- Mayor salary for 2019 per the 2019 Budget is \$225.
- Council salary for 2019 per the 2019 Budget is \$100.

Motion by Dahlheimer, seconded by Olson, to approve the 2019 Fee Schedule and Mayor and Council salaries as presented. All Ayes

Project #451: Council Meetings

The council set the regular meetings for the 2nd Monday of the month. Council received Resolution 2019-02 to approve that day as the official meeting day.

Resolution 2019-02 was presented by Anderson, seconded by Dahlheimer, to approve the regular meeting day of the Osakis City Council to be on the 2nd Monday of the month. When put to a vote, the resolution passed unanimously.

Project #104: Mayor Appointments

Council received the 2019 Mayor Appointments as discussed at previous meetings.

Motion by Anderson, seconded by Dahlheimer, to approve the 2019 Mayor Appointments as presented. All Ayes

Project #109: Licenses

Council received a list of the 2019 Liquor, Tobacco and General licenses for renewal for January 15th, 2019.

All businesses on the list have filled out the renewal application and provided to the city, the required applications, fee payments and insurance information.

Those with On-Sale licenses need to provide to the city a copy of the liquor server training certifications for their employees for the year.

Motion by Dahlheimer, seconded by Backes, to approve the 2019 Licenses as listed, providing the business has turned in all the required paperwork. All Ayes

Project #96: Naming of a Park

The council had decided that the name of the downtown lot will be decided on by a majority of the council with the council not knowing the person who suggested it.

Council received a list with all the suggestions for the downtown lot and picked their top 5 before this meeting.

All council members read their top 5 picks and all chose Central Park and Lakeview Park to name the downtown lot.

Olson made a motion to name the lot Lakeview Park. No second on the motion was made.

Motion by Dahlheimer, seconded by Anderson, to approve to name the lot Central Park. All Ayes

The council had decided that the person whose name was chose would get \$100 in chamber bucks but eight people submitted the winning name.

Motion by Dahlheimer, seconded by Olson, to approve to give each person \$20 in chamber bucks for the eight people submitting the winning name. All Ayes

Project #167: Tax Increment

At the December special meeting, the council approved to close out TIF 1-7 for JWiener Construction.

The city received \$9,243.62 back in taxes which has been deposited in the general fund as approved.

Project #110: Gambling

Ducks Unlimited will be holding its annual banquet at the VFW on March 22, 2019 and would like approval of a gambling license.

Resolution 2019-01 was presented by Anderson, seconded by Olson, to approve a Gambling License for Ducks Unlimited for March 22, 2019. When put to a vote, the resolution passed unanimously.

Project #233: SRWD (Sauk River Watershed District)

Council received a mailing form the SRWD regarding the cleaning of the JD2.

Project #22: Clerks

Clerk Jacobson requested approval to attend the MCFOA Clerks Conference to be held in St. Cloud from March 20th, 2019 to March 22nd, 2019. The cost of the conference is \$275.00

Motion by Anderson, seconded by Olson, to approve Clerk Jacobson to attend the 2019 Clerks Conference in St. Cloud. All Ayes

Project #43: Board of Review

Currently, council member Anderson is the only member certified for the Board of Review. Dahlheimer was planning to complete the on-line training.

The council was reminding that in order to hold the Board of Review, the council must have at least one member that is trained and present at the Board of Review meeting.

Clerk Jacobson will provide Backes with the training information.

Items for council to consider for future:

Lil Ortendahl was in attendance and suggested going to mall exhibit shows for sale of properties.

Mayor received a motion by Anderson, seconded by Olson, to suspend the regular meeting and open a closed meeting pursuant to state statue 130.05Sub.3(B) for an attorney/client meeting with the city. All Ayes

Attorney Kenneth Bay was in attendance.

Discussion was held.

Motion by Anderson, seconded by Olson, to close the closed meeting and reopen the regular meeting at 9:00 p.m.

Meeting was adjourned at 9:00 p.m.

Mayor – Keith E. Emerson

City Clerk/Treasurer – Angela A. Jacobson