

Osakis City Council – Regular Meeting
August 12, 2019
7:00 PM

Present: Keith Emerson, Laura Backes, Jerry Olson, Justin Dahlheimer, Randy Anderson

Absent: None

Others Present: Angela Jacobson, Reenie Goodwin, Nikki Nessman, Sheila Krohse, Travis Middendorf, Judy Jensen, Lynae Bowman-Bolles, Becky Hensley, Sam Wolbeck, Jeanie Wolbeck, Brian Thorstad, Osakis Review Reporter

Meeting was called to order by Mayor Keith Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Backes, to approve the agenda as presented. All Ayes

Motion by Backes, seconded by Anderson, to approve the general consent items, including the July city bills in the amount of \$453,916.63, meeting minutes from July 8th, 2019, July 9th, 2019, July 24th, 2019, EDA minutes from July 22nd, 2019 and Safety Committee minutes from July 24th, 2019. All Ayes

Project #24: Liquor Store

Reenie Goodwin was in attendance.

Council received the following:

- Bullet Point report for August
- Statement of Revenue & Expenses
- Liquor Store Exp. & Revenue
- Liquor Store Statement of Revenue and Expense
- Exp/Rev On Sale
- Exp/Rev Off Sale
- Inventory Report
- Inventory completed
- Liquor Store System – Sales Report
- Inventory Cycle Counts

Sales for July:

- Off-Sale \$11,849
- On-Sale \$3,786 after Capital Outlay of \$3,584
- Total profit for July was \$15,635

Goodwin informed the council that there will be specials and a band on September 6th, 2019.

Backes mentioned for note the Moonshine committee can promote events so they are included on the flyer.

Project #73: First Responders

Mark Grinstead was not in attendance. Council received the July run reports.

Project #74: Fire Department

Travis Middendorf was in attendance.

Middendorf informed the council of the calls:

- Power pole on fire (FD was cancelled)
- Fire alarm at Osakis Public School
- Propane truck rollover on Co Rd 2.
- Smoke detector (Alarm Company)

Middendorf also informed the council on the following:

- Still waiting on the FEMA Grant – the next round of grants will start August 19th.
- Served 350 people on National Night Out – August 6th
- The Fire Department burnt the house on Co Rd 82 just west of town.
- Working on Active Shooter training in Osakis.
- Relief meeting will be held August 26th at 7:00 p.m. – Backes, Emerson and Clerk Jacobson are invited.

Project #76: Police

Chad Gulbranson was not in attendance. Council received the July Police report and August schedule.

No update was given to the council regarding the progress of the nuisance violations.

Olson stated that Jim Fry has started shingling his roof. The house is still not cleaned up from the burn on 8th Avenue East.

Project #205: City Crew

Greg Gottwald was not in attendance. Council received the July Public Works report.

Council discussed Jerry Gay's lot for service. Gay will be billed for 50% of the cost.

Project #60: Ordinance Change

No update was given to the council regarding the Rental Ordinance from Gulbranson.

Ordinance 93.02 was reviewed.

Council received a request from Jeanne Wright asking the council to consider a change to Ordinance 93.02. Wright would like the city to allow goats or lambs in city limits. The city ordinance states it is not allowed unless by Conditional Use.

Council suggested Wright attend the Planning & Zoning meeting on Thursday, August 15th, 2019.

Project 444: Wastewater Project

There is still no word for the MPCA regarding the permit issue.

Council received the following bills to approve:

- Hall & Associated in the amount of \$1,793.53
- Flaherty & Hood in the amount of \$1,404.90

Motion by Dahlheimer, seconded by Olson, to approve the Hall & Associates bill in the amount of \$1,793.53 and the Flaherty & Hood bill in the amount of \$1,404.90. All Ayes

Project #267: 2017 Project

Sheila Krohse was in attendance and updated the council on the 2017 Project warranty items:

- 2016 Project – pumped up the concrete to raise the concrete.
- Concrete cracks by the Post Office and the new ramp on Central & Main. They need to be replaced and will be contacting C & L Excavating to replace them.
- 2017 Project – Riley Brothers has been contacted regarding the warranty work for the 2017 Project. Krohse called and told them if it doesn't get done, the city will be forced to pursue the contract enforcement legally. Riley Brothers said they will get something going.
- A special meeting will be scheduled if nothing gets done by the end of August to discuss the enforcement of the contract.

Project #249: Planning & Zoning

Council received the July 18th, 2019 meeting minutes and Resolution 2019-08 approving a Variance Permit for VFW Post #7902 at 701 8th Avenue East.

Resolution 2019-08 was presented by Anderson, seconded by Backes to approve a Variance for 701 8th Avenue East for the VFW Post #7902 impervious surface of 40.25%. When put to a vote, the resolution passed unanimously.

Project #6: Theatre Building/Lot

Sam and Jeannie Wolbeck, were in attendance to discuss the possibility of purchasing the land next to AJ's Restaurant.

Clerk Jacobson checked into the possibility of splitting the lot and the county did not seem very receptive to that idea because that would leave the rest of the lot with a low value and it may be difficult to be sold in the future.

After reviewing the city ordinances, it seems that if the council were to make a motion to convey the property back to the county for public sale that the two parties could work together to purchase the property and if needed, the back section of the property could be sold to AJ's Restaurant to be used for parking.

The city is not required to hold a public hearing to convey the land back to the county. The consensus of the council was to not hold a public hearing.

Sam Wolbeck spoke and stated that he is fine with leaving the garden there.

Motion by J. Dahlheimer, seconded by Emerson, to convey parcel #93-0055-000, 230 Central Avenue (Old Theatre Lot) back to Douglas County. All Ayes

Project #446: Boat Landing – DNR

Clerk Jacobson has not received any agreement from the county regarding the Decontamination Station.

Clerk Jacobson updated the council that the county is working through the process with the DNR and it will be a couple months before we hear from them.

Project #197: Water

Council received a letter from MN Department of Health regarding the fee for water connection supply. The current rate for this service is \$6.36 per year and now will be increasing to \$9.72. This is billed once a year to each resident in June.

Project #167: Tax Increment – TIF Letter

Council received the annual TIF Report from David Drowns for 2018. More will be discussed at the budget meeting.

Project #43: Board of Review

Council received information for the council members that have not attended the Board of Appeals and Equalization Training.

The on-line training is now open.

Project #84: Budget

The council received a rough draft of the proposed 2020 Budget. Clerk Jacobson is still reviewing bonds, expenditures, and revenues for enterprise funds. Council will receive the updates at the budget meeting.

Budget meetings will be scheduled for the end of August. Tentatively has been set for August 27th at 6:00 p.m.

Project #50: Transfers

The council reviewed the following transfers for 2019:

- Transfer \$100 from the 570 TIF Fund for Northstar Bottled Water to the 100 Fund.
- Transfer \$2,000 from the 502 Fund for Osakis Properties to the 100 Fund.
 - Both of the transfers are for administrative time.

- Transfer \$10,000 from the 601 (Sewer) Fund to the 512 (2012 Project) Fund for the levy.

Motion by Anderson, seconded by Olson, to approve the transfers as listed above per the budget. All Ayes

Project #388: On-Sale Liquor License

Council received an application for the proposed buyers of O'Town Tavern. The background checks are in progress of being completed.

Council discussed a proposed public hearing for September 9th, 2019.

Motion by Dahlheimer, seconded by Anderson, to approve a public hearing to be scheduled on September 9th, 2019 for the proposed buyers of O'Town Tavern. All Ayes

Items for council to consider for future:

None

Meeting was adjourned at 7:40 p.m.

Mayor – Keith E. Emerson

City Clerk/Treasurer – Angela A. Jacobson