

**Osakis City Council – Regular Meeting**  
**October 1, 2018**  
**7:00 PM**

Present: Jim Snyder, Keith Emerson, Justin Dahlheimer, Jerry Olson, Randy Anderson  
Absent: None

Others Present: Angela Jacobson, Julie Didier, Chad Gulbranson, Travis Middendorf, Darrin Quistorff, Mark Grinstead, Sheila Krohse, Ken Grossell, Dave Rost, Danny Dillabough, Lil Ortendahl, Laura Backes, Becky Hensley, Rodger Larson, Barb Tilbury, Eric Jacobson, Paul Hartmann, Osakis Review, Safe Communities Coalition

Meeting called to order by Mayor Keith Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Dahlheimer, to approve the agenda as presented with the addition of Safe Communities Coalition. All Ayes

Motion by Dahlheimer, seconded by Anderson, to approve the general consent items, including the September city bills in the amount of \$395,505.09 and the September 4, 2018 meeting minutes. All Ayes

**Project #24: Liquor Store**

Julie Didier was in attendance. Council received the September Liquor Store reports.

Council received a resolution Didier presented at the last council meeting for the council to consider passing opposing the sale of strong beer in stores.

This is supposed to oppose a bill to pass strong beer to be sold in stores other than liquor stores.

Council can decide if they want to participate in opposing the sale or not.

Council received the monthly report for September:

Off- Sale	-\$3,812.00
On-Sale	<u>+\$3,365.00</u>
Total	-\$447.30

Didier informed the council of the following:

- Open at 10 a.m. for the winter  
Discussed the radio ads and if they pay for themselves. The cost for advertising is too high. Didier will monitor the ads.
- Getting bids on a door for a beer cave in the off-sale.
- Getting signs for the off-sale where to find liquor products.
- Will be going to the MMBA Regional Conference with Jacobson.

Resolution 2018-26 was presented by Olson, seconded by Emerson, to approve the resolution opposing the sale of beer in stores in Osakis. When put to a vote, the resolution passed unanimously.

### **Project #73: First Responders**

Jason Schultz was not in attendance. The council did not receive a run report for September.

### **Project #74: Fire Department**

Travis Middendorf was in attendance.

Middendorf informed the council of the following:

- 4 calls for September (1 grass fire, 1 call on I-94, 1 rollover and 1 vehicle fire)
- The FEMA grant was denied but will reapply for more items.
- Fire Prevention will be October 10<sup>th</sup> at the school.
- An open house will also be held on October 10<sup>th</sup> at 7:00 p.m. at the firehall.
- The Fire Chiefs Convention will be held in St. Paul on October 11<sup>th</sup> – 13<sup>th</sup>. Middendorf and Craig Dropik will be attending.

Motion by Snyder, seconded by Dahlheimer, to approve the new Fire Department members – Bob Kallstrom, Cole Johnson and Allan Stoll. All Ayes

Middendorf informed the council that with these new members, the department has a full roster of 20 members.

### **Project #76: Police**

Chad Gulbranson was in attendance. Council received the September reports and October schedule.

Gulbranson informed the council of the following:

- TZD wave for seatbelts with Todd and Wadena counties have been done.
- Have had some vandalism by the public access. Buildings had been spray painted and happened during the night. No one has been caught.
- Meeting with the city attorney to go over the rental ordinance this week. Will have a draft copy for the next council meeting.
- The property at 212 8<sup>th</sup> Avenue East will soon be sold. The new owner will tear down the house and clean up the lot. It will be checked on after they purchase the property.

Council asked if Gulbranson was tracking and logging late after hour calls.

Coalition for Safe Communities presentation was given by Horizon Public Health.

The presentation included information regarding Traffic Safety for TZD (Towards Zero Death) – 15 year program and is not just a law enforcement issue. All can help to educate the public on causes of death and injury.

The Douglas County crash data from 2013-2017 reports shows the highest death rates:

- 21 were due to people not using their seatbelts.
- 19 were alcohol related.
- 14 were due to excessive speed.
- 9 were distracted drivers.

The use of TZD funds can be used to educate and show people what can happen regarding traffic injuries.

The report shows that the program is working with less death rates each year.

### **Project #205: City Crew**

Greg Gottwald was not in attendance. Council received the September Public Works report.

### **Project #467: 2017 Project**

Sheila Krohse was in attendance.

Krohse updated the council regarding the 2017 Project:

- Yard repairs have been completed.
- Shoreline – Ferguson Brothers was awarded the bid for rip rapping of the shoreline at the Public Access. After the on-site visit with the DNR, the full rip rap area did not need to be completed. Council received a new bid for the items that need to be completed.
- Also requested, was to continue the rip rap of the shoreline from the dock to the property line by Randy Anderson's property. An amendment was made to the permit. This was done by Krohse from Bolton and Menk. Emily Siira has advised us to withdraw our request for rip rap because the DNR does not see a need for the city to do rip rap in this area.

Clerk Jacobson explained – the agreement with the SRWD provides assistance for up to \$30,000. The funding is for planting natural vegetation in the shoreline area and have a buffer of 20 ft from the shoreline. This would have to be maintained to help the natural vegetation growth and would need to be in place for 10 years or funds would be required to be paid back.

Gottwald was going to look into natural vegetation that would not grow too high and not hide the view of the lake. Gottwald will be looking into this over the winter months because the natural plants could not be planted until spring.

Krohse stated that the DNR only wants us to fill in new rip rap if needed on the existing rip rap. The new estimated cost is \$51,555.

The final assessment hearing has been scheduled for Wednesday, October 17<sup>th</sup>, 2018 at 7:00 p.m. at the Community Center. All property owners with an assessment for this project will be receiving a notice of the hearing date later this week. The notice will also be put in the Osakis Review.

Council received the draft final assessment amounts and a copy of the letter that will be sent to all assessed property owners.

Reilly Construction will be back to clean up the yards.

### **Project #102: EDA**

Council receive the September 24<sup>th</sup>, 2018 EDA meeting minutes.

The EDA Board has had discussions at the last two EDA meetings about purchasing the Hendricks Addition property. The EDA Board would like the council's opinion if they should proceed with taking over Hendricks Addition and if they would be required to upgrade the road to the city standard.

Council received an estimated cost from Bolton and Menk for the property and the drawing of proposed single family lots.

The EDA Board has discussed if the development should be set up as single family homes or keep it in the association and put in patio homes instead of duplexes. No approval has been made as of this time.

Council discussed this matter and would like to see that funds are set aside to pay for the road to be reconstructed in the future.

Motion by Dahlheimer, seconded by Anderson, to approve the EDA meeting minutes from September 24<sup>th</sup>, 2018. All Ayes

### **Project #249/60: Planning & Zoning and Ordinance Change**

Council received the September 20<sup>th</sup>, 2018 Planning & Zoning meeting minutes.

At the September 20<sup>th</sup>, 2018 meeting, a public hearing was held for variances for Richard and Paulette Dunn. The variances were for a shed with 14 ft sidewalls and the height of the shed being higher than that of the dwelling on the property.

Another public hearing was held on September 20<sup>th</sup>, 2018 to amend the zoning ordinance to allow daycares in all commercial districts. The Planning & Zoning approved the ordinance amendment for all commercial districts (C-1, C-2 and C-3).

Council received the ordinance amendment to review.

Motion by Dahlheimer, seconded by Anderson, to approve the September 20<sup>th</sup>, 2018 Planning & Zoning meeting minutes. All Ayes

Resolution 2018-24 was presented by Dahlheimer, seconded by Anderson, to approve the variances for 836 8<sup>th</sup> Avenue East to build a shed with 14 ft sidewalls and to have the shed have a higher peak than that of the main dwelling. When put to a vote, the resolution passed unanimously.

Motion by Dahlheimer, seconded by Anderson, to approve Amendment #118 to Ordinance C-1 section 22, C-2 section 23 and C-3 section 24 of the Osakis Zoning Ordinance to allow daycare facilities. All Ayes

### **Project #191: Skating Rink**

At past meetings, the council has had some discussion regarding a skating rink on the downtown lot. At the last meeting, the council approved to install a 30 ft x 60 ft rink on the open lot. Estimated cost for installing lights on top of the poles by the lot would be \$1,500 for three lights.

Council discussed this matter and is ok with spending more since we received \$1,000 off on the rink.

Motion by Dahlheimer, seconded by Olson, to approve to install three lights for a cost of \$1,500 on the downtown street lights by the open lot for the skating rink. All Ayes

### **Project #471: Decorations**

At the previous meeting, the council discussed the decorations for the downtown area.

Gottwald had put up two samples for the council to view at the public access.

#1 has a lighted wreath with lights extending down the pole.

#2 has a wreath and garland that do not have lights.

#3 has only garland with lights on the pole with a red bow.

These are only sample wreaths and could be a larger size and have more lights if the council wishes. This is just to give you a feeling of the appearance you would like to see. The garland is old and we can choose new garland that would look more like pine or purchase a new shiny garland like what is hanging.

Cost for the decorations are as follows:

- Cost for each wreath is \$214. Total for 30 wreaths would be \$6,400.
- Lighted garland would be \$150 for each. Total for 30 strings of garland would be \$4,500.
- Lights down the pole would be purchased and made for a cost of about \$9 per pole.
- Garland price is from \$40 to \$80 each depending on the style.

Council mentioned that if more is needed we could ask for donations.

Motion by Anderson, seconded by Dahlheimer, to approve to purchase 30 strands of lighted garland for the downtown light poles. All Ayes

### **Project #229: Election Judges**

Council reviewed a resolution to appoint the 2018 General Election Judges.

Resolution 2018-25 was presented by Dahlheimer, seconded by Olson, to approve designating the General Election Judges for 2018. When put to a vote, the resolution passed unanimously

### **Project #243: Canvass Votes**

The Board of Canvass (City Council) has to canvass the General Election votes for the Mayor and Council seats. This needs to be done from November 9<sup>th</sup>, 2018 to November 16<sup>th</sup>, 2018.

Council discussed this matter and a meeting will be scheduled for November 14<sup>th</sup>, 2018 at 3:00 p.m.

### **Project #192: Truth in Taxation**

The Truth in Taxation meeting has been set for December 3<sup>rd</sup>, 2018 at 7:00 p.m. A public hearing will be held at this meeting on the proposed tax levy for 2019.

### **Project #196: Fee Schedule**

Council received the 2018 Fee Schedule.

Snyder discussed increasing the sewer fee for each 1,000 gallons by \$1.00.

Council will review the water rates at the November meeting.

Jacobson will get a list of what needs to be increased for 2019 to pay our debt and cost of operations.

**Project #444: Waste Water Project**

Council received a bill from Flaherty and Hood for their work with the MPCA issue in the amount of \$536.25.

Motion by Snyder, seconded by Olson, to approve the bill from Flaherty and Hood in the amount of \$536.25. All Ayes

**Project #146: Lodging Tax**

Last spring, the council discussed the Lodging Tax and wanted to know what the City of Alexandria receives.

Clerk Jacobson received the information for the council to review.

Council would like to know what AHHA uses their funds for and who is on their board.

**Project #382: Union Contract – City**

Council received a letter to open the negotiations for MAPE Union.

**Open Floor**

Snyder made a motion to proclaim the downtown lot a park. No second.

Council discussed proclaim the downtown lot to a park.

Motion by Snyder, seconded by Dahlheimer, to have the Planning & Zoning review the Zoning Ordinance for proclaiming property as a city park. All Ayes

Danny Dillabough was in attendance and asked about having the skating rink at the public beach instead of downtown. The beach has lights, public parking and bathroom.

Dillabough feels the downtown lot is more dangerous for kids.

The council explained that they will try the downtown location. If there is a need for a different location and/or a warming house, the council will discuss this at a future meeting.

Laura Backes was in attendance and thanked the city crew and police for their help with Moonshine Madness.

Becky Hensley was in attendance. Hensley asked why a letter was written and put in the paper regarding the Liquor Store and why the council did not approve the article before it was put in the paper. Hensley said there were comments she did not like.

Hensley also asked the council why the Liquor Store closed early if there were patrons in the Liquor Store. Also, Hensley said that there is no Panther Distillery display in the Liquor Store and it is a local business.

Rodger Larson commented to the Zero Death Coalition regarding texting while driving – work to get phones to shut off while driving.

Larson also asked if the water plant needs work. The water is black and Larson can see it in the coffee and wash cars. Larson asked the council when is something going to be done.

Anderson is the rep for the water department and informed Larson that the council is looking into this matter and when a solution is found we will let the public know.

It was asked why the Liquor Store employees receive tips. They are city employees too. Jacobson will check into this for the council.

Meeting adjourned at 8:35 p.m.

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Mayor – Keith E. Emerson

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City Clerk/Treasurer – Angela A. Jacobson