

Osakis City Council – Regular Meeting
February 10, 2020
7:00 PM

Present: Keith Emerson, Laura Backes, Jerry Olson, Justin Dahlheimer, Randy Anderson

Absent: None

Others Present: Angela Jacobson, Reenie Goodwin, Chad Gulbranson, Mark Grinstead, Travis Middendorff, Sheila Krohse, Osakis Review Reporter

Meeting was called to order by Mayor Keith Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Dahlheimer, to approve the agenda as presented with the addition of Bolten & Menk. All Ayes

Motion by Backes, seconded by Anderson, to approve the general consent items, including the January city bills in the amount of \$658,162.34, meeting minutes from January 8th, 2020, January 13th, 2020, EDA minutes from January 27th, 2020, January Overtime Report and the Health & Safety minutes from January 29th, 2020. All Ayes

Project # MN DOT/HWY 27

Shiela Krohse was in attendance to discuss the MN DOT 2022 – Hwy 27 Project and includes the Bridge Project.

Krohse explained the project:

- Replacement and raising the bridge by the golf course.
- Water lines – can be upsized from a 4 inch to a 10 inch.
- Sewer lines – can be run across the intersection for future expansion.
- Feasibility Study to extend the sewer to the Liquor Store and VFW.

Project #22: Clerk

Council received the savings for 2019 and 2019 Year End Expenditure and Revenue.

Clerk Jacobson reviewed the 2019 Year End Budget. Expenditures were \$17,299 to the plus with Capital Outlay amounts to Savings Budget was \$49,000 behind. Revenues were up with taxes and delinquent taxes paid and other refunds we received in 2019. Ins and outs for the year totaled \$19,000, balance of Year End for 2019.

Project #24: Liquor Store

Reenie Goodwin was in attendance.

Council received the following reports for January:

- Statement of Revenue & Expense
- Liquor Store Expenditures and Revenue spreadsheet
- Bullet Points
- Liquor Store Sales for the month
- Exp/Rev On Sale

- Exp/Rev Off Sale
- Inventory totals
- Inventory cycle counts
- Session Summary for January
- Sales for the month totaled -\$17,288

January expenditures included \$6,500 for Liquor Liability Insurance and \$2,000 for the 2019 Audit. The increase in inventory from January was \$7,888.

Goodwin presented the council with a printout showing off-sale peak hours of sales to be between 11:00 a.m. to 12:00 noon and from 4:00 p.m. to 7:00 p.m. show the peak hours.

Project #73: First Responders

Mark Grinstead was in attendance.

Council received the January run reports:

- 21 calls for the month of January – only 1 no show on a Tuesday at noon.
- 3 average member response per call.
- 66% of calls were in town. 14% were in Osakis Twp.
- January meeting/training was on January 29th. The training involved a mock rural snowmobile crash.
- The OEMR is hosting an EMR initial training class at the Community Center.
- Letters were sent to the townships. Grinstead will be available at the February 19th, 2020 meeting at the fire hall to answer questions.
- Two new pagers were ordered. A grant will cover half the costs up to \$350.

Project #74: Fire Department

Travis Middendorff was in attendance. Council received the January Fire Department report.

Middendorff informed the council of the following:

- A meeting has been scheduled with the townships on February 19th at the fire hall.
- The department had 9 calls for January.
- ISO recertification – working on for the month.

Project #76: Police

Chad Gulbranson was in attendance. Council received the January Police Report.

Gulbranson reviewed the following:

- 20 calls in January.
- RSO training will be held the end of February. Gulbranson and Uhl will be attending and the costs are covered by a grant.
- Had 3 call outs. 1 call out was not allowed and the department will be going over call outs.

At the next meeting, the council can review the overtime policy and comp. policy. All supervisors are going to review the OT policy and make changes as necessary.

Gulbranson received the solar power speed sign with donated funds from the VFW. Gulbranson is working on more donations from the Osakis Lions, Nelson Men's Club and Alexandria Elks for a second sign.

The speed sign is about 7 ft off the ground to the top and will be placed on 1st Avenue East for the rest of the school year. The VFW donated funds for the first sign.

Safety patrol was discussed – Gulbranson said that adult safety patrol has been used in other communities.

Project #205: City Crew

Greg Gottwald was not in attendance.

Council received the January Public Works report:

- Routine monthly sampling.
- Ethernet was fixed and backup switches are now in stock.
- Controls and operations are being reviewed for possible upgrades.
- Routine monitoring and checks for wastewater are being completed.
- Plowed 4 times with some breakdowns.
- New plow truck wing is being installed.
- Christmas decorations were taken down. A plan was looked at for possible reconditioning some of the old decorations.
- Safety recommendations were reviewed and efforts made to be in compliance.

Project #444: Waste Water Project

Council received the letter from the MPCA sent to the city on December 27th, 2019 and the letter sent from the city to the MPCA dated January 31st, 2020.

Council received a bill from Flaherty and Hood in the amount of \$6,775.20 and from Hall and Associates in the amount of \$4,553.25.

Gottwald and Jacobson had a conference call with the attorney's and discussed our options. The letter sent out on January 31, 2020 will be hand delivered to the legislators with an explanation why they are receiving the letter and why we are requesting their involvement in the matter. If the MPCA does not grant our request, the attorneys will set up a closed meeting with the council to discuss the options and how to move forward.

Motion by Olson, seconded by Backes, to approve the bill for Flaherty and Hood in the amount of \$6,775.20 and the bill from Hall and Associates in the amount of \$4,553.25. All Ayes

Project #249: Planning & Zoning

Council received the Planning & Zoning meeting minutes from January 16th, 2020

Council also received a Resolution for a Conditional Use Permit for the property at 19 Nokomis Street West. The Conditional Use Permit is required to allow construction of a dwelling on a C-3 (Hwy Commercial) district for Robert and Mary Schultz.

The Comprehensive Plan will be underway. A schedule for future meetings and the Parks & Trail survey will be out soon. State funds can be applied for parks and after the survey we can see what is suggested. Funds are available for our community but we have not received them before.

Resolution 2020-03 was presented by Anderson, seconded by Olson, to approve a Conditional Use Permit for the property at 19 Nokomis Street West for Robert & Mary Schultz to construct a new dwelling. When put to a vote, the resolution passed unanimously.

Motion by Anderson, seconded by Backes, to approve the Planning & Zoning meeting minutes from January 16th, 2020. All Ayes

Project #464: Solar Energy – Novel

No representative from Novel was in attendance.

The council received information regarding solar power from November 2019:

- Solar garden presentation.
- Letter from Tom Klecker and with marked changes to the solar agreement.
- Updated solar agreement with changes.

Council will review when a representative from Novel is in attendance.

Project #468: Special Event

Council received an application for a Special Event Permit and One Day Liquor License from the VFW. The VFW would like to hold a street dance on their property on June 20th, 2020.

Motion by Olson, seconded by Emerson, to approve the Special Event Permit and a One Day Liquor License for the VFW on June 20th, 2020. All Ayes

Project #109: Liquor Licenses

Council received a list of licenses issued for 2020. The applicants have provided their renewal forms and Certificate of Liability Insurance as required.

In addition to the list, Clerk Jacobson asked the council to make a motion to approve 2 am licenses for 2020. 2 am licenses are renewed by the state and are at different times during the year. The city does not charge a fee for 2 am licenses.

Motion by Dahlheimer, seconded by Anderson, to approve the 2020 licenses as presented and the 2 am licenses for establishments that renew in 2020. All Ayes

Project #89: Attorney

Council received a letter from Thornton Law Office asking to increase the rates for attorney fees from \$105 to \$125.

Motion by Dahlheimer, seconded by Anderson, to approve the contract with Thornton Law Office at the new rate of \$125. All Ayes

Meeting was adjourned at 7:55 p.m.

Mayor – Keith E. Emerson

City Clerk/Treasurer – Angela A. Jacobson