

**City of Osakis**

14 Nokomis Street East ~ PO Box 486 ~ Osakis, MN 56360

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[cityhall@cityofosakis.com](mailto:cityhall@cityofosakis.com)

**Zoning Permit Application**

For Office Use Only	
DATE RCVD.	
TOTAL FEE	\$30.00
DATE PAID	

*Please Type or Print Legibly:*

1. Site Address: \_\_\_\_\_

2. Owner(s): \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

3. Owner's Address: (if different from above) \_\_\_\_\_

4. **AWNING** (size & description): \_\_\_\_\_

5. **DECK** (under 3 feet in height) (size & description): \_\_\_\_\_

6. **FENCE** (size & description)(setback is 3 feet): \_\_\_\_\_

7. **LANDSCAPPING** (describe work to be done): \_\_\_\_\_

8. **GRADING & FILLING in the Shoreland Management District** (the movement of more than

*ten (10) cubic yards of material on steep slopes or within shore or bluff impact zones)*

*(describe work to be done & total cubic yards of material):* \_\_\_\_\_

9. **SHED** (under 200 sq ft)(size & description): \_\_\_\_\_

*(No structure shall be constructed in the front yard & shall not be closer than 5 feet to the principal structure. Side yard setback is 10 feet. Rear yard setback is 5 feet.*

*Osakis Properties - shed cannot be larger than 160 sq. ft. See covenantes for more information.*

10. **SIGN** (size & description): \_\_\_\_\_

11. Estimated Cost of Project (Including Materials & Labor): \_\_\_\_\_

12. Approximate Start Date: \_\_\_\_\_

**\*BEFORE CONSTRUCTION BEGINS, PERMIT FEE MUST BE PAID AND OFFICIAL PERMIT POSTED ON SITE**

**Additional Information Required on Reverse**

**The following information is required when submitting your application:**

\_\_\_\_\_ SITE PLAN (*drawn to scale*) WITH ALL LOT AREA AND SETBACK REQUIREMENTS MET

\_\_\_\_\_ SPECIFICATIONS FOR PROPOSED SIGN(S).

\_\_\_\_\_ LANDSCAPPING PLANS.

\_\_\_\_\_ DRAINAGE PLANS.

\_\_\_\_\_ OTHER INFORMATION REGARDING YOUR PROPOSED PROJECT:

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I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. I have identified all property boundaries, easements, flood zones and/or wetlands existing on the property on my survey and application. The undersigned further agrees the City and its' administrative staff relied on the accurateness of this application, plans and specifications relative to this project and holds the city of Osakis, and its employees harmless from all liability arising from the granting of this permit.

\_\_\_\_\_  
**AUTHORIZED SIGNATURE OF OWNER OR BUILDER**

\_\_\_\_\_  
*Permit expires one year from this date*

\_\_\_\_\_  
**ZONING STAFF**