

Osakis Economic Development Authority
Meeting Minutes - Osakis City Hall
September 24th, 2018 4:00 PM

Present: Jim Snyder, Bonnie Schultz, John Peterka, Keith Emerson, Ryan Peterson, Bruce Pederson, Dave Zerr

Absent: None

Others Present: Angela Jacobson, Terry Hetland, Tom Collins

Meeting called to order by President John Peterka at 4:00 p.m.

Motion by Zerr, seconded by Snyder, to approve the agenda as presented. All Ayes

Motion by Emerson, seconded by Pederson, to approve the general consent items. All Ayes

Money Requests: The OEDC has concerns about paying for the bonds. They want to see if something is in writing that says they have to pay. The OEDC discussed why the EDA doesn't take the money for the Industrial Park Bond right away and feel it should be taken first before other requests.

The VFW lets the EDA Board know where they want the funds to be paid to.

Pederson stated that the OEDC has been in trouble before because of too much influence as to where the money was to go to. They need an independent board to say where the funds are disbursed to.

Jacobson will look back in the EDA minutes from 1996 to 2007 to find if it is in writing, the information regarding payments for the Industrial Park Improvements. It is how the gambling board views the process and if it is legal or not.

Requests from June:

- | | |
|--|----------|
| • St. Agnes School - playground | \$10,000 |
| • Billboard Sign | \$4,920 |
| • Osakis Chamber for Moonshine Madness | \$6,000 |
| • EDA for Industrial Park Bond | \$2,500 |

Total funds available in the 400 fund is \$10,133.

The EDA Board has not allocated funds to the schools for 2018.

Motion by Schultz, seconded by Snyder, to approve contributions to the EDA for the Industrial Park Bond in the amount of \$2,500, Billboard Sign in the amount of \$1,000, Osakis Public School in the amount of \$1,000 and to St. Agnes School in the amount of \$500. All Ayes

Housing Application: The application from Tom Collins for the property at 403 2nd Avenue East was reviewed.

Collins received 2 bids in the amount of \$2,065 and \$2,500 for the project which includes window replacement and some siding.

The EDA Board discussed the purpose of the program.

Peterson stated that the purpose of the program is to increase the value of properties. Substantial improvements to properties and curb appeal is what the program is about.

There are concerns for projects with only one or two items may spear the use of more request for funds for small projects and not increase the values of the properties.

Motion by Zerr, seconded by Emerson, to approve up to \$1,000 for improvements for Tom Collins for the property at 403 2nd Avenue East. All Ayes

Motion by Schultz, seconded by Emerson, to have Jacobson reword the housing contract so it is more understandable. All Ayes

Pederson left the meeting.

Motion by Peterson, seconded by Emerson, to approve that projects as of 1/1/2019 will have minimum bids of \$10,000 for the housing project and the program will remain the same until that date. All Ayes
Absent: Pederson

Motion by Peterson, seconded by Zerr, to approve Thomas McLaughlin project of \$29,000 for the property at 204 Lake Street East and total funding will be \$10,000. All Ayes Absent: Pederson

I-94 Sign: Received a bid last month for rescrowing the sign boards and to put in new boards where needed.

Motion by Zerr, seconded by Peterson, to approve the quote from Affordable Sign in the amount of \$2,645 to \$3,365. All Ayes Absent: Pederson

Hendricks Addition:

The EDA Board discussed the following:

- Hendricks Addition Association – The EDA doesn't want to be in charge of the association but if the EDA takes over the development, they would have someone on the association board.
- Lot size – Zerr would like to see the smaller lots utilized for patio homes – what is currently there.
- Street upgrade – would the city require the addition to have the streets upgraded or would it be ok for the development to keep the current streets if the EDA purchases the lots.

Zerr wants a map drawn up to show just the areas that could be utilized.

Motion by Snyder, to table the discussion until next month.

Award Board: Nominations for the Award Board are Stella Bender and Matthew Ramey.

The EDA Board will review the nominees at the October meeting. Any others can be added to the October agenda.

Ortendahl Lot: The EDA Board was informed that park grants can be utilized for the lot and the park should be named.

Future Agendas:

- Hendricks Addition – Lots
- Application requests for Housing

Next meeting will be held October 22nd, 2018

Motion by Zerr, seconded by Emerson, to adjourn the meeting at 5:50 p.m. All Ayes Absent: Pederson

Angela A. Jacobson – City Clerk/ Treasurer