

**Osakis Economic Development Authority**  
**Meeting Minutes - Osakis City Hall**  
**December 17<sup>th</sup>, 2018 4:00 PM**

**Present:** Ryan Peterson, Bonnie Schultz, John Peterka, Jim Snyder, Dave Zerr, Keith Emerson, Bruce Pederson

**Absent:** None

**Others Present:** Angela Jacobson

Meeting called to order by President John Peterka at 4:00 p.m.

Motion by Zerr, seconded by Peterson, to approve the agenda as presented with the addition of Storefront and Housing Project. All Ayes

Motion by Emerson, seconded by Zerr, to approve the general consent items. All Ayes

**OEDC:** The OEDC approved funds of \$15,000. The OEDC money goes to requests only. The money is not used for any purpose other than requests.

The OEDC will not be giving money to any other organization but the EDA.

Close up requested \$3,000 from the OEDC donation we received.

OEDC request include the following:

- Eagle Scout – Smokey the Bear Sign \$300.
- Fire Department Auxiliary – Easter Day \$500.

Motion by Peterson, seconded by Schultz, to approve \$3,000 close up. All Ayes Apposed: Emerson

Motion by Snyder, seconded by Zerr, to approve \$300 to Jacob Uhl's Eagle Scout Smokey the Bear Sign. All Ayes Apposed: Pederson and Schultz

Motion by Emerson, seconded by Zerr, to approve \$500 to the Fire Department Auxiliary for Easter Day. All Ayes

**VFW:** No funds received.

**New Business** – 2019 EDA Officers:

- EDA President – John Peterka
- EDA Vice-President – Dave Zerr
- EDA Secretary – Bonnie Schultz

Motion by Emerson, seconded by Zerr, to approve the 2019 EDA Officers and to schedule the meetings on the 4<sup>th</sup> Monday of the month at 4:00 p.m. at city hall. All Ayes

**Storefront:** The EDA received the final paperwork for Marc Moen for his storefront renovation.

Motion by Zerr, seconded by Peterson, to approve to pay Marc Moen \$3,500 for storefront renovation. All Ayes

**Housing Project:** An application was received for the housing program from Robert Kallstrom.

Motion by Zerr, seconded by Peterson, to approve Robert Kallstrom for housing project funding for \$10,000 after project is complete. All Ayes

**Hendricks Addition:** Purchased Agreement was reviewed.

EDA discussed the following regarding Hendricks Addition:

- Remove the soil boring requirement section. Costs for soil boring are expensive and Tom Klemenhausen could have this information.
- Taxes for 2019 would be prorated.
- Can TIF funds be used? Jacobson will check if TIF effects the projects and purchase.
- Water drainage issue – put in escrow if not done by closing.
- Have a title insurance policy – not abstract and to be paid by Jerry Hendricks.
- Goes to council at the January 14<sup>th</sup>, 2019 meeting with changes noted.

Motion by Peterson, seconded by Emerson, to approve with changes noted and sent to the January council meeting. All Ayes

**Naming Downtown Lot:** The deadline for naming the downtown city park is January 7<sup>th</sup>, 2019.

**Industrial Park Bond:** The bond has five years left.

**Bookstore:** The bookstore has closed. Peterson received an offer of \$10,000 for the books and shelving for the property. If accepted, this would mean that the EDA would lose \$5,000.

The building is done for a new business to come in and that may attract a new tenant.

The EDA Board will consider the offer.

**Motel/Hotel:** The talk in town is that Crooked Willow is booked all but 1 weekend for 2019. May need to do a feasibility study to see if a hotel is needed in Osakis.

**Board Terms:** Board terms were discussed and terms are off.

Motion by Schultz, seconded by Zerr, to amend the current term of 6 years to 4 years for a 4 year rotation of school/Industrial Park/Chamber and Community at Large members and for council to appoint an OEDC member from the EDA Board. All Ayes

Next meeting will be held January 28<sup>th</sup>, 2019.

Meeting adjourned at 5:55 p.m.

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Angela A. Jacobson – City Clerk/ Treasurer