

Osakis City Council – Regular Meeting
June 1, 2015
7:00 PM

Present: Kip Emerson, Jim Snyder, Kyle Kostrzewski, James Snyder, Jerry Olson, Randy Anderson

Absent: None

Others Present: Angela Jacobson, Kurt Haakinson, Jon Backes, Brian Schablin, Chad Gulbranson, Sam Larson, Sheila Krohse

Meeting called to order by Mayor Kip Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Kostrzewski, to approve the agenda as presented. All Ayes

Motion by Kostrzewski, seconded by Anderson, to approve the general consent items, including the May city bills in the amount of \$210,050.78, and council meeting minutes from May 4th, 2015 and May 20th, 2015. All Ayes

Project #24: Liquor Store

Julie Blair was not in attendance. Council received the Liquor Store reports for May.

Reports are as follows:

- On-Sale \$5,307.37
- Off-Sale -\$2,119.22
- Total \$3,188.15

Project #73: First Responders

Brian Schablin was in attendance. Council received the May run report.

Schablin informed the council of the following:

- The First Responders had 17 calls in May.
- FEMA Grant – Still waiting to hear.
- REA Grant – received \$750.00.
- Would like to purchase a \$16,500 Lucas Device (for chest compressions). The Mendota Sue donated a \$12,000.00 Grant to the First Responders. The balance of the device is \$4,500.00 which will be paid for by the First Responders.
- Will be having a food stand again this year at the Liquor Store Street Dance.

Motion by Anderson, seconded by Snyder, to approve to purchase a Lucas Device for \$4,500.00. All Ayes

Project #74: Fire Department

Jon Backes was in attendance.

Backes informed the council of the following:

- The department would like to purchase extrication tools in the amount of about \$20,000.00.
- The department has one position open and would like to fill that spot. This would make the roster at 20 members.

Motion by Olson, seconded by Snyder, to approve the Fire Department to add one new member to the department. All Ayes

Motion by Emerson, seconded by Olson, to approve to purchase extrication tools for about \$20,000.00 that the department will be receiving bids for. All Ayes

Project #76: Police

Chad Gulbranson was in attendance. Council received the May police report.

Gulbranson informed the council of the following:

- The police and volunteers picked up items at 20 properties for the cleanup day.
- Jim Fry will have his property cleaned by June 13th.
- Larry Dillehay has been talked to regarding his property.
- Letters have been delivered regarding building appearances.
- The department will have an officer at the Liquor Store Street Dance.
- There were 67 kids at the Bike Rodeo. The stunt man for the rodeo was great and he also gave a motivational speech. The rodeo went very well.
- Would like to apply for a grant to have a school resource officer. This would be a 3 year program at a cost of about \$25,000.00 per year.

Consensus of the council is that they want Gulbranson to apply for the grant.

Motion by Emerson, seconded by Kostrzewski, to approve Gulbranson to do a hazardous building evaluation with Dan Marthaler for the property at 407 1st Avenue East. All Ayes

Project #205: City Crew

Kurt Haakinson was in attendance. Council received the May public works report.

Haakinson informed the council of the following:

- Install the fence in the cemetery in June.
- Received an insurance check for \$24,000.00 for the 1980 grader.
- Check into purchasing a 2007 John Deere Grader for \$150,000.00.
- Replace all lights with LED lights at the fire hall/city hall/water plant and city shop.

Motion by Anderson, seconded by Olson, to approve to buy a 2007 John Deere Grader for \$150,000.00. All Ayes

Motion by Emerson, seconded by Kostrzewski, to approve to install LED lights in city buildings for a cost of \$6,149.37. All Ayes

Project #460: 2016 Downtown Project

Sheila Krohse was in attendance. Council received the feasibility study completed by Bolton and Menk for the 2016 Downtown Project.

Krohse presented the council with a power point presentation on the project and stated a variance will need to be applied to have a one way on Central Avenue. The deadline for the variance to be submitted is September 1st, 2015.

Council received two bills to be approved for payment which include \$437.50 and \$2,250.00.

Clerk Jacobson, Snyder met with Emma Jean Zweig to discuss the downtown project grant and residential grant. Clerk Jacobson and Zweig will be putting up door hangers the first week in June. Council received a copy of the door hangers.

Council also received a resolution to approve the feasibility study and call for a public hearing.

Motion by Kostrzewski, seconded by Olson, to approve the bills in the amounts of \$437.50 and \$2,250.00 for Bolton and Menk for the Downtown Project. All Ayes

Resolution 2015-11 was presented by Snyder, seconded by Olson, to approve the feasibility study and call for a public hearing to be held on June 30th, 2015 at 7:00 p.m. at the Community Center. When put to a vote, the resolution passed unanimously.

Resolution 2015-12 was presented by Kostrzewski, seconded by Emerson, to approve the PFA Clean Water Revolving Fund application. When put to a vote, the resolution passed unanimously.

Project #444: Waste Water Project

Haakinson, Clerk Jacobson, Steve Nyhus, John Hall and Kris Swanson had a conference call on May 1st, 2015 and May 20th, 2015 to discuss the information the limit is based on. Hall is an environmentalist, and feels the city can challenge their information. A meeting has been set with the MPCA on June 24th, 2015 at 1:00 at city hall.

Council members, Kostrzewski and Snyder will attend this meeting.

Project #249: Planning & Zoning

Council received the Planning & Zoning meeting minutes from May 21st, 2015.

Council received the staff report from John Anderson for the Final Plat and PRDO for Hartmann's First Addition.

Council reviewed resolutions 15-08 for the Final PRDO and 15-09 for the Final Plat.

Council reviewed the conditions and has one additional one to add:

- As long as all fees for consultants are paid before the documents are to be signed.

Motion by Kostrzewski, seconded by Emerson, to approve the May 21st, 2015 Planning & Zoning meeting minutes. All Ayes

Resolutions 15-08 and 15-09 were presented by Kostrzewski, seconded by Emerson, for approval of the Final PRDO and Final Plat for Hartmann's First Addition. When put to a vote, the resolutions passed unanimously.

Project #60/461: Ordinance Change/Panther Distillery

Adrain Panther was present at the May city council meeting to ask the council to change the city ordinance to allow him to sell a .375 milliliter bottle at his distillery to match the state law that has just recently been approved. This new law also changes the serving of alcohol from 10 a.m. to 8 a.m. on Sundays. The current city ordinance is 12:00 noon.

Council received a letter that was sent to all liquor license holders inviting them to this meeting.

Clerk Jacobson checked with other cities with brewer off sale and the fee at these other cities was from \$200.00 to \$300.00 for the license.

Kostrzewski read the ordinance change out loud.

Motion by Emerson, seconded by Olson, to approve the ordinance as read and waive the 2nd reading.
All Ayes

Motion by Olson, seconded by Snyder, to approve the fee of \$250.00 for a Microdistillery License. All Ayes

Project #292: Hazardous Building

Council received the notice that was sent to Joshua Leithe, the legal owner of the property located at 309 3rd Avenue West, to appear before the city council at this meeting.

Council was to inform Leithe what needs to be done to the property to correct the hazardous situation and when it is to be completed by.

Leithe was not present to discuss this matter. A letter will be delivered to Leithe giving him 30 days to fix the house before it will be taken care of by the city.

Project #213: City Beach/Lifeguards

At the May meeting, the council approved to open the city beach.

Kostrzewski, Haakinson and Clerk Jacobson met to go over the items that are needed to open the city beach.

The following items have been completed:

- Ordered new sign with rules.
- Ordered buoys and rope.
- Beach area has been cleaned.
- Beach house cleaned and ready for use.
- Lifeguard manual completed with the responsibilities for the lifeguards.
- Background/drug test/lifeguard training has been completed for Nils Hagen and Jordan Gulbranson.

Motion by Emerson, seconded by Olson, to approve to hire three lifeguards for the summer. They include Nils Hagen, Jordan Gulbranson and Zane Pahl. All Ayes

Project #42: Clean Up Day

The city wide clean up day was very successful. Three garbage trucks, four rollofs were filled along with the containers at the Liquor Store because we ran out of space in the trucks. Jeff Bertram stated that this was a record for him. Bertram had never filled that many containers in such a short time. Several volunteers helped out to make the event so successful.

E-waste was collected 184 items which included:

- 119 tube TVs
- 65 flat screen TV's/VCR & DVD players/computer monitors

The amount collected was \$1,406.00. Cost for refreshments and adds in the paper totaled \$92.00. Total amount for the fireworks fund is \$1,314.00.

Mayor Emerson thanked the city council members and all that helped out and made the cleanup day a success.

This could not be done without the volunteers. Thank you to the Osakis Lions, Sentence to Serve and all volunteers that helped with this event!

Project #50: Transfers

Council received the 2015 capital outlay sheet for items that were in the budget.

Motion by Emerson, seconded by Kostrzewski, to approve to transfer the capital outlay money to savings for future purchases as presented. All Ayes

Project #343: Fireworks

The amount that has been spent in the past is \$6,000.00 for fireworks.

At this time, the fireworks fund balance is \$5,500.00 which includes \$1,314.00 from clean up day and a donation from the VFW for \$2,500.00.

Clerk Jacobson has put in a request to the EDA for a donation to the fireworks.

Motion by Kostrzewski, seconded by Anderson, to approve \$6,000.00 for fireworks at the Osakis Country Club. All Ayes

Project #457: 5K Races

Requests for three 5K races have been submitted. All routes will be reviewed and approved by Chief Gulbranson.

Moonshine Madness would like to hold a 5K Race on September 12th, 2015 during Moonshine Madness. Council received an email and map.

Just Like Grandmas would like to hold a 5K Race but do not have a date set. A date will be picked if council approves them to hold the race and when Chief Gulbranson approves the race route.

A 5K fundraiser event will be held on September 17th, 2015. They do not have a route at this time but will provide a map of the route to Chief Gulbranson when approved.

Motion by Anderson, seconded by Olson, to approve the 5K Races to be held in Osakis for Moonshine Madness, Just Like Grandmans and Fundraiser 5K with the approval of the routes by Chief Gulbranson.
All Ayes

Motion by Emerson to adjourn the meeting at 8:12 p.m. All Ayes

Mayor – Keith E. Emerson

City Clerk/Treasurer – Angela A. Jacobson