

Osakis City Council – Regular Meeting
May 5, 2014
7:00 PM

Present: Randy Anderson, Kyle Kostrzewski, Kip Emerson, Jerry Olson

Absent: Bruce Pederson

Others Present: Angela Jacobson, Kurt Haakinson, Chad Gulbranson, Craig Dropik, Julie Blair, Jon Backes, Roberta Olson, Tom Klemenhausen, Jim Snyder, Larry Dillehay, Brenda Dillehay, Brian Helberg, Shirley Helberg, Lyla Engfer, Sharon Fredrickson, Jeff Kalpin, Don Tonn, Skip Stirzl, Carol Mihalchick, Susan Sibell, Char Petroske, Osakis High School Students

Meeting called to order by Mayor Kip Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Kostrzewski, seconded by Olson, to approve the agenda as presented. All Ayes Absent: Pederson

Motion by Anderson, seconded by Olson, to approve the general consent items, including the April city bills in the amount of \$238,522.72, April 7, 2014 meeting minutes and April 8, 2014 special meeting minutes. All Ayes

Project #24: Liquor Store

Julie Blair was attendance.

Council received the March sales report of \$13,938.26 and the April sales report of \$2,175.55.

Blair discussed with the council the seal coating for the Liquor Store parking lot. Blair will get bids for the seal coating.

Blair informed the council that B & G Company has taken over the point-of-sale system. They are in the process of reviewing the program. Blair will get more reports that show costs and sales for on and off.

Project #73: First Responders

Craig Dropik was in attendance. Council received the April run report. There were 16 calls for the month. Dropik informed the council that currently the First Responders have 15 members.

Project #74: Fire Department

Jon Backes was in attendance. The department had 4 calls in April.

Backes informed the council that there will be a new truck committee meeting and bids will be going out this summer.

Project #76: Police

Chad Gulbranson was in attendance. Council received the April police report and a list of properties that have been sent clean up letters.

Gulbranson has had complaints of bicycles on city sidewalks. Gulbranson will check on signage for no bicycles on city sidewalks.

The Bike Rodeo will be held on May 18, 2014, and rules will be covered for riding bikes.

Project #205: City Crew

Kurt Haakinson was in attendance. Council received the public works report.

Haakinson discussed the following:

- The bid for the new lawn mower is from Midwest Machinery. The bid is for \$9,000 for a new John Deere mower.
- The appraisal for Brian Helberg's lot is \$70,000.00. Clerk Jacobson had made some calls to environmental companies and received a price of \$1,600.00 to have a Phase I Environmental Assessment completed.
- Iseler's bid to take the water tower down is \$13,600.00 which is part of the total cost of the demo project.
- Cost for class 5 is \$11.00 per yard. 910 yards will be purchased.
- Haakinson will check into fixing Main Street by 2nd Avenue East and 8th Avenue East.

Resolution #2014-23 was presented by Anderson, seconded by Olson, to approve the purchase of Brian Helberg's property at 201 Nokomis Street West for \$70,000.00. When put to a vote, the resolution passed unanimously. Absent: Pederson

Motion by Kostrzewski, seconded by Anderson, to approve the purchase of a 2014 John Deere lawn mower, model #2930M from Midwest Machinery. All Ayes Absent: Pederson

Motion by Emerson, seconded by Kostrzewski, to approve to purchase 910 yards of class 5 for \$10,010.00. All Ayes Absent: Pederson

Project #454: 2014 Projects

Tom Klemenhagen was in attendance. Klemenhagen explained to the council the lowest bid for the Osakis Creamery and Pike Street East Project.

Discussion was held for the following:

- Osakis Creamery bids are higher due to a 12" pipe. The city picks up the extra cost.
- Pike Street Project – Assessments are up by 10% from the estimate because the low bid was higher than estimated.
- Klemenhagen will go through the Main Street section to get costs on the streets. A special meeting will be planned to discuss the plans for the project.

Council received two bills from Landteam to approve. The Demo Project is \$1,480.50 and the Pike Street East Project bill is \$500.00.

Resolution 2014-20 was presented by Kostrzewski, seconded by Anderson, to approve accepting bids for the 2014 Improvement Projects with the low bid from Voss Plumbing of \$164,010.65. When put to a vote, the Resolution passed unanimously. Absent: Pederson

Motion by Emerson, seconded by Kostrzewski, to approve the two bills from Landteam for the Demo Project in the amount \$1,480.50 and Pike Street East Project in the amount of \$500.00. All Ayes
Absent: Pederson

Project #446: Boat Landing

At the last meeting, the council discussed the Mooring System at the boat landing. No decision had been made at the April meeting. The council will make a decision at the June meeting.

Council received a letter from North Country Bassin requesting permission to use the Public Access and the park at the boat landing for a fishing tournament on August 16, 2014.

Motion by Kostrzewski, seconded by Anderson, to approve North Country Bassin to use the Public Access and boat landing on August 16, 2014. All Ayes Absent: Pederson

Project #456: Land Purchase

At the April meeting, the council discussed purchasing the Whipp's property. Jim Snyder had urged the council to purchase it. No decision was made at that time.

The council discussed how the city would pay for the property. The council is looking at a lot of expense with street projects.

Kostrzewski and Olson had a conversation about selling the city beach. A straw poll from the audience was taken if the city beach was used. High school students were present for this and the straw poll was no.

It was discussed to form a committee to look at selling the beach and purchase the Whipp's property. Discussion was also held as to what the property would be used for and how to pay for it.

No decision was made to form a committee or who would be on the committee if one was formed.

Project #372: VFW

Skip Stirzl from the Osakis VFW was in attendance to discuss the sewer system at the VFW with the council.

Stirzl explained to the council that the VFW is in need of a sewer system.

Discussion was held and the city is not looking to do this project for 10 to 15 years. If the VFW cannot wait this long, they can petition the city. Stirzl will stop in city hall to get information from Clerk Jacobson.

Project #461: Panther Distillery

Char Petroske and Sue Sibell from Panther Distillery were in attendance to ask permission to host an event on September 20, 2014 celebrating Panther Distillery with food vendors and the classic care club.

The event will be in conjunction with the Chamber's event which will include a 5K run, classic car show and a street dance. If the council is in agreement with this event, the Chamber will fill out a license application and event application to be presented for approval at the June council meeting.

Petroske explained the event which has been named "Moonshine Madness".

The consensus of the council was to go ahead with the event and fill out an application.

Project #249: Planning & Zoning

Council received the Planning & Zoning minutes from the April 17, 2014 and May 1, 2014 meetings.

At the February council meeting, the preliminary plat for Paul Hartmann was approved. At the April council meeting, Hartmann was in attendance and informed the council that he was not going to proceed with this project.

Clerk Jacobson informed the council that a motion must be made to deny the final plat for Hartmann's Addition.

Larry Dillehay had been sent a letter to attend this city council meeting to discuss his zoning violation.

Council received a copy of an email from Ben Head from Thornton Law Office. The email discusses the steps to take to correct the zoning violation. Council also received a timeline that shows the dates that lead up to the zoning violation and after regarding Larry Dillehay's property.

Motion by Anderson, seconded by Kostrzewski, to approve the Planning & Zoning minutes from April 17, 2014 and May 1, 2014. All Ayes Absent: Pederson

Motion by Emerson, seconded by Kostrzewski, to deny the final plat for Hartmann's Addition. All Ayes Absent: Pederson

Motion by Olson, seconded by Emerson, to proceed with the abatement process to have Larry Dillehay correct the zoning violation. All Ayes Absent: Pederson

Project #146: Lodging Tax

At the April council meeting, representatives from the Lake Osakis Resort Association were present to discuss Lodging Taxes.

Clerk Jacobson had contacted MN Department of Revenue to discuss collection of lodging taxes. They do collect lodging taxes for a few large cities but would not really be interested in collecting for us. They charge for collecting and would not collect back taxes.

They gave Clerk Jacobson a few names of other cities that have been having the same issue. The City of Northfield added language to their ordinance that allowed them to certify the delinquent tax to the property taxes. Clerk Jacobson feels this would strengthen our existing ordinance. Clerk Jacobson is having the city attorney look into how this would work for townships. Council received a copy of their ordinance.

The Lake Osakis Resort Association met on April 29, 2014. Anderson attended the meeting. Anderson informed the council that L.O.R.A. said that the delinquent accounts will be paid up by July 1, 2014.

Clerk Jacobson asked if the Lake Osakis Resort Association decide to help staff the Visitor's Center to help promote Osakis tourism, would the city be willing to do the payroll for this person.

No decision was made at this time.

Project #42: Clean Up Day

Council was reminded of the City Wide Clean Up Day to be held on May 17, 2014, 9 a.m. to 11 a.m.

Osakis Lions Club will be helping and Todd County Sentence to Serve.

Project #60: Ordinance Change

Council received a revised ordinance to allow the issuance of a wine license.

The ordinance allows the city to issue a wine license only to an establishment that meets the definition of a restaurant. A wine license would be valid for 1 year for a charge of \$1,000.00.

Ordinance #95 was read.

Motion by Anderson, seconded by Kostrzewski, to approve Ordinance #95 as read and to waive the second reading. All Ayes Absent: Pederson

Project #283-60: Snow Removal/Ordinance Change

At the April meeting, the first reading of Ordinance #94 was read. After discussion, the council chose to wait till the May meeting and receive input from the public regarding the ordinance change.

Ordinance #94 was read

Motion by Emerson, seconded by Kostrzewski, to approve the ordinance changes as read for Ordinance #94. All Ayes Absent: Pederson

Project #389: Trail Maintenance

Council received a letter from Central Lakes Trails, requesting the 2014 membership dues.

Last year was the first year the council approved to be a member and paid the membership fee. In past years, the membership fee was paid by Osakis Onward.

Motion by Emerson, seconded by Anderson, to approve the 2014 Central Lakes Trails membership fee of \$750.00. All Ayes Absent: Pederson

Project #122: Cemetery

Last November, the council approved to have Mike Didier work on fixing the sunken grave stones in Lakeside Cemetery. Didier has finished the section in the South East corner that is closest to the road and city beach. The agreement with Didier was for 40 hours at a cost of \$2,500.00.

Motion by Emerson, seconded by Olson, to strengthen the headstones in the next section by Mike Didier for an additional \$2,500.00. All Ayes Absent: Pederson

Project #158: Annexation

Council received a resolution passed by the State of Minnesota Municipal Boundary Adjustment Unit approving the annexation for the Osakis Creamery. The information has been sent to Douglas County.

The council will need to budget the amount to be paid to Osakis Township.

Project #109: Liquor License

The Immaculate Conception Church is requesting a liquor license to hold a family dance event on June 7, 2014 from 6:30 p.m. to 10:00 p.m.

Motion by Anderson, seconded by Kostrzewski, to approve a one day liquor license for June 7, 2014, for the Immaculate Conception Church. All Ayes Absent: Pederson

Project #442: Skate Board Park

Council received an email from Nancy Waldorf updating the council on the progress of the skate park. A grand Opening will be held on June 29, 2014 at 4:00 p.m.

Project #299: Bonds

Council received a letter from David Drowns. The letter explains refinancing the 2008 Bond. Due to interest rates dropping, the bond could be refinanced to save the city money. However, the bond cannot be paid off until the year 2016. The city would be saving \$66,000.00, but would have two bond payments to make.

Motion by Kostrzewski, seconded by Anderson, to approve to refinance the 2008 Bond to save the city at least \$50,000.00 or more. All Ayes Absent: Pederson

Motion by Anderson, seconded by Olson, to adjourn the meeting at 9:20 p.m. All Ayes

Mayor – Keith E. Emerson

City Clerk – Angela A. Jacobson