

**Osakis City Council – Regular Meeting**  
**June 2, 2014**  
**7:00 PM**

Present: Randy Anderson, Kyle Kostrzewski, Kip Emerson, Jerry Olson, Bruce Pederson  
Absent: None

Others Present: Angela Jacobson, Kurt Haakinson, Chad Gulbranson, Craig Dropik, Julie Blair, Jon Backes, Roberta Olson, Jim Snyder, Larry Dillehay, Jim Tholen, Gary Barber, Kevin Haglund, Pete Jennings, Jim Zilka, Employee from Black Agnes Seal Coating

Meeting called to order by Mayor Kip Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Kostrzewski, seconded by Anderson, to approve the agenda as presented with the additions of Verizon Wireless and Credit Cards. All Ayes

Motion by Pederson, seconded by Kostrzewski, to approve the general consent items, including the May city bills in the amount of \$196,789.25, May 5, 2014 meeting minutes and May 14, 2014 special meeting minutes. All Ayes

Mayor Emerson spoke on meeting order. Emerson stated that the mayor runs the meeting and to speak you must raise your hand and be acknowledged.

**Project #24: Liquor Store**

Julie Blair was attendance.

Council received the May Revenue and Expenditures report. Total profit for the month was \$3,241.54.

Blair received three bids for repairing & seal coating the Liquor Store parking lot.

- Vick's Seal Coating - \$9,800.00 with patch
- Lakes Area Seal Coating - \$6,162.00 with patch
- Black Agnes Seal Coating - \$7,900.00

Motion by Anderson, seconded by Emerson, to approve the bid from Lakes Area Seal Coating for \$6,162.00 for patching and seal coating the Liquor Store parking lot. All Ayes

**Project #73: First Responders**

Craig Dropik was in attendance. Council received the May run report. There were 11 calls for the month.

Dropik asked the council for permission to serve hamburgers for the street dance again this year.

Council is ok with the fundraiser for the First Responders.

### **Project #74: Fire Department**

Jon Backes was in attendance. The department had 4 calls in May.

Backes informed the council that the truck committee met with two companies to go over the specs for the new truck. They will go out for bids to see what the cost will be and the size of the truck to see if it will fit into their budget and in the firehall.

### **Project #76: Police**

Chad Gulbranson was in attendance. Council received the May police report

Gulbranson informed the council that the Bike Rodeo was held on May 18, 2014. There were 50 kids that attended.

Gulbranson also informed the council of the properties that were sent letters. The owners are starting to clean up their properties.

Gulbranson explained the fundraiser for the Tazer Demonstration. This is a fundraiser for the OWA and waivers will be signed.

### **Project #126: Speed Sign**

Kevin Haglund and Jim Snyder, both residents of K Street were in attendance. They are requesting a speed limit sign on K Street and the road that goes through Park Osagi. These roads are not posted which means the speed limit is 30 miles per hour.

Haglund would like to see a speed limit sign of 5 mph posted on 4th Avenue East and K Street.

Park Osagi is not posted with any speed limit sign.

Motion by Kostrzewski, seconded by Olson, to approve to put in three 10 mph speed limit signs on 4th Avenue East, 5th Avenue East and the entrance to Park Osagi. All Ayes

### **Project #369: Center Point Energy**

Chief Chad Gulbranson had applied for a 50% matching grant from CenterPoint Energy for two new defibrillators. One has been installed at city hall and the second one has been installed at the Community Center. The total cost of the defibrillators is \$4,665.48. The city has been awarded a grant of \$2,350.00.

Jim Zilka was in attendance and presented a check to Mayor Emerson for \$2,350.00.

### **Project #205: City Crew**

Kurt Haakinson was in attendance. Council received the public works report.

At the May special meeting, the council approved repairs to Main Street East but did not give a dollar amount. Haakinson would like the council to designate a dollar amount.

Motion by Emerson, seconded by Anderson, to approve \$26,000.00 for repairs to Main Street East as requested by Haakinson for the areas needing to be fixed. All Ayes

### **Project #446: Boat Landing – Mooring System**

Pete Jennings was in attendance to discuss the mooring system. Jennings wants the city to take care of the permit for the slips. The mooring system will be downsized to under 20,000 sq ft. The system would consist of 20 slips and would not need an Environmental Permit.

Jennings would like the city to fill out the application.

Clerk Jacobson stated that it is not the cities responsibility to pay the permit fee and do the leg work for Jennings.

Jacobson will check on the cost of the permit and filling out the application for the July meeting on the DNR permit for the marina.

### **Project #456: Land Purchase**

Emerson also stated that the cost for the property is a lot. The building will have to be removed and the property cleaned. The costs would be too much to get it in shape. Emerson stated he is in favor of selling the city beach.

Olson stated that he is not in favor of the city purchasing the Whipp's property. The cost is too much and there will be too much to do to the property.

Anderson stated that over Memorial Day weekend, he did see people at the beach and swimming there.

Pederson stated he would need more plans and attractions for the Whipp's property to be used for before he would agree to purchase the property.

Kevin Haglund stated that selling the city beach and buying the Whipps property, the beach and marina could all be in one area by the landing.

Gary Barber said that the city should not sell the beach. If it is sold, it is gone forever. If the city doesn't take care of the property, people will not come to use it. Barber said the city should find a student and pay for them to be a lifeguard for the beach.

Jim Tholen stated that there are people at the beach that use it. The city needs to take care of the property for people to come.

Snyder stated that the Whipp property is valuable to attract people to Osakis.

No decision was made.

### **Project #60: Ordinance Change**

At the May meeting, Larry Dillehay was present and brought up ordinance #34: Planning Commission. The ordinance states: the city council may select 1 member of the Commission from its own membership.

Both Olson and Anderson were on the Planning & Zoning Commission before being elected to city council. This is an oversight on the ordinance and Clerk Jacobson is asking the council how they want to handle this issue.

Anderson feels the language does not mean only 1 member, but may select one member.

Emerson fees that it does mean up to one.

Clerk Jacobson will check with the city attorney regarding this issue for the July meeting.

### **Project #249: Planning & Zoning**

Council received the Planning & Zoning meeting minutes from May 15, 2014. Council also received a survey for the combination of the lot for Dale Isaacson.

Motion by Emerson, seconded by Kostrzewski, to approve the Planning & Zoning meeting minutes and the lot combination for Dale Isaacson. All Ayes

### **Project #22: Clerks**

In 2010, Clerk Jacobson received her certified municipals clerks degree and this year Clerk Jacobson received a scholarship to go to the advanced academy in Rochester to further her degree. The training will be held on September 11, 2014 and September 12, 2014 at a cost of \$195.00. Clerk Jacobson's scholarship is \$150.00. The class would be \$45.00 and staying two nights at \$86.00 per night.

Motion by Emerson, seconded Anderson, to approve Clerk Jacobson to attend the advanced academy in September in Rochester. All Ayes

### **Project #23: Osakis Festival Days**

OWA would like to ask the council permission to allow camping in Park Osagi on June 28, 2014 for the craft vendors. They would also like to block Lake Street from 5th Avenue East to 6th Avenue East on Saturday, June 28, 2014 from 12:00 (noon) to 3:00 p.m. for the kids tractor pull.

Motion by Kostrzewski, seconded by Olson, to approve overnight camping on June 28, 2014 and OWA to block Lake Street from 5th Avenue East to 6th Avenue East on Saturday, June 28, 2014 from 12:00 p.m. to 3:00 p.m. All Ayes

### **Project #42: Clean Up Day**

City Clean Up Day was held on May 17, 2014. The city would like to thank the Osakis Lions and STS for their help. Many residents from town utilized this service.

Total money that was raised was \$1,222.18. The money will be put into the Fireworks Fund.

### **Project 43: Board of Review – Training**

Mayor Emerson's training will expire on July 1, 2015. Council Member Pederson's training will expire on July 1, 2015 as well. With elections this fall, Council Members Kostrzewski and Olson have been asked to attend a class. The city must have at least one member that is trained or we cannot hold the Board of Review.

Kostrzewski stated that he will attend the class that will be held on October 29, 2014.

### **Project #46: Water Rates for Summer**

Last year the council offered a discount on the sewer charge for those that water lawns and gardens. The flat sewer rate last year was \$26.00.

Motion by Pederson, seconded by Anderson, to approve the summer sewer discount for the months of June, July, August and September at \$26.00. All Ayes

### **Project #50: Transfers**

Council received the Capital Outlay sheet for 2014. These items will be put into savings for future improvements.

Motion by Emerson, seconded by Kostrzewski, to approve to put \$161,000.00 in savings and to transfer \$1,000.00 from the general fund to the cemetery fund. All Ayes

### **Project #69: Information to the Council**

Habitat for Humanity is hosting a bicycle ride fundraiser. They anticipate about 135 bicycle riders. The route includes coming in on the Central Lakes Trail and down 1st Avenue East to the Osakis Public School. The ride will be on July 13, 2014. The bikers will stay at the school and go to the Osakis Lutheran Church for breakfast. They will then leave Osakis on 1st Avenue East and Hwy 27 to County Rd 37 N.

### **Project #110: Gambling**

The Immaculate Conception Church is requesting a gambling license for an October 1, 2014 raffle

A Resolution was presented by Olson, seconded by Anderson, to approve the gambling license for the Immaculate Conception Church for October 1, 2014. When put to a vote, the Resolution passed unanimously.

### **Project #343: Fireworks**

A lease agreement has been sent to the Osakis Country Club for the fireworks on July 4, 2014 at dusk. With a donation from the VFW Club and the City Clean Up Day, the city will have \$6,000.00 to spend on fireworks.

### **Project #389: Trail Maintenance – Signs**

Jan Moore, representing the Central Lakes Trail Group is requesting the council to approve a letter to be sent to MN DOT that states the City of Osakis supports the brown directional signs being placed on the exit of I-94. The cost of these signs will be paid by the Central Lakes Trail Group. The city will not incur any additional costs.

Motion by Emerson, seconded by Anderson, to approve the letter to be sent to MN DOT supporting the installation of the brown directional signs for the Central Lakes Trail, with no cost to the City of Osakis. All Ayes

## **Verizon Proposal**

Clerk Jacobson received a call and revised plans from Verizon for the wireless towers on our water tower. They are asking if the council would be willing to revisit the tower plans because they would like to put their tower on our water tower. Clerk Jacobson had told them there were issues with their proposed structure and easements on city property. The rent was not enough for what they are asking for out of the city.

Council agreed to have the Planning & Zoning and Haakinson review the plans again.

## **#309: Credit Cards/City Hall**

Clerk Jacobson informed the council about the information received regarding accepting credit/debit cards and ACH items for payments to the city.

The discussion has been to charge a flat fee of \$3.00 per transaction for a convenience fee.

The proposed system would allow a person to go online and make payments from credit/debit cards.

Discussion was held regarding if the city should charge a fee or not.

Motion by Kostrzewski, seconded by Pederson, to approve to start accepting credit/debit cards and ACH items for payments with no fee and revisit this after one year. All Ayes

## **Other Information**

Mayor Emerson informed the council that WCCO 4 News will be coming to Osakis on July 3, 2014 and July 4, 2014. Discussion was held about having a welcome ceremony for them.

Mayor Emerson said the weather vane on the old water tower was made by John Tax. The city wants to save it, but may put it up for sale.

Jim Snyder stated the portable restroom has been placed behind the Visitor's Center.

Motion by Anderson, seconded by Olson, to adjourn the meeting at 8:20 p.m. All Ayes

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Mayor – Keith E. Emerson

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City Clerk – Angela A. Jacobson