

Osakis City Council – Regular Meeting
February 3, 2014
7:00 PM

Present: Randy Anderson, Bruce Pederson, Kyle Kostrzewski, Kip Emerson,
Jerry Olson arrived at 7:30 p.m.

Absent: None

Others Present: Angela Jacobson, Kurt Haakinson, Craig Dropik, Chad Gulbranson, Jon Backes, Jim Snyder, Tom Klemenhagen, Adam Hjelm, Gary Barber, George Bender, Sam Larson, Justin Dahlheimer, Pete Jennings, Paul Hartmann, Jim Maggus

Meeting called to order by Mayor Kip Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Kostrzewski, seconded by Anderson, to approve the agenda as presented. All Ayes Absent: Olson

Motion by Pederson, seconded by Kostrzewski, to approve the general consent items, including the January city bills in the amount of \$504,128.03, and January 6, 2014 meeting minutes. All Ayes Absent: Olson

Project #24: Liquor Store

Julie Blair was not in attendance.

The council received the monthly reports for January 2014.

- Off Sale total: -\$5,595.74
- On Sale total: \$4,559.33
- Total loss for January: -\$1,036.41

The time is getting closer to put in the new system at the Liquor Store.

Project #73: First Responders

Craig Dropik was in attendance. Council received the January run report.

Dropik informed the council that the First Responders had 21 calls in January. The total includes 4 car accidents, 14 medical and 3 lift assist calls.

Project #74: Fire Department

Jon Backes was in attendance. The department responded to 5 calls in January.

Backes informed the council that the Fire Department will be holding an open house on Wednesday, February 19, 2014 at 7:00 p.m. The Fire Department will meet with the townships to view the department's equipment that is used for fires and to answer questions. This is also a contract year for the township fire protection. Mayor Emerson and Clerk Jacobson are invited to the meeting.

Backes will attend the Douglas County Chiefs. Mutual Aid contracts will need to be signed and they are working on a contract.

The truck committee will be meeting this week.

Project #76: Police

Chad Gulbranson was in attendance with the January report.

Council also received the 2013 Year End Report.

Gulbranson reported to the council that he has 14 hrs for January for chief duties. Gulbranson will be back in February if his cast is taken off.

Project #205: City Crew

Kurt Haakinson was in attendance. Council received the public works report.

Haakinson discussed with the council a new phones for the city crew.

They would cancel the city cell phone that no one calls and ask for a \$30.00 stipend per month for Kurt Haakinson and Darrin Quistorff.

Motion by Kostrzewski, seconded by Pederson, to approve to cancel the city cell phone and approve a \$30.00 stipend per month Kurt Haakinson and Darrin Quistorff. All Ayes Absent: Olson

Haakinson is getting bids for the furnace at the community center.

Project #454: 2014 Projects

Tom Klemenhausen was in attendance.

Pike Street Sewer – At the January meeting, the council discussed the Pike Street Sewer and the discussion was tabled because of the sewer that runs into Jerry Olson’s trailer park which is closer than it shows on our map. Klemenhausen was going to check into this. If the sewer is in Pike Street, it would be more cost effective for us to run water and sewer than from Hwy 82.

Resolution 2014-02 was presented by Emerson, seconded by Pederson, approving the feasibility study and call for a public hearing for the Pike Street Project. When put to a vote, the Resolution passed unanimously. Absent: Olson

Bus Garage Project – Haakinson and Klemenhausen met with John Peterka for the public school regarding the future plans of the school’s bus garage location and participation in the project.

The council approved the feasibility study at the January meeting.

Resolution 2014-07 was presented by Kostrzewski, seconded by Emerson, approving the feasibility study and call for a public hearing on the bus garage and Queen Street project. When put to a vote, the Resolution passed unanimously. Absent: Olson

Motion by Kostrzewski, seconded by Pederson, to approve invoice #2142 for \$3,500.00 to Landteam.
All Ayes Absent: Olson

Water Plant Demo – The water plant demo has been put out for bids. Bids will be opened on February 21, 2014 at 10:00 a.m.

On February 12, 2014 at 10:00 a.m. there will be a walk through for the water plant demo bidding.

A Public Hearing has been set for Wednesday, February 26, 2014 at 7:00 p.m., for the Pike Street Project and Queen Street Project.

Project #446: Boat Landing

Pete Jennings was in attendance to ask for clarification on the vote to approve the mooring system from the December 2, 1013 meeting. Council received the minutes.

Jennings would like to ask the council's approval for the full 78 boat slip spots.

Jennings met with Emily Siira from the DNR and Gary Barber from the Lake Association regarding the boat slip area. Because of the size, it would be considered a marina and Jennings will have to fill out an Environmental Assessment Worksheet and receive a variance to allow the marina to extend over the DNR property.

Jim Snyder stated the reason the city is in support of this project is because of the economic benefit to the city.

Snyder stated "It seems the Lake Association is against the project and why is that?"

Barber stated "They are not against the project; they just want to make sure the city is covering all its bases before approving the project."

Jennings stated the EAW will need to be completed. Other permits that will need to be completed are from the DNR and Sauk River Watershed District and get approval from the DNR to go over the property line.

Motion by Emerson, seconded by Kostrzewski, to approve to use the lake shore spot for the 78 boat slips for the marina system. All Ayes Absent: Olson

Jerry Olson arrives.

Project #283: Snow Removal

Snow Removal was discussed at the January meeting and was tabled at that time.

George Bender was in attendance to discuss the snow removal ordinance and clearing of sidewalks.

Council received the original ordinance 92.21 and the amending ordinance change 93. The original ordinance has always been in place and the new ordinance has been changed to add extra time for removal of 24 hours instead of 12 hours and designate streets that are used regularly by pedestrians.

Bender presented pictures of property in Osakis that did not have their sidewalk snow plowed.

Bender wants a calculation of the cost billed for the cleanup of the streets for plowing and hauling snow.

Bender was billed \$170.00 for snow removal on December 24, 2013 but was cleaned that day also by Matt Hjelm.

Bender said that all the sidewalks in his pictures should be cleaned and then he will clean his. Bender will not pay the bill.

Project #249: Planning & Zoning

Council received the January 30, 2014 Planning & Zoning meeting minutes.

Motion by Anderson, seconded by Kostrzewski, to approve the January 30, 2014 Planning & Zoning meeting minutes. All Ayes

Justin Dahlheimer stated "The Planning & Zoning reviewed the plat and gave approval with conditions. The only question was impervious surface calculation."

Clerk Jacobson informed Hartmann that the council is looking at a Resolution with 14 conditions to be approved. The final plat must meet all these conditions.

Council received the staff report from John Anderson and the revised preliminary plat for Hartmann's Addition.

Resolution 2014-09 was presented by Pederson, seconded by Kostrzewski, to approve Hartmann's Addition revised preliminary plat as presented with conditions. When put to a vote, the Resolution passed unanimously.

Project #233: Sauk River Watershed District

Council received a letter from our city attorney that was sent to Tara Ostendorf from SRWD. Council also received an email that Clerk Jacobson received from our city attorney regarding a phone call that he had received.

The city attorney is requesting from SRWD an itemized list for the assessments that will be charged to our residents in the city. He is also asking for a redetermination of benefits.

Project #134: County Commissioner

Council received an update for the commissioners meeting.

Project #22: Clerk

Clerk Jacobson is requesting permission to attend the 2014 Clerk's Conference to be held in St. Cloud from March 19, 2014 to March 21, 2014. The cost for the conference is \$220.00 and Clerk Jacobson will not be staying overnight.

Motion by Emerson, seconded by Olson, to approve Clerk Jacobson to attend the 2014 Clerk's Conference. All Ayes

Project #262: Selling of City Land

The city closed on the selling of city land by Napa to Richard Daas on January 30, 2014. The selling price was \$2,500.00 for the lot.

Project #167: Tax Increment

Council received information to decertify TIF District 2-1. This TIF district was created for Sandy Shores and Sandy Beach for the remodeling done by Stan Kirckoff. This TIF district has run its required contributions. With this decertification, we can levy an additional \$7,000.00 for 2015 with no change in taxes. About \$27,000 will be given to the county to distribute to the appropriate taxing authority.

Resolution 2014-08 was presented by Pederson, seconded by Anderson, approving the decertification of TIF District 2-1, Osakis Shores and Osakis Beach Co-op. When put to a vote the Resolution passed unanimously.

Project #50: Transfers

The city auditor's would like the council to approve the TIF funds that are not performing. TIF #1-6 downtown, fund 330, has a balance of -\$8,146.42. Council must approve to cover the deficient in this fund from the general fund up to \$8,500.00

This must be approved annually until the TIF district is decertified or the funds are over \$.00.

Motion by Anderson, seconded by Kostrzewski, to approve to have the general fund cover the cost of the 330 fund deficient up to \$8,500.00. All Ayes

Project #242: West Central Initiative

Council received a letter from West Central Initiative regarding our endowment of \$500.00 per year.

Motion by Kostrzewski, seconded by Pederson, to approve to pay West Central Initiative \$500.00. All Ayes

Jim Maggus was present and asked about the elevator and if there was any reason it could not be taken down. Council stated there was no reason it count not, but attend the Planning & Zoning to get approval and make sure property is large enough to build on.

Motion Anderson, seconded by Olson, to adjourn the meeting at 8:15 p.m. All Ayes

Mayor – Keith E. Emerson

City Clerk – Angela A. Jacobson