

Osakis City Council – Regular Meeting
October 7, 2013
7:00 PM

Present: Randy Anderson, Jerry Olson, Bruce Pederson, Kyle Kostrzewski

Absent: Kip Emerson

Others Present: Angela Jacobson, Chad Mathews, Craig Dropik, Kurt Haakinson, Roberta Olson, Jim Snyder, George Bender, Mike Didier

Meeting called to order by Acting Mayor Bruce Pederson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Olson, to approve the agenda as presented. All Ayes Absent: Emerson

Motion by Anderson, seconded by Kostrzewski, to approve the general consent items, including the September city bills in the amount of \$239,028.26 and September 4th, 2013 meeting minutes. All Ayes Absent: Emerson

Project #24: Liquor Store

Julie Blair was not in attendance.

The council received the monthly reports for September 2013.

- Off Sale total is \$-7,178.88
- On Sale total is \$9,248.32
- Total profit for September is \$2,069.44

The labor hours for on and off sale is to be divided accurately for staff hours with the new system.

The new system will be installed in about two weeks.

Project #73: First Responders

Craig Dropik was in attendance. Council received the September run report.

Dropik informed the council that the raffle ticket sales will be done on Friday, October 11th, 2013. The drawing will be held on Wednesday, October 16th, 2013 at 7:00 p.m. at the Community Center.

Dropik informed the council that the raffle tickets for the guns are for sale. 300 tickets are to be sold with the drawing to be held on October 16th, 2013 at 7:00 p.m.

Project #74: Fire Department

Chad Mathews was in attendance. Mathews informed the council that the department had one call in September. It was for a possible gas leak.

A committee was formed for the new truck. Those on the committee were Chad Mathews, Mark Pomerleau, Travis Middendorf and Adam Trisco.

The State Fire Chiefs Conference will be held October 17th, 2013 through October 19th, 2013. Those attending will be Chad Mathews, Jon Backes and Mark Pomerleau.

Project #76: Police

Chief Gulbranson was in attendance. Council received the September police report.

Gulbranson informed the council that the Police Department will have the speed trailer in Osakis for a couple of weeks to record traffic.

Gulbranson also discussed:

- What is done with used hand guns.
- Officer Uhl bought a new backup hand gun. No used gun>
- The report shows there are gaps in coverage. Gulbranson is waiting to hear from the part-timers to fill in.
- Twenty-nine letters were sent out regarding building maintenance. Ten of those were demo buildings.
- Diseased trees along the trail have been removed.

Project #205: City Crew

Haakinson was in attendance. Council received the public works report for October.

Council also received information about a different dump truck to purchase. The last truck had been sold when Haakinson called to purchase it.

Haakinson informed the council of the following:

- The proposed dump truck is a 2005 – 4300 model.
- Painting of the Firehall and Community Center will be done in 2014.
- Punky Didier had fixed Kyle Baker's water line but it developed a leak which we were losing 20,000 gallons per day. Larson Excavating replaced the water line and billed \$4,575.04 for the job. The original pipe is nine to ten years old, but was in bad condition. The old pipe was looked at, and it should not look that bad for only being nine to ten years old.

Motion by Kostrzewski, seconded by Anderson, to approve the state bid for a 2005 Model 4300 dump truck for \$60,454.00. All Ayes Absent: Emerson

Motion by Kostrzewski, seconded by Olson, to approve to pay half the cost of \$4,575.04 for the water line replacement for the property at 706 8th Avenue West. All Ayes Absent: Emerson

Project #443: 2012 Improvements

The public hearing will be held on Wednesday, October 9th, 2013 at 7:00 p.m. at the Ed Pollard Community Center.

Council received the public hearing notice that was published in the paper and a copy of the letter that was sent to each property owner.

Council received the assessment amounts for the project and the total cost. Each property owner received a letter with the public hearing date and their assessment amount on Monday, September 30th, 2013

Council received Pay Application #7 from Larson Excavating for \$46,951.54 and Final Pay Application from Larson Excavating for \$47,154.66.

Motion by Kostrzewski, seconded by Anderson, to approve Pay Application #7 from Larson Excavating for \$46,951.54 and Final Pay Application for \$47,154.66. All Ayes Absent: Emerson

Project #368: Xcel Energy

Mark Osendorf from Xcel Energy was in attendance. Osendorf updated the council on the construction/expansion of the Xcel Energy Power in Osakis.

Osendorf informed the council of the following:

- Replaced poles/transformers. Seventy-five in Osakis. They have been changed from a 4 KV #4,000 System to a #13,800 Transformer System.
- It will take one to four hours of outage to replace each transformer.
- The system will stay at #4,000 until the substation is completed around May to June 2014.
- When the substation is complete, the system will go to #13,800.
- The entire town will be out of electricity when the system changes over in the spring of 2014.
- It will take four to six hours to change the system over.
- The city will be notified when the changeover will take place.

Project #446: Boat Landing

Jim Snyder was in attendance with updated information regarding the Boat Landing and public boat slips.

Items discussed:

- Parking concerns.
- Pete Jennings counted thirty-four parking spaces. The snow lot could be used as an overflow.
- Discuss at the November meeting when Jennings can attend to decide if the council wants to approve the spot for the boat slips.

Project #451: Land Purchase

Jim Snyder would like to put in a request for the council to purchase the property located at 11 1st Avenue East. The owner is asking \$120,000.00 for the property. Snyder feels this would be a nice addition to our city property. Snyder thought it would be a good idea if we could sell the city beach to pay for the cost of the lot.

Council will review the request and discuss this issue at the November meeting.

Project #122: Cemetery

Clerk Jacobson had contacted Mike Didier after the meeting in August. Clerk Jacobson asked if Didier could give the city an estimate for raising and leveling the head stones in Lakeside Cemetery and Rhinehart Cemetery.

Mike Didier was in attendance. Didier informed the council that there would be a lot of work to raise the headstones depending on what the council would want to see.

Kostrzewski will meet with Didier to look at the project and see what needs to be done.

Project #18: Bridge Inspection/Maintenance

Since this last spring, the city has been working with Loren Fellbaum, Todd County Engineer, to replace the Lake Street Bridge. When it came time to bid, the city did not receive any bids. The project has been postponed until 2014. The county board has made the decision to include our project with a couple other bridge replacement projects to attract more bidders.

The bridge replacement money that the city has been approved for from the state will also be carried over to 2014.

Council received the Todd County Boards action regarding the Lake Street Bridge.

Motion by Kostrzewski, seconded by Olson, to approve to extend the bridge project until 2014 per Todd County. All Ayes Absent: Emerson

Project #69: Information to Council

Council received a letter from the City of Paynesville inviting the council members to a seminar on Active Shooter. The seminar will be held on Monday, October 14th, 2013 from 12:00 p.m. to 4:00 p.m.

Project #134: County Commissioner

Council received information regarding county board meetings from July to September.

Project #444: Waste Water Project

Council received a copy of an email that Clerk Jacobson received from Kris Swanson of Bolton & Menk regarding the progress on the waste water plant design.

Clerk Jacobson asked Swanson to attend the November or December council meeting to update the council on the project.

Project #448: Storm Issues

Council received a letter from the MN Pollution Control Agency regarding the wastewater bypass during the storm of June 2013.

MPCA does not feel it is necessary to continue monitoring after point of discharge as there may have been a variable amount of E-coli in the lake. MPCA feels the city did what was required to do per MN Pollution Control requirements.

Project #45: FEMA

After our storm in June, FEMA had declared it a disaster. Since the Declaration of the Disaster, Haakinson has been working with Tom Forsythe from FEMA on what the costs would be covered that

the city could be reimbursed for. The city had submitted a total of \$35,885.71 which included costs for rental, manpower, staff time, employee wages & benefits and overtime hours.

Kostrzewski thanked Haakinson and Clerk Jacobson for their work on getting the information together for FEMA. Kostrzewski felt that if this is complete, the city staff must have had good documentation on what was completed and paid for.

Project #393: 2 AM Closing

Jim Tenhoff submitted the renewal application for the VFW's 2 AM License.

Motion by Olson, seconded by Kostrzewski, to approve the 2 AM License for the VFW. All Ayes
Absent: Emerson

Motion Anderson, seconded by Olson, to adjourn the meeting at 7:55 p.m. All Ayes Absent: Emerson

Acting Mayor – Bruce Pederson

City Clerk – Angela Jacobson