

**Osakis City Council – Regular Meeting**  
**November 4, 2013**  
**7:00 PM**

Present: Randy Anderson, Jerry Olson, Bruce Pederson, Kyle Kostrzewski, Kip Emerson

Absent: None

Others Present: Angela Jacobson, Chad Mathews, Craig Dropik, Kurt Haakinson, Julie Blair, Roberta Olson, Jim Snyder, Pete Jennings, Rod Grove, Mike Nienaber, Kris Swanson

Meeting called to order by Mayor Kip Emerson at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Olson, to approve the agenda as presented. All Ayes

Motion by Kostrzewski, seconded by Pederson, to approve the general consent items, including the October city bills in the amount of \$261,104.19, October 7, 2013 meeting minutes and including EDA JWiener TIF revamping of the TIF Agreement to remove “Build by Date”. All Ayes

**Project #24: Liquor Store**

Julie Blair was in attendance.

The council received the monthly reports for October 2013.

- Off Sale total is \$3,738.00
- On Sale total is \$9,089.57
- Total profit for October is 12,827.57

Discussion was held as to closing the Liquor Store early on Mondays and Tuesdays. It is the managers discretion to review the hours that the Liquor Store is open and to see what will work best.

It is decided to close at midnight on Mondays and Tuesdays.

**Project #73: First Responders**

Craig Dropik was in attendance. Council received the October run report.

Dropik informed the council that the raffle is complete and went well. The drawing was held on October 16th, 2013. The winners are as follows:

- 1st – Adam Hjelm
- 2nd – Linda Anderson
- 3rd – Lenny Coyer

**Project #74: Fire Department**

Chad Mathews was in attendance. Mathews informed the council that the department had one call in October.

FEMA – AFG Grant is open from November 4th, 2013 to December 5th, 2013. The grant is for fire equipment which includes an air compressor, air packs, masks and a thermal imaging camera. The total cost of these items is \$132,000.00. Neil Meierhofer will be writing the grant. The city will have to pay 5% of the cost if the grant money is approved for the fire department.

**Project #76: Police**

Chief Gulbranson was not in attendance. Council received the October police report.

**Project #205: City Crew**

Haakinson was in attendance. Council received the public works report for November.

**Project #444: Waste Water Project**

Kris Swanson from Bolten and Menk was in attendance to update the council on the progress of the Waste Water Facility Plan.

The MPCA had a conference call with Kurt Haakinson, Angela Jacobson and Mayor Kip Emerson. The call was regarding the changes to the final limits for discharge. With this change, the city will not receive a final limit until March or later so the MPCA has told the city that we do not have to meet the schedule which they will amend.

It was asked how much the cost would be for the new plant. It is estimated that the cost would be over eight million for the new plant.

Swanson informed the council that they have finished most of the facility plan and would like to submit the plans to the MPCA by March 2014. The new limit will not be determined until June but the city can make an amendment to our plan if it changes the outcome.

The council has tabled this issue until the December meeting. It will be discussed as to how to proceed.

**Project #446: Boat Landing**

Jim Snyder and Pete Jennings were in attendance.

Jennings has talked to the DNR and had given Clerk Jacobson their ordinance. The ordinance says there is no permit required for putting in a mooring dock.

Jennings informed the council that 34 parking spots on the street will be needed for parking.

Information was received from Detroit Lakes regarding their mooring dock system.

The City of Detroit Lakes adopted an ordinance to regulate the mooring dock. They allow the docks to be in from April 1st to October 1st. The amount charged for a base fee is \$250.00 plus \$10.00 for each slip available. They currently have 70 slips. No parking tags are required.

A private business takes care of installing the docks and removing them. They also take care of any maintenance on the docks, insurance and selling of the slips.

Jennings gave the Rules for Boat Mooring to the council. Jennings would like to have up to 78 spots starting with 26.

### **Project #451: Land Purchase**

At the October council meeting, Jim Snyder was in attendance to propose to the council to purchase the property located on 1st Avenue West which is owned by Whipps. Snyder suggested that the city sell the city beach to pay for it.

The council did not make any decisions at the October meeting.

Olson had talked to 10 people and 2 people and they said not to sell the beach property.

Snyder wants to buy the 1st Avenue West property to promote the mooring slips and activity for downtown.

The cost for the property is at \$120,000.00.

Snyder wants people to come to Osakis to visit. He feels the beach is a liability to the city and is not used. He would like the city to check into purchasing the property.

Haakinson will check into the cost of demolition and clean up on the property.

Motion by Anderson, seconded by Kostrzewski, to approve to get an appraisal done on the property owned by Whipps on 1st Avenue West. All Ayes

### **Project #452: Townships**

The city has an agreement with Gordon Township to maintain 8th Avenue East (the section from the VFW to Lavens Lakeview Drive). The city has always billed them annually for this maintenance. Clerk Jacobson informed the council that the city bills them every fall for maintenance and the amount is increased by \$50.00 each year. Last year, the bill was for \$900.00 so they had asked the city to keep track of how often we graded, plowed, put down liquid chloride and added gravel. Council received the bill that was sent to Gordon Township for 2013.

Mike Nienaber, representing Gordon Township was in attendance. Nienaber had questions regarding the bill.

Discussion was held as to how the city bills for the services for road maintenance.

Clerk Jacobson will write up a new agreement and have the township sign with a new bill.

Motion by Pederson, seconded by Olson, to approve a \$500.00 annual fee for taking care of the road for Gordon Township which will be revisited every five years. All Ayes

### **Project #122: Cemetery**

Mike Didier was in attendance at the October council meeting to discuss with the council how they wanted to proceed with raising and fixing the headstones in the cemeteries.

Council member Kostrzewski was going to meet with Didier and decide what would be the best option.

Didier had talked to Clerk Jacobson. Didier informed her that he would be charging \$2,500.00 to fix the headstones. This would include about 40 hours of work which would calculate to \$62.50 per hour to do

the work. Didier will see what he can get done with that amount of time and would inform the council when he has reached that amount. The council can then decide if they want him to continue or not.

Council wants Didier to work on the leaning and sunken headstone first.

Motion by Kostrzewski, seconded by Anderson, to approve to have Mike Didier to fix the headstones for \$2,500.00 and see where we are at when he is done with that. All Ayes

### **Project #60: Ordinance Changes**

Council received a text amendment for the Zoning Ordinance. To remove the “undue hardship” and replace with “practical difficulties”.

The ordinance was read out loud by council member Kostrzewski.

Motion by Kostrzewski, seconded by Anderson, to approve Ordinance #92 to change the Zoning Ordinance from “undue hardship” to “practical difficulties” and to waive the second reading. All Ayes

Council received a text amendment for the City Ordinance. This ordinance reflects the change for snow and ice to be removed from sidewalks after 24 hours and designated streets this snow removal will be enforced on.

The ordinance was read out loud by council member Kostrzewski.

Motion by Emerson, seconded by Kostrzewski, to approve Ordinance #93 to change the City Ordinance to designate streets that sidewalk snow removal will be enforced and to waive the second reading. All Ayes

### **Project #249/60: Planning & Zoning**

Council received the Planning & Zoning minutes from October 17th, 2013.

The Planning & Zoning approved recommending to the council for approval, the rezoning of the property owned by Paul Hartmann at 303 8th Avenue East and 401 8th Avenue East.

Motion by Kostrzewski, seconded by Anderson, to approve Ordinance #91 to change the property at 303 8th Avenue East and 401 8th Avenue East from R-2 to R-1. All Ayes

A Resolution was presented by Kostrzewski, seconded by Anderson to approve Resolution 2013-24 to amend the Comprehensive Plan Zoning Map from R-2 to R-1 for the properties at 303 8th Avenue East and 401 8th Avenue East. When put to a vote, the Resolution passed unanimously.

Motion by Kostrzewski, seconded by Anderson, to approve the Planning & Zoning meeting minutes from October 17th, 2013. All Ayes

Motion Anderson, seconded by Olson, to adjourn the meeting at 8:49 p.m. All Ayes