

Osakis City Council – Regular Meeting
May 6, 2013
7:00 PM

Present: Bruce Pederson, Keith Emerson, Kyle Kostrzewski, Randy Anderson, Jerry Olson

Absent: None

Others Present: Angela Jacobson, Craig Dropik, Roberta Olson, Chad Mathews, Kurt Haakinson, Emajeane Zwieg, Jim Snyder

Meeting called to order at 7:00 p.m. by Mayor Emerson.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Olson, to approve the agenda as presented with the addition of Community Center Keys. All Ayes

Motion by Pederson, seconded by Kostrzewski, to approve the general consent items, including April city bills in the amount of \$173,912.79, April 1, 2013 meeting minutes and April 9, 2013 meeting minutes. All Ayes

Project #24: Liquor Store

Julie Blair was in attendance.

The council received the monthly reports for April 2013.

- Off Sale total is -\$4,173.37
- On Sale total is \$4,044.46
- Total for April -\$128.91

Blair informed the council that remodeling of the floor and bar is almost complete. Some shelving, molding and foot rail need to be finished.

Blair also informed the council that Bargo is going well. Last week there were 40 people in to play and the pot is up to \$300.00.

Mayor Emerson brought up that the VFW is having the parking lot seal coated this summer. Emerson wanted to know if we wanted to do the small section of 8th Avenue East by the VFW. Haakinson will check into the cost and what it would cost to do the liquor store parking lot and mill off the entrance and replace what is rough. Haakinson will check on the cost to seal & repair what is needed.

A Point of Sale demonstration was given for the Liquor Store. The demonstration included credit card transactions, transfers, inventory for both off-sale & on-sale. Each terminal accepts credit cards, so the employees do not have to walk out to the off sale to swipe credit cards for on sale customers. Transfers are automatic. Reports are generated on what is sold and what remains in inventory for both off-sale & on-sale.

Currently, there are forty municipals using the system. The total cost for three terminals is \$9,661.00.

Motion by Emerson, seconded by Olson, to approve to purchase the Point of Sale system for the Liquor Store for a total cost of \$9,661.00. All Ayes

Project #73: First Responders

Craig Dropik was in attendance. Council received the April run report.

Council received the by-laws for the Osakis First Responders. Dropik discussed the by-laws with the council. Erich Doehling has requested to be on the agenda because he is now 18 years old and wants to join the First Responders. Doehling is only a junior in high school but is going post secondary at Alexandria Tech for Law Enforcement.

The by-laws state that to be on the First Responders you must have graduated from high school. The council feels the by-laws must be followed and Doehling cannot be on the First Responders.

Project #74: Fire Department

Chad Mathews was in attendance and updated the council on the activity for the month of April.

There were four calls in April – one structure, one grass/structure, one accident and one assistance to the First Responders.

Mathews informed the council of people burning garbage in town. Mathews stated that people can only burn wood not garbage. Mathews would like an ad put in the paper stating what is allowed to burn and the hours. The hours allowed to burn are from 4 p.m. to 10 p.m.

Clerk Jacobson will work with Roberta Olson on an ad.

Project #76: Police

Chief Gulbranson was not in attendance. Council received the April police report.

Project #443: 2012 Improvements

Kurt Haakinson was in attendance and updated the council regarding the street projects. Larson Excavating started working on the street projects and should finish by June 30th.

Tom Klemenhagen and Haakinson met with the residents and showed them how their driveways will look when the project is complete. Some residents were concerned with the slope of their driveways. Haakinson said the street will be raised a little bit and some driveways will be cut back to add more slant.

Project #205: City Crew

Haakinson was in attendance. Council received the April public works report.

Items discussed:

- The drain on the bottom of the softeners broke and has been repaired.
- Plan to have a surplus sale in May. Haakinson and Quistorff will be getting things together for the sale.
- Haakinson would like to give a \$.50 per hour raise for the summer help.
- Discussed SEP workers and will check into work for the summer.

- Lions Park – The city will cover a cost of \$200.00 for the installation of the spot light and monthly fee.
- The VFW can take care of the cost of the power service for the light which will be about \$1,500.00 to \$1,800.00 and the monthly cost for the electricity.
- In 2015, Douglas County can assist the city on the downtown street project and Main Street East. The city needs to plan with the county to receive funding from the county.

Project #185: Water Tower Maintenance

Haakinson discussed the water tower maintenance with the council. Haakinson would like to have an inspection done on the water tower. Council would like a second opinion from MN Rural Water as to when an inspection should be done and how often.

Haakinson will look into getting at least the outside cleaned this year.

Project #349: HRA

Emajejan Zwieg from Douglas County HRA was present. Council received a letter and information regarding the loan program.

Zwieg explained that the funding for the program was cut by 55% this year so they are looking at using existing money to provide low interest loans to the rental properties in Osakis. Zwieg stated that this fund will repay itself.

Motion by Pederson, seconded by Kostrzewski, to approve to put the \$5,507.63 from our existing owner/occupied fund and into a new Revolving Preservation Loan Program. All Ayes

Project #446: Boat Landing/DNR

Jim Snyder was present to discuss the boat landing and other information with the council.

Items discussed:

- Osakis Festival – Beer Garden in the Park? Look into this by a non-profit group.
- Grant for music in the park. Snyder is working on this and will turn in the information tomorrow.
- Boat Landing. The DNR said no to this on DNR property and Snyder is asking if it can be put on city land. If it goes over well, we can look into the abandoned property to the west.
- People would need their own insurance and their own boat lift.

Snyder asked if the city could take over the DNR land as the city now maintains the land and takes care of it.

Haakinson explained that the city and the DNR work together. When a new dock is needed, the DNR paid for it. They also paid for the landing, so Haakinson doesn't feel it would be a good idea to take it over.

Kostrzewski suggested using the beach area for the boat slips. The city does not have lifeguards there now and the property already has parking and a bathroom. There would be enough area for the boats as the city owns the shore along Lakeside Cemetery as well.

Project #262: Selling City Land

Richard Daas has inquired about purchasing the land on the corner of Nokomis Street East and 2nd Avenue East by Napa.

When the city redid the highway, this property was needed for additional front footage for the easement and was purchased because of the setback.

Daas currently owns the lot next to it and would like to purchase the corner lot to combine with his lot.

Currently, the city does not use this lot for anything. The city does maintain the lot and mow it during the summer.

Clerk Jacobson is asking the council if they would be willing to sell this land. Council would like Clerk Jacobson to check with a realtor to see what the property is worth. The city paid \$33,000.00 for the lot and house that was on the property in the year 2000 when the construction of Hwy 27 was done.

Project #42: Clean-Up Day

Clean-Up Day will be held on May 18th from 9:00 a.m. to 11:00 a.m. at the Liquor Store parking lot.

Those that will help include; The Osakis Lions Club, Todd County Sentence to Serve and Council Members.

Ads are in the paper for this event.

Project #195: Safety Program

Council received a quote for the cost to establish a safety program for Osakis. The city has budgeted for the 2013 program. The total cost for the first year would be \$5,000 and each year after the program is established the cost would be \$1,500.00.

This is one item the League of MN Cities has noted in our compliance review each year.

Motion by Kostrzewski, seconded by Olson, to approve the Safety Program with Lakes Country Service Coop for \$5,000.00 for the first year and \$1,500.00 for each year after. All Ayes

Project #297: Summer Recreation

Council received the Summer Rec Program Booklet. Pederson reviewed the cost/fees/wages for the program.

Consensus of the council is that it is a good program for the kids of the community and agree to continue to contribute.

Project #310: Black's Resort – Blocking Lake Street

Neil Meierhofer from Black's RV Resort is asking permission to block Lake Street East on May 10th and 11th to put in their docks. If the ice is still on the lake these dates will not work and will try for May 17th and 18th.

Motion by Olson, seconded by Emerson, to approve to block Lake Street East on May 10th and 11th or May 17th and 18th to put docks in. All Ayes

Project #389: Trail Maintenance

Council received a bill from the Central Lakes Trail Association for the 2013 membership of \$750.00. In the past, Osakis Onward has paid for this membership. Because the city took over the trail last year, it is our responsibility to decide if the city wants to be a member of the Central Lakes Trail Association. Council received information that shows that the money is spent for advertising.

Motion by Kostrzewski, seconded by Pederson, to approve to pay the \$750.00 membership to the Central Lakes Trail Association for 2013. All Ayes

Project #395: Overnight Camping – Park Osagi

The Osakis Women's Association is asking the council's permission to allow overnight camping in Park Osagi over the Osakis Festival which is June 21st and 22nd.

Motion by Emerson, seconded by Anderson, to approve to allow overnight parking in Park Osagi on June 21st and 22nd for the Osakis Festival. All Ayes

Project #447: Tobacco License

Osakis Family Foods is requesting a Tobacco License for 2013.

Motion by Emerson, seconded by Olson, to approve a Tobacco License for Osakis Family Foods for 2013. All Ayes

Project #46: Water Rates

Last year, the council offered a discount on the sewer charge for those that water their lawns and gardens. The flat sewer rate last year was \$26.00.

Also last year, the discount was offered for the months of June, July, August and September.

Motion by Kostrzewski, seconded by Emerson, to approve the summer sewer rate at \$26.00 for the months of June, July, August and September. All Ayes

Project #7: Community Center

Kostrzewski discussed changing the community center locks. The cost would be about \$250.00 to change all locks and have keys made.

Motion by Kostrzewski, seconded by Anderson, to approve to change the locks at the community center and only give keys to those that need them. All Ayes

Haakinson will take care of changing the locks.

Motion Anderson, seconded by Olson, to adjourn the meeting at 8:40 p.m. All Ayes