

Osakis City Council – Regular Meeting
June 3, 2013
7:00 PM

Present: Jerry Olson, Keith Emerson, Bruce Pederson, Kyle Kostrzewski, Randy Anderson

Absent: None

Others Present: Angela Jacobson, Chad Mathews, Chad Gulbranson, Kurt Haakinson, Craig Dropik, Julie Blair, Roberta Olson, Amber Kral, Wendy Jennings, Jim Tholen

Meeting called to order at 7:00 p.m. by Mayor Emerson.

Pledge of Allegiance was spoken.

Motion by Kostrzewski, seconded by Olson, to approve the agenda as presented. All Ayes

Motion by Pederson, seconded by Olson, to approve the general consent items, including May city bills in the amount of \$259,292.64, and May 6, 2013 meeting minutes. All Ayes

Project #24: Liquor Store

Julie Blair was in attendance.

The council received the monthly reports for May 2013.

- Off Sale total is -\$15,421.19
- On Sale total is \$8,433.16
- Total for April -\$6,988.03

Blair informed the council that bar is finished and functions very well. There are a few shelving items left for Stan Schultz to do and then the project will be complete.

Project #73: First Responders

Craig Dropik was in attendance. Council received the May run report which included fourteen calls for the month. Dropik also informed the council that four new members started in May.

The First Responders will have a food stand again this year at the Street Dance. They will serve pulled pork and hot dogs.

Project #74: Fire Department

Chad Mathews was in attendance. Council received the May Fire Department Report which included five calls (two accidents, two grass fires and 1 residential fire alarm).

Project #76: Police

Chief Gulbranson was in attendance. Council received the May police report.

Project #205: City Crew

Haakinson was in attendance. Council received the May Public Works Report.

Items discussed:

- Wastewater ponds will have to be discharged and the city will most likely receive a violation if the phosphorus level cannot be met.
- Riprap will be done by the T dock this fall.
- The Community Center has new locksets and keys.
- The sale of old equipment is now on the K-Bid Auction.
- Paul's Pump & Pantry wants to hook up to city water and sewer. Haakinson and Tom Klemenhagen are working on prices. This information will be brought to the July meeting.
- Resurface the entrances to the Liquor Store or all of the lot. The cost would be about \$12,000 to resurface the new entrances. Haakinson will get prices on seal coating.
- Main Street East by Probuild is in bad shape and does need something done in the future. Haakinson feels it needs to be done right when we do the project.
- Mayor Emerson asked if the water is as soft as it was before. The city softens the water to 3 to 4 grains of hardness which is not as soft as before.

Project #443: 2012 Improvements

Council received Change Order #1 and Change Order #2 for the project.

Change Order #1 is for the cleaning of King Street Pond and the ditch maintenance on the property between Nokomis Street West and Oak Street West. The total increase is \$38,838.06.

Change Order #2 is for the concrete removal, driveway work, and grading on Oak Street West. The total increase is \$8,700.00.

Council received the Pay Application for Larson Excavating for May for \$36,351.90 and Landteam's bill for the month of May for the amount of \$11,308.00.

A Resolution was presented by Emerson, seconded by Pederson, to approve Change Order #1 for the King Street Pond and ditch maintenance. When put to a vote, the Resolution passed unanimously.

A Resolution was presented by Pederson, seconded by Kostrzewski, to approve Change Order #2 for the additional work on Oak Street West. When put to a vote, the Resolution passed unanimously.

Motion by Anderson, seconded by Kostrzewski, to approve the pay application for Larson Excavating for \$36,351.90 as presented. All Ayes

Motion by Kostrzewski, seconded by Anderson, to approve the payment to Landteam for \$11,308.00. All Ayes

Project #372: VFW

Al Kral was not in attendance to discuss the VFW Memorial in the Lions Park.

At the last meeting, Haakinson presented the cost for the directional lighting at \$200.00 and the ground lighting for the service installation at \$1,500 to \$1,800. At the meeting, the council stated that they would take care of the cost of the directional lighting on the pole, but the VFW was to pay for the installation of the service because the city would be paying the monthly electric costs.

Council received the meeting minutes from the February 2013 meeting that Kral had attended.

Council discussed drafted an agreement with the VFW so in the future, the city knows who is responsible to take care of other issues such as who is to replace the stones if damaged, who is responsible for any vandalism, is the VFW insuring the memorial? Clerk Jacobson suggest that the city have something in writing for reference in the future.

Council's understanding was that the city would pay for directional lighting and the monthly bill and not to pay for installation of the service.

Council discussed the lighting on in the summer and service cost for the year but do not need to cover the costs for both services (directional lighting and service).

The VFW needs to decide if they want the installation of directional light or a service for lights. Council does not feel both are necessary.

Council also discussed who will be responsible for taking care of the cost for the following:

- Insurance for the stones and park
- Vandalism
- Lighting service, fixtures, bulbs and replacement bulbs as needed

Motion by Kostrzewski, seconded by Anderson, to table this issue until the next meeting and to discuss the project with Al Kral and get some questions answered. All Ayes

Project #170: Chamber

The Chamber discussed with the council their ideas of having a Chamber Fest on August 10, 2013.

The following items were discussed:

- Twilight 5K run – Held Friday evening, August 9, 2013 (7 p.m. to 9 p.m.) Justin Dahlheimer and Tony Van Acker will be organizing this event. The route will end at the O'Town Tavern.
- Summer Art Festival – Held in Park Osagi on Saturday, August 10, 2013 that will include music from 7 a.m. to 9 p.m.
- Street Dance with a DJ from 9 p.m. to midnight. This will be held on the street in front of O'Town Tavern.

Council had received the city ordinance regarding public dancing and special events.

Other items discussed:

- Blocking Main Street from Central Avenue to 1st Avenue East.
- One day Liquor License. The Chamber would need to provide a copy of their Liquor Liability Insurance.
- Insurance for the Summer Are Festival in Park Osagi. Clerk Jacobson will check on this.
- Work with Chief Gulbranson regarding blocking Main Street which is a county road. The county will need to be informed of the event and when the street will be blocked.

Motion by Emerson, seconded by Olson, to approve to block Main Street East from Central Avenue to 1st Avenue East on August 10, 2013. All Ayes

Project #66: Lake Street

Council received a letter from Kevin Shaw who owns a cabin at 2665 Lake Street East. Shaw's cabin is next to the cabins that burned. Shaw is requesting payment to install service to his sewer connection on Lake Street.

Discussion was held regarding the service and connection and the council feels the city has provided a sewer stub and it is up to the owner to put in the service to the stub.

Project #197: Water

Council received a report from Jon Groethe from the MN Department of Health on the inspection that was done on our drinking water.

Project #42: Clean Up Day

Clean Up Day was held on Saturday, May 18, 2013 from 9 a.m. to 11 a.m.

Total money collected was \$1,293.00.

Expenses:	Payroll Overtime	\$101.85
	(rest of time was comp time)	
	Pop/cookies	\$46.00
	Ads in paper	\$70.00

Total money to go towards the fireworks fund: \$1,075.15

Discussion was held if the council feels any changes should be made for next year. Council felt that everything went well and no changes would have to be made for next year.

Project #43: Board of Review

Council received a list of those trained for the Board of Review. After this year, Pederson will be the only one that is certified.

Council received a schedule of the training for 2013 and the locations where they will be held.

Clerk Jacobson is asked the council who would be able to attend the training this year.

Mayor Emerson said that he had attended training in Todd County. Clerk Jacobson will check on the status of Mayor Emerson's training.

Kostrzewski stated we will attend training in September.

Project #50: Transfer

Council received the list of capital outlay items that are in the budget for 2013. The amount that has been put into savings is \$131,000.00.

Council must approve the following transfer:

\$1,000.00 from the General Fund to the Cemetery Fund.

Motion by Emerson, seconded by Anderson, to approve the transfer of \$1,000.00 from the General Fund to the Cemetery Fund. All Ayes

Project #262: Selling City Land

At the last council meeting, Richard Daas had asked the council about selling the city lot on the corner of Nokomis Street East and 2nd Avenue East.

Clerk Jacobson had checked with the Douglas County Assessor and the value of the property is \$12,800.00. Clerk Jacobson also had talked to Terry Hetland and because it is an unbuildable lot, the most he thinks the city could get for the lot is from \$2,500.00 to \$6,000.00.

Motion by Emerson, seconded by Olson, to approve to sell the city lot at Nokomis Street East and 2nd Avenue East for \$2,500.00. All Ayes

Project #343: Fireworks Lease

The Fireworks Lease has been sent to the Osakis Country Club. This year we have \$6,000.00 to spend on fireworks which is the same as last year.

The council will receive a copy of the signed lease agreement at the July meeting.

Project #413: Wireless Tower

Council received a letter from Arvig Communications regarding the wireless tower lease from Wisper Wireless. The letter states they will be terminating their lease with the city on June 30, 2013.

Wisper Wireless will remove their items from the tower within 60 days of the termination of the contract.

Motion Anderson, seconded by Olson, to adjourn the meeting at 8:16 p.m. All Ayes

Mayor – Keith Emerson

City Clerk – Angela Jacobson