

Osakis City Council
Regular Meeting
January 7, 2013
7:00 PM

Present: Bruce Pederson, Keith Emerson, Kyle Kostrzewski, Randy Anderson, Jerry Olson
Absent: None

Others Present: Angela Jacobson, Kurt Haakinson, Craig Dropik, Chad Gulbranson, Chad Mathews, Lenny Boogaard, Roberta Olson, Jeff Bertram, Justin Dahlheimer, George Bender, Susan Nienaber, Nancy Waldorf, Brenda Dillehay

Meeting called to order at 7:00 p.m. by Mayor Emerson.

Pledge of Allegiance was spoken.

Oath of Office for Mayor Keith Emerson was read and sworn in by Acting Mayor Bruce Pederson.

Oath of Office for Council Members Jerry Olson and Kyle Kostrzewski was read and sworn in by Mayor Keith Emerson.

Motion by Anderson, seconded by Kostrzewski, to approve the agenda as presented with the addition of the Skate Park. All Ayes

Motion by Pederson, seconded by Olson, to approve the general consent items, including December city bills in the amount of \$413,613.60, December 3, 2012, December 5, 2012 and December 6, 2012 meeting minutes. All Ayes

Project #261/41: Selling City Land/Industrial Park

Motion by Anderson, seconded by Kostrzewski, to suspend the regular meeting and open the public hearing at 7:05 p.m. All Ayes

The purpose of the public hearing is for the public to have an opportunity to view the terms and conditions of the sale of the property.

The city is selling land located in the industrial park on the corner of Rush Street and 1st Avenue East. The proposed sale is to J Wiener Construction, LLC for the construction of a shop and show room for their construction business.

Motion by Anderson, seconded by Olson, to close the public hearing and reopen the regular meeting at 7:06 p.m. All Ayes

Resolution 2013-02 was presented by Emerson, seconded by Kostrzewski, to approve the sale of public land to J Wiener Construction, LLC as per the purchase agreement. When put to a vote, the Resolution passed unanimously.

Project #24: Liquor Store

Julie Blair was not in attendance.

Council received the monthly reports for December 2012. December sales were \$13,923.89.

Profit for 2012 is \$47,852.70.

Project #73: First Responders

The officers that changed for 2013 are as follows:

President – Craig Dropik
Secretary – Jason Moundson

Council received the December run report.

Dropik informed the council that the First Responders had 138 calls for 2012. Two new manikins will be ordered for the First Responder Training. Cost is \$500.00 each through North Ambulance.

Dropik stated that Brandon Anderson is a new First Responder. Anderson started in December. There is another person that is interested in being a First Responder and is already an EMT.

Project #74: Fire Department

Chad Mathews was in attendance.

The 2013 Fire Department officers are as follows:

Chief – Chad Mathews
1st Asst Chief – Jon Backes
2nd Asst Chief – Mark Pomerleau
Training Officer – Kyle Kostrzewski

The 2013 Fire Relief officers are as follows:

President – Lenny Boogaard
Vice President – Ryan Larson
Board Member 1 – Kyle Kostrzewski
Board Member 2 – Travis Middendorf

Motion by Pederson, seconded by Olson, to approve the 2013 First Responder Officers, 2013 Fire Department officers and 2013 Fire Relief officers. All Ayes Abstain: Kostrzewski

Mathews informed the council that the department had 50 calls in 2012. They are as follows:
17 personal injuries, 14 grass fires, 6 vehicle fires, 3 mutual aid calls, 3 false alarms, 4 structure fires, 1 power pole fire, 1 weather watch and 1 rescue.

Project #76: Police

Chief Gulbranson was in attendance. Council received the December police report. Gulbranson informed the council that there were 1,903 calls in 2012.

Project #205: City Crew

Kurt Haakinson was in attendance. Council received the December public works report.

Haakinson discussed the following:

- Estimate to tear down the old water tower came in at \$12,000 to \$15,000.
- Had the first water meter malfunction. The meter was replaced in December.
- Pallet rack for the water plant will cost \$850.00.
- Hire an engineer for the waste water project in February. Anderson will help with the interviews.
- Building demo bids will be received in February.
- King Street pond clean out will be done in the spring as per SRWD agreement.

Project #80: Garbage Rates

The contract with West Central Sanitation will expire in March of 2013. Jeff Bertram had met with Mayor Emerson and Council Member Anderson to discuss a proposed rate increase.

Jeff Bertram was in attendance to discuss with the council the extension of the contract. Council received a letter from Bertram.

Bertram informed the council that West Central Sanitation has been with the city for six years. When West Central Sanitation started the cost was \$60.00 per ton. After six years it is at \$67.60 and it will go to \$76.00 for dumping in the next five years

Bertram is asking the council to renew the contract with West Central Sanitation for five years. A flat rate increase for the five year contract (starting in March 2013) would be as follows:

35 gallon – \$14.27	(existing rate – \$13.20)
65 gallon – \$16.42	(existing rate – \$14.80)
95 gallon – \$18.20	(existing rate – \$16.50)

A three year contract would increase as follows:

35 gallon would increase \$.64
65 gallon would increase \$.99
95 gallon would increase \$1.36

Holiday service will be one day later in that week when the holiday is held and this could be a change to the contract.

Motion by Olson, seconded by Anderson, to approve the five year contract with West Central Sanitation with the new prices as listed. All Ayes

Project #170: Chamber

Justin Dahlheimer was in attendance to discuss with the council the Osakis Festival Parade. Dahlheimer informed the council that Phil Reed has been the parade chairman in the past but has retired from the chamber board.

A new parade chairman must be found to fill this position. Information needs to be sent out by late February or the beginning of March.

Council will discuss at the February meeting.

Project #84: Budget

Council received the final 2013 Budget after the union negotiation changes.

Revenue with carryover –	\$984,669.00
Expenditures –	\$972,502.00
Balance –	\$12,167.00

Motion by Pederson, seconded by Kostrzewski, to approve the 2013 Budget at \$984,669.00 for Revenues and \$972,502.00 for Expenditures with a balance of \$12,167.00. All Ayes

Project #3: Elected Officials Conference

The League of MN Cities is holding a conference for newly elected officials. This conference focuses on the basics of a council position. Any newly elected official or any council member that would like a review can attend.

A three hour Township Council Conference will be held in April. Council will be informed the date and time when this meeting will be held to attend the training.

Project #66: Lake Street

Council received a letter from Donald Ostlie at 2651 Lake Street East. Ostlie owns one of the cabins that burnt this spring. In the process of rebuilding, Ostlie found out his sewer pipe ran to the neighbor's property then out to the main. When Ostlie was to hook up to the main there was not a stub to his property. When Lake Street was done in 1996 and 1997, the cabin he owns was part of a resort and there was no stub put in for his property.

Ostlie is asking the council to help pay for the extra cost for putting in the sewer stub. Ostlie feels it should have been installed when Lake Street was done.

Motion by Kostrzewski, seconded by Anderson, to table the decision until the February meeting. All Ayes

Project #104: Mayor Appointments

Council received the Mayor Appointments for 2013.

The council must appoint someone to the EDA Board as a Community at Large Representative. Jim Snyder has been contacted and shows an interest in this position.

Motion by Emerson, seconded by Anderson, to approve the 2013 Mayor Appointments and to appoint Jim Snyder to the EDA Board. All Ayes

Project #196: Fee Schedule

Council received the 2013 Fee Schedule.

Motion by Anderson, seconded by Olson, to approve the 2013 Fee Schedule as presented. All Ayes

Project #110: Gambling

Jason Schultz representing Ducks Unlimited is requesting a gambling license for Friday, April 5, 2013 to be held at the VFW.

A Resolution was presented by Olson, seconded by Emerson, to approve a gambling license for Ducks Unlimited on April 5, 2013. When put to a vote, the Resolution passed unanimously.

Project #122: Cemetery

Mike Didier is our sexton and takes care of the lawn service at Lakeside Cemetery. Didier is also the assistant weed inspector. Didier is asking for a raise. His last raise was in 2003 and currently his wage is \$5,500 per year.

Council discussed the sinking of the grave stones and trimming of the trees in the spring. Council would like to see the job description for the sexton and what is required to be taken care of.

Motion by Anderson, seconded by Kostrzewski, to approve a wage increase to \$6,000.00 per year and for Didier to deal with the issue of the sinking grave stones in the cemetery. All Ayes

Project #216: Employee Salary

Jo Berninghaus is requesting a raise for the janitor job at city hall and community center. In 2006, Berninghaus received a raise of \$1.00 per hour and in 2008 received a raise of \$.60 per hour. Current wage is \$10.60 per hour.

The council request to see how often the buildings are cleaned and what is done for the time they are paid.

Motion by Olson, seconded by Anderson, to approve a raise of \$1.00 per hour. All Ayes

Project #255: Consultant – John Anderson

Council received the contract from Municipal Development Group for our consultant John Anderson for his services for 2013.

Motion by Emerson, seconded by Olson, to approve the 2013 contract with Municipal Development Group. All Ayes

Project #345: Tax Abatement

The City of Osakis entered into an agreement with Lind-Rite Precision Inc. on April 5, 2010 for Tax Abatement with the agreement to create three new jobs over the existing thirty-one jobs within two years of not less than \$11.50 per hour.

In 2012, Lind-Rite Precision Inc. was sold to Mortex, dba Lind-Rite Precision Companies. The current owners are Dan Kotek and Marilyn Morisette.

Because this Tax Abatement was done with Lind-Rite Precision Inc. and sold, the council must approve for them to continue the Tax Abatement agreement as set up in 2010, which states that tax abatement runs until 2015 with a max payout of \$24,999.00 for the five years.

Resolution 2013-03 was presented by Kostrzewski, seconded by Emerson, to approve the Tax Abatement agreement for Lind-Rite/Mortex as indicated in the agreement. When put to a vote, the Resolution passed unanimously.

Project #382: Union

Council received the tentative agreement for the Supervisors, Professionals, and Police Union contracts.

Motion by Pederson, seconded by Kostrzewski, to approve the tentative agreements as presented for the Supervisors, Professionals, and Police Union. All Ayes

Project #388: On-Sale Liquor License

Council received an email from Benjamin Head from Thornton Law Office regarding the liquor ordinance. It included the new application form. Council also received the full liquor ordinance from Clerk Jacobson.

Council feels more time is needed to discuss this ordinance change and has set up a special meeting on Monday, January 14, 2013 at 6:00 a.m. to be held at A J's Restaurant to discuss the ordinance and forms as presented.

Project #443: Fishing Tournament

Rocky from Upper Midwest Bass Fishing Challenge contacted Clerk Jacobson regarding a fishing tournament to be held on Lake Osakis on Friday, May 31, 2013.

This is a two day tournament with the first day being in Osakis and the next day being in Alexandria. They are asking permission to use the public landing and grass area for weighing in and awards. The tournament will bring teams up the week before for pre fishing.

The consensus of the council is that they are ok with the Base Fishing Challenge.

Project #442: Skate Park

Susan Nienaber was in attendance to discuss the ongoing project of a skate park. Two years ago, the council gave their support for the skate park. Plans were made and \$21,000 was raised. The skate park was originally being planned to be put in Park Osage but due to issues with this location other areas were looked into. The boat landing was one location that had been discussed.

The plans for the skate park had been modified and adjusted. Nienaber is asking the council what is needed for the skate park project to get done and wants the council to support it.

Nienaber will have to apply and submit a variance application due to the impervious surface calculations being over the 25% allowed in the Shoreline Ordinance. The public hearing for this variance will be at the February Planning & Zoning meeting. The DNR will be notified due to the property being in the Shoreline Ordinance.

Motion Anderson, seconded by Olson, to adjourn the meeting at 9:00 p.m. All Ayes

Mayor – Keith Emerson

City Clerk – Angela Jacobson