

**Osakis City Council – Regular Meeting**  
**August 5, 2013**  
**7:00 PM**

Present: Kip Emerson, Jerry Olson, Kyle Kostrzewski, Randy Anderson

Absent: Bruce Pederson

Others Present: Lynnette Swenstad, Chad Gulbranson, Kurt Haakinson, Craig Dropik, Chad Mathews, Roberta Olson, Brian Schablin, Jason Leonard, Mike Barber, Justin Dahlheimer, Tom McSparron

Meeting called to order at 7:00 p.m. by Mayor Emerson.

Pledge of Allegiance was spoken.

Motion by Kostrzewski, seconded by Olson, to approve the agenda as presented. All Ayes Absent: Pederson

Motion by Anderson, seconded by Kostrzewski, to approve the general consent items, including the July city bills in the amount of \$421,659.70, and July 1, 2013 meeting minutes. All Ayes Absent: Pederson

**Project #24: Liquor Store**

Julie Blair was not in attendance.

The council received the monthly reports for July 2013.

- Off Sale total is \$1,880.51
- On Sale total is \$10,540.71
- Total profit for July is \$12,421.22

Mayor Emerson said that Bargo is going well. Also, the new cash register system will be installed soon. Blair has taken inventory in preparation for the new system.

**Project #73: First Responders**

Craig Dropik was in attendance. Council received the July run report which included twelve calls for the month. Dropik informed the council that the call response from the members has been very good.

Brian Schablin and Jason Leonard were also in attendance to discuss with the council the possibility of having a gun raffle. The following information was given:

- If the raffle is less than \$1,500.00 in profit, than no permit is required.
- The raffle would consist of three guns totaling \$1,225.00.
- Members of the First Responders will be selling the tickets.
- 300 tickets at \$10.00 each would bring in a profit of about \$1,500.00.
- Other costs would be for the printing of the tickets.
- Would like to have the raffle this fall before the hunting seasons open.

Motion by Olson, seconded by Emerson, to approve to allow the First Responders to have a gun raffle.  
All Ayes Absent: Pederson

#### **Project #74: Fire Department**

Chad Mathews was in attendance. The Fire Department had five calls in July. They included two grass fires, one report of a grass fire which turned out to be a barn fire with a permit, one vehicle fire and semi in the median on I-94 leaking fuel.

Mathews is asking the council for approval to assemble a truck committee. The department would like to start looking at options to replace the 1986 truck. The department tries to replace trucks that have been in service for 20 to 30 yrs. The replacement truck possibly would be a tanker/pumper combination.

The council gave the go ahead for Mathews to assemble a truck committee.

#### **Project #76: Police**

Chief Gulbranson was in attendance. Council received the July police report. Gulbranson informed the council that there were ten thefts last month. Three were made by one person whom had been arrested.

Council received information regarding part-time employee's wages. Gulbranson said that currently the part-time employees make \$13.00 per hour.

Discussion was held as to when an increase would be effective. Kostrzewski felt that this should wait until the 2014 Budget beginning January 2014.

Estimates were calculated and council feels it would not make a big difference at this time.

Motion by Olson, seconded by Emerson, to approve to raise the part-time wage to \$15.00 per hour as of September 1st, 2013. All Ayes Absent: Pederson

Kostrzewski asked about the area that the city police patrol. Gulbranson stated that city limits would be the area but they will go out to the next intersection beyond and turn around. At times, they would go out farther to assist Douglas and Todd counties.

#### **Project #205: City Crew**

Haakinson was in attendance. Council received the Public Works Report.

Discussed with the council:

- Paul's Pump & Pantry – Chris Stoetzel would like to hook up to city sewer.
- Two options – run the line to Pike Street East or 4th Avenue East to Main Street East.

Olson said that he does not want the line run along his property. Olson does not want the trees to be cut down.

The line was not put in when Hwy 27 was done because the previous owner did not want to pay for it.

Kostrzewski asked about the future hookup for the Liquor Store and VFW.

Haakinson said that the lift station at 8th Avenue East was constructed to take care of the Liquor Store, VFW and Lavens Addition.

Motion by Emerson, seconded by Anderson, to approve to go ahead with the feasibility study for sewer line for Paul's Pump & Pantry. Ayes: Kostrzewski, Emerson, Anderson Opposed: Olson Absent: Pederson

Haakinson also discussed the city dock with the council.

The June storm had damaged the new DNR dock so the city crew has put in the old dock and there have not been any complaints.

Haakinson would like to call the DNR and let them know that we will be using the old dock and that they can come and take the new dock. There had been several complaints regarding the new dock in the past.

Haakinson will repair the old dock in the off season.

#### **Project #443: 2012 Improvements**

Council received Pay Application #6 from Larson Excavating. Payment #6 is for \$117,004.32 which is included with the July Check Summary Register.

Council received Landteams bills in the amount of \$2,423.00 for the 2012 Improvements, \$1,422.63 for engineering services for Pond Maintenance and \$1,785.19 for engineering services for Ditch Improvements.

It was mentioned that after last night's rain storms that no puddles were on the new streets at 8th Avenue West & Oak Street West.

Mike Barber was in attendance. Barber said the area that had been hydro seeded has more weeds than grass. Barber was thinking about tilling the area up and reseeding it himself. Barber also asked about the ditch. Haakinson will meet with Barber and look over the ditch situation.

Motion by Kostrzewski, seconded by Anderson, to approve Landteams bills in the amount of \$2,423.00 for the 2012 Improvements, \$1,422.63 for engineering services for Pond Maintenance and \$1,785.19 for engineering services for Ditch Improvements. All Ayes Absent: Pederson

#### **Project #84: 2014 Budget**

Council received the 2014 Revenue and Expenditures.

Council set up the first budget meeting to be held on Tuesday, August 20th, 2013 at 5:00 p.m.

## **Project #249: Planning & Zoning**

Council received the Planning & Zoning meeting minutes from July 18th, 2013.

Discussion was held regarding O'Town Tavern at 17 Main Street East. A Zoning Permit Application was submitted on August 5th, 2013 for an 18' 1 1/2" canopy. The canopy is scheduled to be installed on Thursday, August 8th, 2013.

One issue is that the canopy will only have a clearance of 8 1/2'. The Zoning Ordinance requires awnings or canopies to have a minimum clearance of ten feet from the sidewalk.

Council discussed this issue and feels since it is made from cloth and not a permanent structure, they are ok with the 8 1/2' clearance.

Motion by Kostrzewski, seconded by Emerson, to approve the Zoning Permit for O'Town Tavern for an 18' 1 1/2" cloth canopy at 17 Main Street East.

Motion by Emerson, seconded by Kostrzewski, to approve the Planning & Zoning meeting minutes from July 18th, 2013. All Ayes Absent: Pederson

A Land Use Request Application was submitted by Dustin Karl on July 22, 2013 (after the July Planning & Zoning meeting). Karl will need to have the lots at 608 1st Avenue East and 612 1st Avenue East combined in order to keep the project moving forward.

Motion by Kostrzewski, seconded by Anderson, to approve the consolidation of lots for Dustin Karl at 608 1st Avenue East and 612 1st Avenue East. All Ayes Absent: Pederson

Justin Dahlheimer was in attendance to discuss with the council the issues that the Planning & Zoning have with people not submitting building permit applications. There are several projects that people just go ahead and do without approval. Dahlheimer feels the city is going to have more and more issues if we do not start to enforce penalties on the people that are in violation.

Dahlheimer is asking the council for their thoughts as how to handle these issues.

It was discussed that if people are more educated they will abide by the laws.

Gulbranson stated that nuisance letters will be going out to those in violation in the next few weeks.

Chief Gulbranson and the Planning & Zoning will continue to work on these issues.

Emerson stated that this issue has the backing of the city council and we need to get tougher on those that do not obey the ordinances.

## **Project #242: West Central Initiative**

Tom McSparron was in attendance to discuss the continued support for West Central Initiative Funds. Asking for a pledge of \$500.00 per year for five years.

Motion by Emerson, seconded by Kostrzewski, to approve to pledge \$500.00 per year for five years. All Ayes Absent: Pederson

## **Letter from Sauk River**

Council received a letter from Sauk River Watershed District regarding regulations to the waste water treatment bypass situation after the June 21st storm.

Haakinson received feedback from MPCA and the city was ok.

**Other Information**

Council members were asked if they want to change the September meeting to Tuesday, September 3rd due to Labor Day.

Motion Anderson, seconded by Emerson, to adjourn the meeting at 8:15 p.m. All Ayes Absent:  
Pederson

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Mayor – Keith Emerson

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Deputy City Clerk – Lynnette Swenstad