

**Osakis City Council  
Regular Meeting  
October 5, 2009  
7:00 PM**

Present: Gulbranson, Olson, Anderson, Pederson, Emerson  
Absent: None

Mayor Emerson called the meeting to order at 7:00 p.m.

Pledge of Allegiance was spoken.

Motion by Anderson, seconded by Pederson, to approve the agenda. All Ayes

Motion by Pederson, seconded by Gulbranson, to approve consent items, including September city bills in the amount of \$193,328.94, and September 8, 2009 meeting minutes. All Ayes

**Project #73: First Responders**

Craig Dropik was in attendance. Council received the September run report.

Dropik informed the Council that Corey Dirkes and Sandi Ludtke are taking the First Responder class, which will be done at the end of October.

**Project #24: Liquor Store**

Joe Ketelboeter was not in attendance.

Today is the first day for the pulltabs behind the bar. They will be sold from 9:00 a.m. to 4:00 p.m.

Motion by Pederson, seconded by Olson, to allow Ketelboeter to carry over four weeks of vacation. Vacation must be used by the anniversary of the 2010 renewal vacation cycle. All Ayes

**Project #74: Fire Department**

Mark Pomerleau was in attendance to update the Council.

Pomerleau informed the Council that Dana Hetland has resigned after 25 years.

The department will be looking for members to put on that work in town.

Pomerleau also informed the Council that three members will be attending the MN State Fire Chiefs Convention next week.

**Project #76: Police**

Council received the September police report.

### **Project #205: City Crew**

Ron Kleinschmidt was in attendance. Council received the September report.

Kleinschmidt informed the Council that the surplus sale totaled about \$10,000.00.

### **Project #197: Water**

The City has not heard any information regarding the status of the water plant plans from Rural Development.

Brian Hiles had talked to Rural Development and said that they are still reviewing the plans. The city should hear some information by the end of October.

### **Project #46: Water Rates**

Council received information regarding a Water Rate Workshop. The workshop focuses on conversation rates and calculation rate structures, and how to set these rates.

The workshop is located in St. Cloud and Clerk Jacobson thinks it would be beneficial to attend. The workshop is October 27, 2009 and the cost to attend is \$100.00.

Motion by Anderson, seconded by Olson, to approve Clerk Jacobson to attend the Water Rate Workshop. All Ayes

### **Project #45: FEMA**

Clerk Jacobson reviewed the sample Floodplain Ordinance. Clerk Jacobson discussed this ordinance with John Anderson from Municipal Development Group.

Clerk Jacobson feels the city could adopt the ordinance with some changes. Clerk Jacobson is asking the Council to have Anderson review the ordinance and make changes to fit our city and also to create a floodplain map included with our zoning map.

Anderson estimated this would cost about \$800.00 to establish the ordinance and map.

After the ordinance is approved, and someone is located in the flood plain and wants to build, they would be required to have a survey that shows the elevation of the land. The city would request further expert information if needed. The cost would be the responsibility of the land owner.

Motion by Pederson, seconded by Gulbranson, to approve to continue to pursue and prepare the flood plain ordinance for adoption at an estimated cost of \$800.00. All Ayes

### **Project #56: Insurance**

Clerk Jacobson attended the Insurance Renewal Conference and the city's insurance is increasing by 1%.

The City currently offers two plans to the employees.

1. Common 300 has a \$300 deductible.
  - Single coverage for 2010 is \$663.50
  - Family coverage for 2010 is \$1,228.50

2. Aware Gold has a \$15 office visit co-pay.
  - Single coverage for 2010 is \$786.00
  - Family coverage for 2010 is \$1,312.50

City contribution for 2010 is \$765.00.

The Lakes Country Co-op that the city goes through is offering a discount if the city only has one plan. The discount would be offered because it saves administrative expenses. The cost that the city would be saving by going to one plan would be about \$25.00 per month for a total of \$300.00 per year.

Motion by Emerson, seconded by Pederson, to approve to change to have the Common 300 Plan only.  
All Ayes

### **Project #69: Information to the Council**

Mayor Emerson attended the League of MN Cities Regional Meeting and updated the Council on the information he had received.

Emerson explained that several different cities attended the meeting and that they all have some of the same issues.

The League does a great job in getting the information to the cities and it was very interesting on how each city dealt with the cuts.

### **Project #79: Audit - Auditors**

Our auditor KDV has sent a proposal to contract services for 2009.

Larson-Allen met with Clerk Jacobson and has put together a proposal.

Proposal from KDV for the 2009 audit - \$15,950.00

Proposal from Larson-Allen for the 2009 audit - \$13,950.00

Motion by Olson, seconded by Gulbranson, to approve KDV for the 2009 audit. All Ayes

### **Project #428: Alley**

When the 8th Avenue East, Nestor, and Osage Street project was being done, the Council discussed making the alley that is connected with Osage Street a one-way. It was decided to wait until the project was complete.

Roger Davis would like the Council to consider making the alley a one-way so that people will slow down when using the alley.

Council would like Davis to come to the next Council meeting to discuss this issue.

### **Project #249: Planning & Zoning**

Council received the Planning & Zoning meeting minutes from September 17, 2009.

The Planning & Zoning approved the use of outdoor storage for Pete Jennings. In the zoning ordinance, it does not state this is allowed. The Council will either have to have the Planning & Zoning change the ordinance or have a public hearing for an Interim Use for outside storage for a limited time.

Anderson explained that three of the Planning & Zoning board members read the ordinance with storage to mean outdoor storage also.

The Planning & Zoning members all feel this is what they will enforce for all individuals.

Clerk Jacobson stated that none of that was stated in the minutes.

Anderson made note and will discuss adding that information to the minutes at their next Planning & Zoning meeting on October 15, 2009.

Motion by Anderson, seconded by Olson, to approve Planning & Zoning minutes for September 17, 2009. All Ayes.

### **Project #299: Bonds**

Council will need to pass the attached Resolution calling for the redemption of the 2004A Bond (Osakis Properties 1st Addition).

The Principal amount to be paid is \$75,000.00 with interest of \$750.00.

Resolution 2009-17 was presented by Emerson, seconded by Anderson, to call for the redemption of the 2004A Bond (Osakis Properties 1st Addition) When put to a vote, the Resolution passed unanimously.

### **Project #370: Osakis Information Center**

The Council discussed the Information Center at the September Council meeting. The decision was to have a meeting with all groups that have an interest in the building.

Clerk Jacobson will get costs together regarding the move for the city hall offices and the police department.

The Heritage Center may have to move some of their items at the center. May eventually move but do not need to have a time frame.

Council would like to schedule a meeting with the other organizations in November.

Council agreed to have the meeting on November 17, 2009, at 7:00 p.m. The Council will give the representatives from each organization five minutes each to give their input.

Emerson and Clerk Jacobson will put an invitation together for this meeting.

### **Project #310: Blacks Resort Blocking Lake Street**

Scott Waters from the Cabin Association called to ask permission to block Lake Street on Friday afternoon, October 9, 2009, and Saturday morning till noon on October 10, 2009. This is so the Cabin Association can remove their docks.

Last week, Lake Street was block so the RV Association could remove their docks.

Clerk Jacobson has informed both parties that the city does not want to block the street two weekends every year, so the Associations will have to work together for the weekend to put in and remove their docks.

Motion by Olson, seconded by Anderson, to close Lake Street on October 9, 2009 and October 10, 2009.  
All Ayes

**Project #16: Pay Equity/Comparable Worth**

Council received a letter indicating that our Pay Equity is in compliance.

Clerk Jacobson informed the Council that everything is ok.

Motion by Anderson, seconded by Olson, to adjourn at 8:04 p.m. All Ayes

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Mayor – Keith Emerson

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City Clerk – Angela A. Jacobson