

Osakis City Council

May 7, 2007

7:00 PM

Present: Pederson, Hagemann, Tholen, Astleford

Absent: Emerson

Mayor Gary Astleford called the meeting to order at 7:00 pm

The pledge of Allegiance was spoken.

Motion by Tholen, seconded by Hagemann to approve the agenda as presented with additional items. See agenda. All Ayes. Absent: Emerson

Motion by Hagemann, seconded by Pederson to approve April 2, 2007 meeting minutes and April 10, 2007 special meeting minutes. All Ayes. Absent: Emerson

Motion by Pederson, seconded by Tholen to approve the City bills in the amount of \$232,291.69 and Fire Department bills in the amount of \$2,929.89. All Ayes. Absent: Emerson

Project #205: City Crew

Ron Kleinschmidt was in attendance. He asked the council about removing the fence around Lakeside Cemetery. But stated he thinks something should be put back between the cemetery and the beach. Ron will take care of the fence.

Motion by Pederson, seconded by Hagemann to approve the city crew to remove the fence and to replace the fence on the east side of the cemetery. All Ayes. Absent: Emerson

Project #24: Celebrity Golf Tournament

Jim Smith was in attendance. He presented a charity golf tournament for June 29, 2007. Presented the levels of advertising for the event. Level 2 would cost \$290.00. The group will come to each place that sponsored the event on June 28, 2007.

Motion by Pederson, seconded by Tholen to sponsor an ad for the celebrity golf tournament at level 2 at \$290.00. All Ayes. Absent: Emerson

Project #309: Clean Carpet

Clerk received a quote for \$241.00 to clean the carpets at the city hall.

Motion by Tholen, seconded by Hagemann to approve All Bright Carpet Cleaning to clean the carpets at city hall. All Ayes. Absent: Emerson

Project #5: East Side Pond/Industrial Improvements

Tom Klemenhagen was not in attendance. He was going to address the council on the progress of the Industrial Park Project.

Project #76: Police

Chief Gilson was in attendance.

Council received the monthly report for April.

Council received a letter from Chief Gilson asking permission to purchase a new police car.

Council received a resolution from Todd County to participate in the Hazard Mitigation Plan.

Motion by Tholen, seconded by Pederson to approve Chief Gilson to order a new police car. All Ayes.
Absent: Emerson

A Resolution was presented by Tholen, seconded by Pederson to participate in the Hazard Mitigation Plan with Todd County. When put to a vote, the resolution passed unanimously. Absent: Emerson

Project #299: Bonds

Traci Ryan was in attendance. She presented the information needed to proceed with the bond for the Industrial Park.

A Resolution was presented by Hagemann, seconded by Tholen to approve the authorization of the Bond Sale to The First National Bank of Osakis. When put to a vote, the resolution passed unanimously. Absent: Emerson Abstain: Pederson

Project #38: Fire Protection Township

Mike Barry and Bud Kizer were in attendance. They discussed the fire protection fees for Leslie Township.

There are concerns about the increasing cost of fire protection each year. They informed the council that Leslie Township pays Long Prairie based on a five year formula and this year their payment was \$5,500 and the City of Osakis' payment was \$16,000.

At the June meeting there will be information for tax capacity, so the township can levy for it and know what to expect for 2008.

Project #170: Osakis Chamber of Commerce

Council received April 18, 2007 meeting minutes.

Council member Tholen discussed sharing the cost of a city map with The Osakis Chamber of Commerce. The total cost of creating the new map would be \$175.00. The city should share the cost to get an updated map for the city.

Motion by Tholen, seconded by Pederson to approve to split the cost for an updated map at a total cost of \$175.00 with the Osakis Chamber of Commerce at \$87.50 each. All Ayes. Absent: Emerson

Project #33: Hendricks Homes

Council received a letter that the Clerk had sent to Jerry Hendricks regarding the hookup charges for town homes in his development.

Jerry does not feel he has to pay for these fees because he put in the water, sewer, and road for his development. These hookup fees are for each service hooked up to our city system regardless of who put in the main because they use up capacity in our system that everyone has to pay for.

Council said to go ahead as is.

City will charge for water and sewer hookups.

Project #42: Clean Up Day

Clean Up Day is May 19th from 8:00 a.m. to 12:00 noon.

Ten Lion Volunteers, Sentence to Serve, West Central Sanitation and Council Members will be there to help out.

Council received the ad for the clean up day.

Council also received the ad for the yard waste clean up published in the paper on May 8, 2007 and May 15, 2007. Council is asked to spread the word about the yard waste clean up.

Project #174: Overtime Report

Council received the overtime report for April.

Council discussed water meter work after hours and on Saturdays. Normal working hours are okay but home owners will pay after hours.

Motion by Tholen, seconded by Hagemann to approve a \$45.00 after hours charge for Residential water meter work which includes turning on and off water meters and delinquent bill collecting. All Ayes.
Absent: Emerson

Project #370: Osakis Visitor Heritage Center

Council received April 17, 2007 meeting minutes.

Project #22: Clerks

Council received a memo and information on the Minnesota Municipal Clerks Institute. This is a three year program. The clerk would attend one week each year for three years to be certified as a Municipal Clerk. The 2007 program will be held on July 9th thru the 13th, 2007.

Motion by Astleford, seconded by Pederson to approve sending the Clerk to the first year of the Minnesota Municipal Clerks Institute for training. All Ayes. Absent: Emerson

Project #84: Budget

Council received a copy of the Expenditure and Revenue Budget Worksheet. In the cities approval of the budget for 2006 we did not state the approval of the special revenue funds budget for 2007.

Council will need to make a motion to approve the special revenue funds budget for 2007 for the auditors.

Motion by Pederson, seconded by Tholen to approve the special revenue funds budget for 2007 that are in the cities budget for 2007. All Ayes. Absent: Emerson

Project #213: Lifeguard

The city will be accepting applications for lifeguards until May 16, 2007.

Should we have the council representative take care of hiring and wages?

Post information at school. Have Emerson take care of this.

Project #233: Sauk River Watershed District

Council received April 17, 2007 meeting minutes and May 1, 2007 agenda.

Project #362: New Development

Council received a letter from Terry Hetland (Eldred Realty) about the Copper Fields Development.

Project #69: Information to Council

Council received an article that was published in the last League of Minnesota Cities book.

Project #343: Fireworks

As of May 3, 2007 the total amount pledged for the fireworks is \$4,500.00. That is only \$500.00 short of our goal.

A Gun has been presented for a raffle. The proceeds would go to the fireworks.

Council discussed –

- Going through the Fire Department for the raffle.

- Selling tickets at the Liquor Store.

- Gary will talk to Gretta about printing tickets.

- We need a gambling license for the raffle.

A motion by Tholen, seconded by Pederson to approve the raffle for the raffle of the gun. All Ayes. Absent: Emerson

Project #249: Planning and Zoning Commission

Council received April 19, 2007 meeting minutes.

Notice that #3 is the approval of the Four Sided Clock.

The permit was approved at the last Planning and Zoning meeting contingent on receiving the letter from the County, Osakis Onward and the Chamber of Commerce to maintain and insure the clock. Council received this information.

Council will need to approve the clock to receive the funds from Douglas County.

Motion by Pederson, seconded by Tholen to approve the clock location at the corner of Loon Street and Central Avenue to be placed as presented. All Ayes. Absent: Emerson

Motion by Pederson, seconded by Tholen to approve all other items of the recommendation of the Planning and Zoning Board from their April 19, 2007 meeting. All Ayes. Absent: Emerson

Motion by Hagemann, seconded by Pederson to adjourn the meeting at 8:45 p.m. All Ayes.

Mayor - Gary L. Astleford

City Clerk - Angela A. Jacobson