

Osakis City Council
January 2, 2007
7:00 PM

Present: Hagemann, Tholen, Pederson, Astleford, Emerson
Absent: None

Acting Mayor Kip Emerson called the meeting to order at 7:00 pm

The pledge of Allegiance was spoken.

Oath of Offices for Mayor Gary Astleford, council member Bruce Pederson and council member Jim Tholen were sworn in for the Osakis City Council.

Motion by Pederson, seconded by Emerson to approve the agenda as presented with the addition of the Community Center floor maintenance. All Ayes.

Motion by Pederson, seconded by Hagemann to approve December 4, 2006 minutes and December 5, 2006 minutes. All Ayes.

Motion by Emerson, seconded by Pederson to approve the City bills in the amount of \$180,169.03 and Fire Department bills in the amount of \$3,290.36. Council received the cash balance, savings balance and quarterly reports for the city. All Ayes.

Council received the Police Department Reports for November, December and Year End.

Liquor Store Manager Joe Ketelboeter was in attendance and informed the council the Liquor Store was broken into and he had to get a new front door and till. This is covered by the Insurance Company.

Project #130: Docks on Public Property (Vacating K Street)

Mayor Gary Astleford opened the public hearing at 7:04 p.m.

The purpose of the public hearing is to hear the citizens concern on vacating a portion of K Street.

Lil Ortendahl asked if the property is owned by the property owners. The response was no.

Jim Snyder presented the idea of moving the easement 33 feet from the center of the road to reduce the easement to 50 feet.

Motion by Emerson, seconded by Pederson to close the public hearing at 7:10 p.m. and open the regular council meeting. All Ayes.

Motion by Pederson, seconded by Emerson to approve vacating approximately 53 feet north of K Street based on a survey approved by the council, that leaves approximately 50 feet for the easement on K Street between 4th and 5th Avenue East. All Ayes.

Project #196: Fee Schedule

Council received the fee schedule for 2007.

Motion by Hagemann, seconded by Emerson to open the Public Hearing at 7:20 p.m. for the fee schedule.

The purpose of the public hearing is to allow all interested citizens the right to be heard on the proposed liquor license application.

Motion by Pederson, seconded by Hagemann to close the public hearing at 7:24 p.m. and open the regular council meeting. All Ayes

Motion by Emerson, seconded by Tholen to approve the fee schedule as presented. All Ayes.

Project #104: Mayor Appointments

Council received the Mayor Appointments for 2007.

Motion by Emerson, seconded by Astleford to approve the Mayor Appointments as presented with changes. All Ayes. Abstain: Pederson

Project #80: Garbage

Council received the letter that the clerk sent to Waste Management.

Council received the notice for the paper and the proposal that will be handed out at each of the company's request.

A committee of Tholen, Hagemann, Emerson, Jon Backes and Terry Lanoue will look into the bid specs for a new hauler. They will talk to three different haulers and will have the information back by the February council meeting.

Project #73: First Responders

The 2007 elected officers are:

President/Vice President	Jason Schultz
Secretary/Treasurer	Twila Kern

Motion by Pederson, seconded by Hagemann to approve the First Responders Officers for 2007. All Ayes.

Project #74: Fire Department

The 2007 Fire Department Officers are:

Chief	Chad Mathews
-------	--------------

1 st Asst.	Howard Swenstad
2 nd Asst.	Mark Pomerleau
Training Officer	Dale Niehaus
Secretary	Mark Ferris
Treasurer	Vic Perushek

The 2007 Fire Department Relief Association Officers are:

President	John Swenstad
Vice President	Brian Helberg
Board Member	Chris Randall
Board Member	Lenny Boogaard
Secretary	Mark Ferris
Treasurer	Vic Perushek
Executive Officer	Chad Mathews

Motion by Hagemann, seconded by Emerson to approve the Fire Department and the Fire Department Relief Association Officers for 2007. All Ayes.

Project #102: EDA

Council received the November 27, 2006 minutes.

Project #154: Employee Hiring

Council received the ad for the Superintendent position.

Council would like to have Darrin and Kurt continue their education for Water & Wastewater.

Post the ad for the Superintendent position on the League of MN Cities, on the City of Osakis and the Chamber website. Clerk will look into the posting of these positions at each city.

Project #249: Planning and Zoning

Council received the December 21, 2006 minutes and chapters 15-20 of the new zoning ordinance.

The 2007 Planning and Zoning Officers are:

President	Randy Anderson
Vice President	Jerry Olson
Secretary	Dirk Hagedon

Motion by Emerson, seconded by Pederson to approve the Planning and Zoning minutes and Officers. All Ayes.

Project #254: Office Equipment

City Hall has received the new copy machine. There have been a few people interested in the old copy

machine. Clerk suggests we go out for sealed bids to be opened on January 19, 2006.

Joe stated that the Liquor Store would have some use for the old copy machine.

The council is okay with ordering new computers for the City Hall.

Project #388: On-Sale Liquor License

At the December 4, 2006 council meeting the council passed a resolution to have a special election on February 6, 2007 from 12:00 noon to 7:00 p.m. According to the state statutes the polls must be opened until 8:00 p.m.

Council received the election judge list for the February 6, 2007 election.

A Resolution was presented by Hagemann, seconded by Tholen to approve changing the Resolution to 8:00 p.m. and to approve the election judges as presented. All Ayes.

Project #363: Industrial Park Grant

At the December meeting Tom Klemenhausen presented the Industrial Park project and the assessments for the project.

Council received a letter from Tom and a timeline that needs to be followed for the project to start in 2007. Currently the city has an extension for the pond until June 15, 2007.

A Resolution was presented by Emerson, seconded by Pederson to approve ordering the Engineering Report for the Industrial Park improvements. All Ayes.

A Resolution was presented by Emerson, seconded by Pederson to approve the Engineering Report on proposed improvements for the Industrial Park, Eastside Pond and a Public Hearing for the assessments. All Ayes.

Project #69: Information to the Council

Council Received the following information:

- Leadership Conference for Newly Elected Officials
- LMC (League of MN Cities) Training
- Charter Communication changes
- League of MN Cities Insurance Trust Dividend Information
- Xcel letter of scheduled power outage

Councilmen Bruce Pederson talked with Gus Berninghaus regarding the floor at the Community Center. Gus wants to have the floor waxed but there are some concerns that the floor would be slippery. Gus will check into getting bids and will let City Hall know when he is waxing it.

Council wants to see the supervisor for each department present at the city council meetings. Council

wants a monthly report for overtime paid and why and to whom the overtime was paid. Also a report of each employee's sick leave and vacation time.

Mayor Astleford informed Lyla Engfer that the city will honor the contract commitment for her insurance until she reaches the age of 65.

Motion by Hagemann, seconded by Tholen to adjourn the meeting at 8:35 p.m. All Ayes.

Mayor - Gary L. Astleford

City Clerk - Angela A. Jacobson