

# City of Osakis

14 Nokomis Street East ~ PO Box 486 ~ Osakis, MN 56360

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[cityhall@cityofosakis.com](mailto:cityhall@cityofosakis.com)

## Detached Accessory for R-1 District Building Permit Application

For Office Use Only	
Permit No.	_____
PID No.	_____
DATE RCVD.	_____
Permit Fee	_____
Surcharge	_____
Plan Check	_____
TOTAL FEE	\$ _____

*Please Type or Print Legibly:*

1. Site Address \_\_\_\_\_

2. Owner(s) \_\_\_\_\_ Daytime Phone \_\_\_\_\_

3. Owner's Address (if different from above) \_\_\_\_\_

4. Legal Description of Site: *(Please Attach Metes & Bounds Description on Separate Sheet)*

*Note\* If unknown, please refer to property tax statement or ask Zoning Administrator*

Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Addition \_\_\_\_\_

5. Dimensions of Structure: Length \_\_\_\_\_ Width \_\_\_\_\_

6. Height of Structure: Sidewalls: \_\_\_\_\_ Roof Line \_\_\_\_\_

7. Type of Siding: \_\_\_\_\_

8. Estimated Cost of Project *(Including Materials & Labor)*: \$ \_\_\_\_\_

9. Approximate Start Date \_\_\_\_\_

10. Please provide general contractor's name and license number as required by Minnesota Statute

Name \_\_\_\_\_ License No. \_\_\_\_\_

**OR:** *This work is being done by applicant who is acting as their own general contractor and assumes complete responsibility.*

*I have read and signed the Licensed Contractor Disclaimer.* \_\_\_\_\_ *(Initial Here)*

**Additional Information Required on Reverse**

11. Type of Construction:

Built On-Site: \_\_\_\_\_ Other: \_\_\_\_\_(Explain)

12. Foundation Type: \_\_\_\_\_

13. Please Provide the Following: (If Applicable)

Mason & Concrete Contractor: \_\_\_\_\_ PH: \_\_\_\_\_

Excavation Contractor: \_\_\_\_\_ PH: \_\_\_\_\_

13. Is the Building Heated? ( yes or no )

**The following information must be completed and submitted to City Hall.**  
**Your application will be deferred until all items are provided.**

\_\_\_\_\_ REVIEW ORDINANCE 60 & COMPLETE THE EROSION CONTROL AGREEMENT.

\_\_\_\_\_ SITE PLAN (drawn to scale ) WITH ALL LOT AREA AND SETBACK REQUIREMENTS MET  
(Show dimensions from the building to the property lines and lot size ).

\_\_\_\_\_ THE LOT AND BUILDING STAKED OUT ON THE PROPERTY.

\_\_\_\_\_ ONE FULL SIZE SET OF CONSTRUCTION PLANS WITH CROSS SECTIONS.

\_\_\_\_\_ ONE 8 1/2 x 11 SIZE SET OF CONSTRUCTION PLANS.

\_\_\_\_\_ SIGNED PROPERTY DISCLAIMER.

\_\_\_\_\_ LICENSED CONTRACTOR DISCLAIMER. (If owner is acting as the General Contractor)

\_\_\_\_\_ NO LOT SHALL HAVE MORE THAN 30% IMPERVIOUS SURFACE COVERAGE.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. I have identified all property boundaries, easements, flood zones and/or wetlands existing on the property on my survey and application. The undersigned further agrees the City and its' administrative staff relied on the accurateness of this application, plans and specifications relative to this project and holds the city of Osakis, and its employees harmless from all liability arising from the granting of this permit.

\_\_\_\_\_  
AUTHORIZED SIGNATURE OF OWNER OR BUILDER

\_\_\_\_\_  
ZONING

This Permit Expires One Year From: \_\_\_\_\_

\_\_\_\_\_  
BUILDING INSPECTOR