

# City of Osakis

14 Nokomis Street East ~ PO Box 486 ~ Osakis, MN 56360  
Ph: (320) 859-2150 ~ FAX: (320) 859-3978

[cityhall@cityofosakis.com](mailto:cityhall@cityofosakis.com)

## C-3 (Highway Commercial District) Building Permit Application

For Office Use Only	
Permit No.	_____
PID No.	_____
DATE RCVD.	_____
Permit Fee	_____
Surcharge	_____
Plan Check	_____
TOTAL FEE	\$ _____

*Please Type or Print Legibly:*

1. Site Address \_\_\_\_\_
2. Owner(s) \_\_\_\_\_ Daytime Phone \_\_\_\_\_
3. Owner's Address (if different from above) \_\_\_\_\_
4. Legal Description of Site: *(Please Attach Metes & Bounds Description on Separate Sheet)*  
*Note\* If unknown, please refer to property tax statement or ask Zoning Administrator*  
Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Addition \_\_\_\_\_
5. Type of Improvement:  
Build \_\_\_\_\_ Addition \_\_\_\_\_ Remodel \_\_\_\_\_ Roof Only \_\_\_\_\_ Other \_\_\_\_\_ *(Explain)*
6. Describe in detail work to be done:  
\_\_\_\_\_  
\_\_\_\_\_
7. Building Covering Material(s) *(If Applicable)*: \_\_\_\_\_
8. Approximate Start Date: \_\_\_\_\_
9. Estimated Cost of Project *(Including Materials & Labor)*: \$ \_\_\_\_\_
10. Type of Construction:  
On Site \_\_\_\_\_ Modular \_\_\_\_\_ Prefabricated \_\_\_\_\_ Other \_\_\_\_\_ *(Explain)*
11. Dimensions of Structure: \_\_\_\_\_
12. Number of Stories of the Structure(s): \_\_\_\_\_

**Additional Information Required on Reverse**

12. Please Provide the Following:

General Contractor: \_\_\_\_\_ PH: \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_ PH: \_\_\_\_\_

Plumbing Contractor: \_\_\_\_\_ PH: \_\_\_\_\_

Mason & Concrete Contractor: \_\_\_\_\_ PH: \_\_\_\_\_

Heating & Venting Contractor: \_\_\_\_\_ PH: \_\_\_\_\_

Excavation Contractor: \_\_\_\_\_ PH: \_\_\_\_\_

Sprinkler Contractor: \_\_\_\_\_ PH: \_\_\_\_\_

13. Is a Sprinkler System Planned? ( yes or no)

**Required Forms & Items to Return with Application:**

\_\_\_\_\_ SITE PLAN

*(Show dimensions from the building to the property lines and lot size ).*

\_\_\_\_\_ ONE FULL SIZE SET OF CONSTRUCTION PLANS WITH CROSS SECTIONS.

\_\_\_\_\_ ONE 8 1/2 x 11 SIZE SET OF CONSTRUCTION PLANS.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. I have identified all property boundaries, easements, flood zones and/or wetlands existing on the property on my survey and application. The undersigned further agrees the City and its' administrative staff relied on the accurateness of this application, plans and specifications relative to this project and holds the city of Osakis, and its employees harmless from all liability arising from the granting of this permit.

\_\_\_\_\_  
**AUTHORIZED SIGNATURE OF OWNER OR BUILDER**

\_\_\_\_\_  
**ZONING**

*This Permit Expires One Year From:* \_\_\_\_\_

\_\_\_\_\_  
**BUILDING INSPECTOR**